



# ALBERTUS MAGNUS COLLEGE

*A Catholic College In The Dominican Tradition*

DIVISION OF PROFESSIONAL  
AND GRADUATE STUDIES

## 2022-2023 Course Catalog

*Accelerated Adult  
Undergraduate Program*

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# General Information

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## Introduction: St. Albert the Great

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### Accelerated Adult Program Course Catalog 2022–2023

St. Albert the Great, the patron of Albertus Magnus College, was born about 1200 into the family of the counts of Bollstadt at Lauingen in Swabia. After a few months of study at Bologna and Padua, he entered the recently founded Dominican order in 1223. For the next three decades, he studied and taught in Paris and Cologne, where the young Thomas Aquinas was among his students. In 1254, Albert was elected prior provincial of Germany and soon after was appointed papal theologian and named Bishop of Ratisbon. Yearning for academic life, he resigned his episcopal appointment in 1262 and returned to Cologne for a life of prayer and study. Albert died in Cologne in 1280.

According to a contemporary, Albertus was a man “so superior in every science that he can fittingly be called the wonder and miracle of our time.” His encyclopedic writings include works on physics, geography, astronomy, chemistry, biology, philosophy, and theology. He was a major figure in the introduction of the work of Aristotle to the Latin West and was instrumental in the acceptance of human learning as an essential handmaid to theology. In 1933, Albert was proclaimed a saint and doctor of the Church.

In the tradition of St. Albert, the College strives to promote the search for truth in all its dimensions, providing all with the opportunity to pursue a higher education that is both humanistically broadening and practical in its application.

*This catalog details the latest available information regarding academic offerings and information for the academic year. Albertus Magnus College reserves the right to make any changes deemed necessary, at any time and without prior notice, to the rules governing admission, tuition, fees, programs, curriculum, course structure and content, granting of degrees, and regulations. Every effort has been made to ensure the accuracy of the information in this catalog at the time of publication however, the College cannot be held responsible for typographical errors or omissions that may have occurred.*

*This catalog is provided to students and applicants for their general information and guidance only. We encourage students to confirm information and requirements with their advisors. This catalog is for informational purposes only and does not constitute a contract, either expressed or implied, and is subject to revision at the College’s discretion.*

*Students should be aware that additional requirements may be imposed for certification or licensure (even once a plan of study has been approved) if outside licensing or accrediting agencies impose such requirements. A plan of study may be subject to revision to reflect such additional requirements.*

Volume X, September 2022

Albertus Magnus College, 700 Prospect Street, New Haven, CT 06511

Produced by the Office of Academic Affairs

## Academic Year

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### ***Accelerated Degree Program Calendar 2022-2023***

#### **FALL 2022 MOD 1**

Monday / Wednesday Aug. 22nd (M) – Oct. 12th (W)

Tuesday / Thursday Aug. 23rd (T) – Oct. 13th (Th)

Monday September 5th– **Labor Day (College Closed – No Classes) Inter Mod Recess Oct. 17th – Oct. 21st**

#### **FALL 2022 MOD 2**

Monday / Wednesday Oct. 24th (M) – Dec. 14th (W)

Tuesday / Thursday Oct. 25th (T) – Dec. 15th (Th)

Wednesday - Friday Nov. 23rd– Nov. 25th–**Thanksgiving Break Christmas Recess Dec. 19, 2022 – Jan. 13, 2023**

#### **SPRING 2023 MOD 3**

Monday January 16th– **Martin Luther King Day (College Closed – No Classes)**

Monday / Wednesday Jan. 18th (W) – March 8th (W)

Tuesday / Thursday Jan. 17th (T) – March 9th (Th)

Monday February 20th– **Presidents’ Day (College Closed – No Classes) Inter Mod Recess March 13th – March 17th**

#### **SPRING 2023 MOD 4**

Monday / Wednesday March 20th (M) – May 10th (W)

Tuesday / Thursday March 21st (T) – May 11th (Th)

Thursday - Friday April 6th \_\_ April 7th– **Easter Break (College Closed – No Classes)**

Sunday May 21st **Commencement**

**Inter Mod Recess May 15th – May 26th**

#### **SUMMER 2023 MOD 5**

Monday May 29th– **Memorial Day (College Closed – No Classes) Monday / Wednesday May 31st (W) – July 19th (W)**

Tuesday / Thursday May 30th (T) – July 20th (Th)

Tuesday July 4th–**Independence Day (College Closed – No Classes)**

#### **SUMMER 2023 SIX WEEK ONLINE**

Monday / Wednesday May 31st (W) – July 5th (W)

*\* Holidays are observed as listed above, but contact hours (2 hours and 20 minutes) must be made up weekly on another day (preferably that Friday) through online assignments.*



# The College

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## Mission Statement of Albertus Magnus College

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The mission of Albertus Magnus College is to provide men and women with an education that promotes the search for truth in all its dimensions and is practical in its application. Founded by the Dominican Sisters of Saint Mary of the Springs, Albertus Magnus College, faithful to its Catholic heritage and the Judeo-Christian tradition, remains dedicated to providing an opportunity for learning which responds to the academic needs and ethical challenges of its students and of society.

This mission of Albertus Magnus College derives from the intellectual tradition of the Dominican Order whose essential charism is the search for truth (Veritas). Reflective of the dedication and commitment to service of our founder and sponsor, we at Albertus assume responsibility for the fulfillment of our particular service as an academic community. Principles which guide our mission and purpose include the following:

- The College embraces the Liberal Arts tradition and is committed to a vibrant curriculum, including a general education program, that is both scholarly and humanistically enlarging.
- The College encourages students to participate in academic internships, practica and relevant work experiences as preparation for meaningful careers.
- The College strives to bring together a richly diverse student body and cultivates an atmosphere of mutual respect and ethical behavior.
- The College fosters close, positive interaction between faculty and students, thereby offering broad opportunities for challenge and growth.
- The College provides an educational environment dedicated to enhancing each student's development, both as an individual and as a member of society.
- The College prepares students to become responsible, productive citizens and lifelong learners, encouraging them to contribute to their communities and to become moral leaders in a complex world.

## Goals

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In its strong commitment to a Liberal Arts curriculum, the College affirms its fidelity to the life of the human mind and spirit. At Albertus, we believe that training in the Liberal Arts is excellent preparation for life. A Liberal Arts background not only enriches one's daily existence, but also offers a firm foundation for mastery, either in college or afterwards, of vocational skills and the ability to utilize ever-changing technology.

At Albertus, the learning experience is a joint effort in which both faculty and students take part. The Albertus community prides itself on its intellectual excellence, its high ideals, and its recognition of each person as a unique individual of dignity and worth, to whose development and achievements the college years are directed.

The total program of the College has as its purpose an education for a fuller personal life, for sensitive and worthwhile participation in a democratic society, and for carrying out the Dominican ideal: the search for truth in all its dimensions.

## History

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The Dominican Sisters of St. Mary of the Springs, who are now known as the Dominican Sisters of Peace, purchased an estate in 1924 at 700 Prospect Street, New Haven, to found a women's college. It was named Albertus Magnus College for St. Albert the Great, the thirteenth century medieval scholar, philosopher, theologian and bishop. They named the mansion on the property Rosary Hall. The College's charter was signed on July 13, 1925, and the first classes were held in Rosary Hall on September 24, 1925.

Since 1926, the College has acquired several mansions that are now used for student housing and administration. The construction and purchase of other buildings has freed Rosary Hall from many of its former uses, and it serves today as the College's library and learning commons. Dominican Hall, a residence hall, was completed in 1960. In 1965, Aquinas Hall was opened as the main academic building, and in 1970 the Campus Center became the hub of social activity.

The Cosgrove, Marcus, Messer Athletic Center opened in 1989. The indoor sports and recreation center houses a pool, a gymnasium and indoor track, racquetball and volleyball courts, weight and dance rooms, and other facilities. The Center is part of a six million dollar athletic complex which also features soccer and softball fields, an outdoor track, and tennis courts. In 2005, the College opened its new Mary A. and Louis F. Tagliatela Academic Center, a state-of-the-art facility that houses science facilities, a communications studio, classrooms, and an atrium that is frequently used for public lectures and forums. The new Shea Softball Complex opened in 2017. In 2019, the Hubert Campus Center underwent a major redesign, including the addition of workout facilities, multi-purpose presentation space, and a rooftop garden with a bridge connecting to Dominican Hall. In 2019, the College also purchased 490 Prospect Street, a three building property that supported the expansion of student housing.

Established to expand educational opportunities for women, Albertus Magnus has stayed true to that initial impetus to expand educational opportunity as it has evolved. In 1971, the College was a pioneer in launching its first program for adult learners. In 1975, the Board of Trustees voted to omit the words "of women" from the charter to allow the awarding of degrees to men through the Office of Continuing Education, and in April 1985, the Board had the foresight to make the College fully co-educational. As Albertus grew and evolved, it extended its reach through the establishment of the Accelerated Degree Program, thus making Albertus an even more valuable resource for working adults in the greater New Haven area. Since then, the College has continued to develop new programs and to offer these programs in innovative ways. In 1992, the College offered its first graduate program, the Master of Arts in Liberal Studies. The New Dimensions program began in 1994 as an alternative degree completion program, whereby working professionals could obtain their Associate's, Bachelor's, or Master's Degrees in business fields. The College launched its first, fully-online degree program in 2009. In the years that followed, Albertus introduced new graduate programs and extended its reach through the development of on-ground, blended, and online program options. In Spring 2015, to respond to the needs of students, the College adapted and

began offering nearly every adult degree program in a "Flex" format, which provides opportunities for students to choose between blended and online course options on a course-by-course basis. Today, Albertus offers its academic programs through two divisions: the Traditional Undergraduate Program, which offers programs in a semester format at its main New Haven campus with primarily face-to-face instruction, and the Division of Professional and Graduate Studies, which houses the undergraduate Accelerated Degree Program and Graduate Studies at its main New Haven and East Hartford campuses.

Today, Albertus Magnus College is proud of its commitment to making accessible a practical, liberal arts-based education rooted in Dominican values expressed through the four Dominican pillars of study, prayer, community, and service and celebrates its student body of 1,225 FTE students whose diversity is multifaceted. The College remains ever true to its Dominican heritage and its dedication to the search for truth in all its dimensions.

## The Presidents

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### *The Presidents of Albertus Magnus College:*

Sister Dolorita Carton, O.P. 1925 –1929

Sister Isabel Oger, O.P. 1929 –1935

Sister Anacletus Oger, O.P. 1935 –1938

Sister Isabel Oger, O.P. 1938 –1941

Sister Uriel Conlon, O.P. 1941–1944

Sister Mary Samuel Boyle, O.P. 1944 –1947

Sister Irminda Longstreth, O.P. 1947–1949

Sister Coralita Cullinan, O.P. 1949 –1953

Sister Lucia Deku, O.P. 1953 –1956

Sister Marie Louise Hubert, O.P. 1956 –1971

Dr. Francis Horn 1971–1974

Sr. Francis de Sales Heffernan, O.P. 1974 –1982

Dr. Julia M. McNamara, President Emerita 1982–2016

Sister Anne Kilbride, O.P., Interim 2016– 2017

Dr. Marc M. Camille 2017– Present

## The Tradition of Honor

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The ideal of honor is an integral and important part of college life at Albertus. Honor implies that each member of the College has a personal responsibility to abide by and to uphold the policies of the College. Its practice extends to every aspect of college life. The spirit of honor encourages a strong sense of mutual responsibility, respect, trust, and fairness among all the members of the campus community.

Students in all of the College's academic programs are expected to act within the Tradition of Honor, and follow all rules and regulations. The procedures that guide the College's actions with respect to the Tradition of Honor are outlined in the Student Handbook.

## Intellectual Honesty

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A degree from Albertus Magnus College represents not only a high quality of intellectual achievement, but also the completion of the work in accordance with the highest standards of academic honesty and integrity.

Standards of academic honesty dictate that students will observe the following principles:

- The student's work shall be the result of their own effort
- The student shall give the appropriate acknowledgement of others' work that is cited in papers and/or presentations
- No paper or presentation may be offered in more than one course without permission of the instructor.
- In completing written assignments, the student must work independently unless the instructor indicates otherwise.

## Plagiarism

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Plagiarism is a serious offense against academic integrity and intellectual honesty. The appropriation of another's writing or work as one's own, including the use of specific words, phrases, or ideas, is dishonest and constitutes plagiarism. Use of any quotation, paraphrase, or summary from another author must be acknowledged and individually cited.

All incidents of plagiarism will result in a penalty and be promptly reported to the Vice President for Academic Affairs or the Dean. Penalties for first-time plagiarism are at the discretion of the instructor and at a minimum require a one grade penalty reduction but may include failure of the assignment or failure for the course. An academic committee will decide penalties for any incidents of plagiarism, after the first.

Students who have questions about plagiarism are encouraged to consult with their instructor or to visit the Germain Center for Academic Success located in Rosary Hall or by emailing [asc@albertus.edu](mailto:asc@albertus.edu).

## Student Code of Conduct

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Students are expected to treat each other, their instructors, and administrative staff with courtesy and respect at all times, and in all means of verbal and written communication. At no time should any individual be made to feel threatened or offended. The use of obscene, profane or offensive language, loss of temper, aggressive behavior, and disruptive outbursts are considered inappropriate and, therefore, unacceptable. Additionally, students are expected to adhere to all policies of Albertus Magnus College such as the policy on drugs and alcohol, the policy on sexual harassment, and the policy on racism and acts of intolerance. The College reviews violations of the Code of Conduct on an individual basis. Failure to comply with the Code of Conduct may result in administrative withdrawal from the College.

## The Albertus Community

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Albertus Magnus College stresses excellence, access and innovation in higher education. Welcoming students of all races, genders, creeds, and countries of national origin, the College has a tradition of designing specially-tailored programs for students at different stages of their post-secondary education. Albertus Magnus offers academic programs in on-ground, blended, flex, and online formats at undergraduate and graduate levels that are designed to meet the specific needs of discrete groups of learners. Each program embodies the College's commitment to promoting lifelong learning by providing an education that enables students to pursue truth in all its dimensions that is also practical in its application.

The Albertus Magnus College Traditional Undergraduate Program is a semester-based undergraduate experience at our New Haven campus. Assisting students to develop insight into the world and their place in it, the Traditional Undergraduate Program stresses the Liberal Arts as a foundation for the skills, knowledge, and dispositions needed to build meaningful lives and careers. Featuring small class sizes, personalized attention from highly qualified faculty who are masters of their disciplines and the craft of teaching, the Program offers thirty-four majors in the Liberal Arts and Sciences, Business and Education.

The Division of Professional and Graduate Studies is designed specifically to meet the needs of the adult learner. The program features a flexible scheduling system that permits students to attend on either a full or part-time basis. Innovative approaches to adult learning combine the convenience of online instruction with the personalized classroom attention that is a hallmark of the Albertus experience. Many programs are offered in a flexible format that allows students to choose on a course-by-course basis between blended courses (50% online and 50% on-ground) and fully online offerings, thereby enabling students to complete their programs in a blended format, in a combination of blended and online courses, or fully online.

The Division of Professional and Graduate Studies offers eighteen major Liberal Arts and Business Programs through its Accelerated Degree Program. A total of fifteen graduate programs include a Master of Arts in Art Therapy and Counseling (the only program of its kind in the state), Master of Fine Arts in Writing, Master of Business Administration, Master of Public Administration, Master of Science in Education, Master of Science in Accounting, Master of Science in Human Services, the combined Master of Science in Human Services/Addiction Counseling Certificate Program, Master of Science in Clinical Counseling, Master of Science in Criminal Justice, Master of Science in Instructional Design and Learning Technology and Master of Science in Management and Organizational Leadership, as well as a post-baccalaureate Initial Teacher Preparation Program and post-masters certificates in Addiction Counseling and Advanced Alternative Preparation (AAP) as a Literacy Specialist in Reading/Language Arts Certification. All programs are offered on the College's main campus in New Haven, CT. Select programs are offered at the College's East Hartford location. (See the Albertus Magnus College website for the most current offerings and locations: [www.albertus.edu](http://www.albertus.edu))

## **Dominican Mission, Ministries, and the Meister Eckhart Center**

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Since its founding, the mission of Albertus Magnus College has been grounded in its Catholic, Dominican heritage. Our commitment to faith, peace and justice leads us to recognize the dignity of every person and to work toward greater opportunity for all. In this spirit, The Dominican Mission and Ministries team and the Meister Eckhart Center accompany students, faculty, and staff of all faith traditions in their spiritual development and service to the local and global community.

### **Dominican Mission**

The Office of Dominican Mission promotes the mission of the college, “the pursuit of truth in all its dimensions”, through the lens of Catholic identity, grounded in the Catholic intellectual tradition and Catholic Social Teaching, and the Dominican tradition of the college. Essential to the development of mission is the promotion of the four pillars of Dominican life: study, prayer, community and service. The four pillars provide a way to integrate the full college experience for all members of the community and those we collaborate with in the wider community.

### **Dominican Ministries and Service**

The Office of Dominican Ministries and Service invites students and the college community to live the four Dominican pillars by encouraging all to place their gifts and talents in the service of others. Students and the college community are encouraged to organize activities to promote personal and communal spiritual growth, the pursuit of truth through study and reflection, the development of community, and the generosity of heart that flows over into service. Students from all faith traditions and non-believers are welcomed and encouraged to be part of these experiences.

### **Meister Eckhart Center**

The Meister Eckhart Center for Catholic and Dominican Life engages the community in dialogue by integrating the Dominican values of contemplation and action with the calling to promote a more just and peaceful world. It pursues this mission through gatherings, discussions, and projects that support contemplation and action at Albertus, in New Haven, and beyond. The center also collaborates with neighboring institutions and organizations in pursuit of the common good and invites students to join this work.

## **Location**

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The choice of New Haven as the site of the Albertus Magnus College main campus is in harmony with the goals and ideals of the institution. A cosmopolitan city with a continuing tradition as a national educational and cultural center, New Haven, located halfway between New York and Boston, has in recent decades added to its already distinguished reputation by notable new developments in many fields. Its programs in urban and regional planning, in social action, and in healthcare have attracted wide and favorable notice. Long a center of arts and letters, the city has always offered a variety of opportunities in these fields.

New Haven is a college town, and much activity is planned for the benefit of the students from all of the five area colleges and universities. Lectures and musical performances presented by well-known figures as well as a variety of college sporting events draw



large audiences. The city has some of the finest theaters in the country, including the award-winning Long Wharf and Yale Repertory theaters. The Yale Art Gallery, the Yale Center for British Art (which houses the largest collection of British art, rare books and sculpture outside Great Britain), museums, and movie theaters are equally accessible.

## Accreditation

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Albertus Magnus College is accredited by the New England Commission of Higher Education. Accreditation of an institution of higher education by the Commission indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer review process. An accredited college or university is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the Commission is not partial but applies to the institution as a whole. As such, it is not a guarantee of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding the accreditation status by the Commission should be directed to the administrative staff of the institution. Individuals may also contact:

New England Commission of Higher Education  
301 Edgewater Place, Suite 210  
Wakefield, MA 01880  
781-425-7785  
E-Mail: [info@neche.org](mailto:info@neche.org)

The Tagliatela School of Business and Leadership at Albertus Magnus College has received specialized accreditation for the following business programs through the International Accreditation Council for Business Education (IACBE) located at 11960 Quivira Road in Overland Park, Kansas, USA. The IACBE grants accreditation for business and accounting programs only. Locations for program offerings are at the sole discretion of the Member.

Business Management, A.S.  
Accounting, B.S.  
Business Management, B.S.  
Finance, B.S.  
Healthcare Management, B.S.  
Sport Management, B.S.  
Business Administration, Master  
Public Administration, Master  
Accounting, M.S.

The Master of Arts in Art Therapy and Counseling is fully accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of The Accreditation Committee for Art Therapy Education (ACATE) located at 25400 US Hwy 19 N., Suite 158 in Clearwater, FL.

## Complaint Resolution

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Albertus Magnus College is committed to the appropriate resolution of complaints and has policies and procedures for addressing grade appeals, faculty and non-faculty grievances, student grievances, academic dishonesty, sexual harassment, and misconduct. These policies may be found in the relevant student, faculty, and employee handbooks and on the College's website under policies and procedures. In the event that there is a complaint against the College, the following accrediting and state agency is available to handle student's complaints:

State of Connecticut Department of Higher Education  
 450 Columbus Boulevard, Suite 707, Hartford, CT 06103-1841  
[www.ctohe.org/StudentComplaints.shtml](http://www.ctohe.org/StudentComplaints.shtml)

## Memberships

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***Albertus Magnus College holds institutional memberships in the following:***

Alpha Phi Sigma  
 American Alumni Association American Art Therapy Association  
 American Association of College Admissions Counselors  
 American Association of Collegiate Registrars and Admissions Officers  
 American Association of Hispanics in Higher Education  
 American Council on Education  
 Association of American Colleges and Universities  
 Association of Catholic Colleges and Universities  
 Association of College Unions International  
 Association of Governing Boards  
 Association of Graduate Schools of Liberal Studies Programs  
 Association for Orientation–Transition–Retention in Higher Education (NODA)  
 Association of Title IX Administrators  
 Association of Writers and Professional Programs  
 Chi Alpha Sigma  
 The Clery Center College Board  
 College Entrance Examination Board Conference of Small Private Colleges  
 Connecticut Association of Collegiate Registrars  
 Connecticut Association for Continuing Education Connecticut Conference of Independent Colleges  
 Connecticut Distance Learning Consortium

Connecticut United for Research Excellence  
Council of Independent Colleges Online Course Sharing  
Consortium Council for Adult and Experiential Learning  
Council for the Advancement and Support of Education (CASE) Affiliated Student  
Advancement Programs  
Council for Higher Education Accreditation  
Commission on Accreditation of Allied Health Education Programs  
Council of Independent Colleges  
Council on Undergraduate Research  
The Dominican Consortium  
Dominican Higher Education Council  
Eastern Association of Colleges & Employers  
International Accreditation Council for Business Education  
National Academic Advising Association  
National Association of Academic Advisors  
National Association for Campus Activities  
National Association of Colleges & Employers  
National Association of College and University Business Officers  
National Association of Foreign Student Advisors  
National Association of Independent Colleges and Universities  
National Association of Veterans' Program Administrators  
National Catholic Educational Association  
National College Athlete Honor Society  
National Collegiate Honors Council  
National Commission on Accrediting  
National Hispanic Institute  
NAFSA: Association of International Educators  
New England Association for Cooperative Education and Field Experience  
New England Association of Collegiate Registrar and Admissions Officers  
New England Commission of Higher Education  
New England Faculty Development Consortium  
Northeastern Association of Graduate Schools Quality Matters

United States Association for Small Business and Entrepreneurship

## The Campus

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Albertus Magnus College is located in one of the distinguished residential neighborhoods of urban New Haven. Its campus covers approximately 50 landscaped acres on Prospect Hill. This site affords an attractive setting for the modern collegiate buildings and spacious private estates that now house the College.

On campus, students find facilities for residence and for their academic, athletic, cultural, social and spiritual lives. The services, advantages, and attractions of New Haven are within convenient reach by local bus or on foot. The campus encompasses a number of gardens, pleasant walks, picnic areas, tennis courts, and playing fields. There is off street parking for automobiles on lots within the College grounds.

Consistent with the College's goal of promoting accessibility to higher education, Albertus Magnus College also has established a satellite campus in East Hartford, Connecticut at 225 Pitkin Street where students may take select undergraduate and graduate programs in Professional and Graduate Studies.

## Buildings

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### ***Aquinas Hall***

Originally built in 1965, Aquinas Hall is the chief academic and administrative building on campus. A new wing housing the Accelerated Degree Program, Bree Common, and state-of-the-art classrooms was added in 2009. Included in the building are classrooms, seminar rooms, computer facilities, offices, lounges, academic computer labs, and computer classrooms, all of which are wired for computer utilization, Internet connections and document projection.

### ***Cosgrove, Marcus, Messer Athletic Center***

The Cosgrove, Marcus, Messer Athletic Center has 60,000 square feet of athletic and recreational facilities. Included in the Athletic Center is a six-lane, 25-yard pool, complete with a Jacuzzi® that is located on the pool deck. The Center also houses a large double gymnasium, three racquetball courts, a state-of-the-art fitness center, dance room, classroom, and six locker rooms.

### ***Hubert Campus Center***

Opened in 1970, the Hubert Campus Center underwent a major renovation in 2019 to expand the services and facilities that support the life of the College community. The Center includes several dining facilities, an interactive game room and conference rooms, Esports suite, multi-use gathering spaces, a health clinic and counseling services, a fitness center, Tab's Pub, Tab's on Deck, a rooftop garden, the Falcon Campus Store, and is home to the Division of Student Affairs. A bridge connects the Hubert Campus Center to the upper campus.

### ***Mary A. and Louis F. Tagliatela Academic Center***

This 18,000-square foot Academic Center, which opened in January, 2005, was designed as a state-of-the-art facility to support the continued growth of academic programs at Albertus Magnus College. The building includes multi-disciplinary learning areas, a teaching amphitheatre, a CIS suite, communications studio and suite, and science classrooms and labs. A two-story atrium—dedicated to St. Albert the Great—provides communal space for student, alumni and community activities.

### ***Mohun Hall***

Mohun Hall houses the Admissions and Advancement Divisions of the College. The Advancement Division includes the offices of Development and Alumni Relations.

### ***Mohun Annex***

Mohun Annex houses the administrative offices of the Communications and Marketing Department.

### ***Rosary Hall Library and Learning Commons***

Rosary Hall, the most historic building on campus and the largest existing mansion in New Haven, has undergone extensive renovations to become a modern Learning Commons. Alongside Library and Information Technology Services, the Learning Commons brings together many student support services into one location, including the Germain Center for Academic Success, Career and Professional Development Services, the Office of Dominican Mission, and the Eckhart Center for Catholic and Dominican Life. This inspiring atmosphere provides facilities for group and individual study, access to collaborative workstations and computers, a darkroom and digital photography lab, an instructional technology learning lab, areas for quiet study, several classrooms, a coffee lounge, an outdoor Italian garden, and the information help desk.

### ***St. Catherine of Siena Chapel***

The College's St. Catherine of Siena Chapel is located in Walsh Hall, adjacent to the Tagliatela Academic Center.

### ***Walsh Hall***

Walsh Hall houses the administrative offices of the President and St. Catherine of Siena Chapel.

### ***Weldon Hall***

One of the original buildings on the property when the College was founded in 1925, Weldon Hall was completely renovated in 2006 to house Education Programs.

## **Parking**

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All students, faculty and staff who park on campus must register their vehicle and display a College permit/decal. Permits are available at the Public Safety office

located in Dominican Hall. The permit must be affixed to the lower driver side front windshield. Motorcycles are vehicles and must also be registered on campus, however the requirement to display a permit is waived. The transfer, exchange, misuse, or reproduction of the decal is unauthorized and violators are subject to ticketing and towing enforcement. There is no cost to register a vehicle on campus.

Parking is permitted only in designated parking lots by sticker type.

- Commuter/Part Time/PGS Students: Tier Lot, Rosary Hall, Athletic, Campus Center and Aquinas side lots. Aquinas Rear Lot is reserved for Faculty/Staff only.
- Resident Student parking: McAullife Hall, Sansbury Hall, Siena Hall, Nilan Hall, and Tier Lot.
- 490 Apartments: Restricted to those students who receive assigned parking spaces. 490 permits may also park in the Tier Lot on campus.
- 490 residents who are not assigned a space will receive a commuter parking permit.
- Faculty/Staff: All parking lots except 490 Apartments.

## Public Safety

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The mission of the Albertus Magnus College Department of Public Safety is to provide a safe and secure environment by protecting the well-being of all community members. For this purpose, the Department of Public Safety is service oriented to meet the specialized needs of the campus community. Duties include, but are not limited to: detecting potential crimes of opportunity; maintaining a proactive approach to deterring crime by emphasizing highly visible patrols; identification and elimination of all hazardous conditions; public interaction and community awareness of security related issues; and the enforcement of traffic and parking rules and regulations. The Department of Public Safety is supportive of the College's mission statement in that it..."remains dedicated to providing an opportunity for learning which responds to the academic needs and ethical challenges of its students and society."

Public Safety operates 24 hours a day and is available for safety escorts on campus.

Public Safety: Dominican Hall; 203-773-8509

Albertus Magnus College monitors **LiveSafe**, a free security app is available to all campus community members. LiveSafe allows our community the ability to connect with Public Safety through the app – report suspicious activity with photos/videos, request a virtual escort, find directions on campus, and report emergencies.

We encourage all College community members to download and set up the LiveSafe app available in your app store.

## Weather and Emergency Alert System

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The Albertus Emergency Alert System is a free mass notification system that enables Albertus students, faculty and staff to receive alerts and updates through a combination of e-mail, text messaging and phone calls in an emergency situation. The Emergency Alert System may be used to provide instructions in the event of a disaster, health or safety



risk, or class cancellations due to inclement weather. The College strongly encourages all students to sign up for the Emergency Alert System.

## Academic Programs Overview

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### *Undergraduate Programs Overview*

#### **The Traditional Undergraduate Program**

The Albertus Magnus College Traditional Undergraduate Program is a semester-based undergraduate experience at our New Haven campus. Assisting students to develop insight into the world and their place in it, the Traditional Undergraduate Program stresses the Liberal Arts as a foundation for the skills, knowledge, and dispositions needed to build meaningful lives and careers. Featuring small class sizes, personalized attention from highly qualified faculty who are masters of their disciplines and the craft of teaching, the Program offers thirty-four majors in the Liberal Arts and Sciences, Business and Education.

#### **The Accelerated Adult Undergraduate Program**

Adult learners may enroll full-time or part-time in the Accelerated Degree Program in the Division of Professional and Graduate Studies, which offers a wide array of Liberal Arts and professional degrees at our main New Haven Campus, East Hartford Campus, or fully online. Students consult with their academic advisor in selecting courses and planning an individualized program of study. Full-time students typically take two courses per eight-week session. The Accelerated Degree Program offers the following undergraduate degrees: Associate of Arts, Associate of Science in Business Management, Bachelor of Arts and Bachelor of Science.

## Graduate Programs Overview

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### **Arts and Humanities**

#### *Department of English and Humanities*

##### **Master of Fine Arts in Writing**

The Master of Fine Arts in Writing (M.F.A.) prepares students to develop knowledge of the conventions of specific writing genres, to understand the creative process, and to assess market trends in specific areas of professional writing. Students gain experience in preparing an effective project synopsis and outline, in submitting materials that conform to industry expectations and standards, and in planning and executing a major project in a specific genre of writing. The M.F.A., offered in the FLEX format, can be taken fully online or in a blended format; students that choose the blended format meet fully online and attend three on-ground Saturday sessions per semester.

## Sciences and Social Sciences

### *Department of Education and Teacher Preparation*

#### **Advanced Alternative Preparation Program**

The Advanced Alternative Preparation Program is offered at Albertus Magnus College under the auspices of the Connecticut State Department of Education as a non-degree, non-credit certification program at the graduate level. Commonly called the AAP Program, it is for teachers certified in Connecticut who seek endorsement as Remedial Reading/Remedial Language Arts specialists (Connecticut Endorsement Code Number 102). This is a thirteen-month program. Students are accepted as a cohort.

#### **Master of Science in Education**

The Master of Science in Education (M.S.Ed.) is a 36-credit program completed in approximately thirteen months. Designed for teachers, the purpose of this master's program is to strengthen the knowledge and skills required for effective teaching while, at the same time, enable the candidate to concentrate in a content area, either literacy or STEM. The program includes instruction in leadership skills with the goal of enabling completers of this degree to become literacy or STEM leaders among their colleagues in the districts and schools where they teach. The program stresses the importance of seeking out, understanding, and applying insights from current educational research, with the fundamental goal of improving instruction for all students. The M.S.Ed. is offered through the Accelerated Degree Program.

#### **Post-Baccalaureate Initial Teacher Preparation Program**

The Post-Baccalaureate Program for Teacher Certification offers a defined set of courses (39 credits) beyond the undergraduate degree to prepare candidates to meet Connecticut initial teacher certification requirements. While this program leads to teacher certification, it does not lead to a degree. This program requires a bachelor's degree for admittance.

### *Department of Sociology*

#### **Master of Science in Criminal Justice**

The Master of Science in Criminal Justice (M.S.C.J.) is a 33-credit graduate program that enables students to study one of two unique concentrations: correctional studies or juvenile justice. The degree prepares students to assume the growing number of professional and leadership positions within the criminal justice system, such as correctional system supervisor and juvenile justice correction unit supervisor. The M.S.C.J. is offered through the Accelerated Degree Program. Students may enroll on a full-time or part-time basis and have the flexibility of choosing between blended or online options on a course-by-course basis.

### *Department of Psychology*

#### **Master of Arts in Art Therapy and Counseling**

The Master of Arts in Art Therapy and Counseling (M.A.A.T.C.) prepares professionals who are competent art therapists, functioning independently and as members of multidisciplinary treatment teams in a variety of treatment settings. The M.A.A.T.C.

requires 60 credit hours of coursework in art therapy, counseling, and psychology, including 725 hours of supervised field experience. The M.A.A.T.C. is offered on a traditional semester calendar, including fall and spring semesters and a shorter summer term, with courses scheduled during the daytime, evening, and one weekend per month. Students may enroll on a full-time or part time basis, attending courses fully on-ground or synchronous hybrid in the low residency option. Full-time students are able to complete the degree within a minimum of eight consecutive semesters. Admission to the M.A.A.T.C. Program is selective and competitive.

### **Master of Science in Clinical Counseling**

The Master of Science in Clinical Counseling program is a 60-credit program that enables students who have successfully completed the program to meet the education requirement for becoming a Licensed Professional Counselor (LPC) in the State of Connecticut. The program offers two tracks, one in mental health counseling and one in addiction counseling, and meets on a traditional semester calendar with a shorter summer term. (Students that choose the addiction counseling track will also take accelerated eight-week courses through the Accelerated Degree Program.) Courses are typically scheduled in the evening where students may enroll on a full-time or part-time basis.

### **Master of Science in Human Services**

The Master of Science in Human Services (M.S.H.S.) prepares graduates for professional positions in psychosocial health and human services in a variety of public and private agencies. Graduates are empowered with advanced skills for serving clients within the context of their communities and environments. The program offers two tracks, an 18 month 39-credit degree in Human Services and a 2-year graduate degree in Human Services and Addiction Counseling that includes all the academic preparation necessary to be eligible for the Licensed Alcohol and Drug Counselor (LADC) credential in the State of Connecticut once they have completed the state requirements for licensure.

### **Post-Graduate Certificate in Addiction Counseling**

The purpose of the Addiction Counseling Certificate program is to prepare professionals for specialized clinical work with clients suffering from substance use disorders. Intended for individuals who already have some background in a counseling-related field, the 18-credit certificate is designed to be completed in one academic year and is a precursor to obtaining certification or licensure as an addiction, substance abuse, or drug and alcohol abuse counselor.

## **Business and Leadership**

### **Master of Business Administration**

The Master of Business Administration (M.B.A.) prepares business leaders with highly developed analytical and communication skills, a mastery of vital tools and concepts used in the business environment, and a preparation for ethical leadership in their chosen fields. Offered through the Accelerated Degree Program, the M.B.A. is designed for working professionals who seek to advance their education while pursuing their career. Classes are held in the evenings or online, and students may attend on a full-time or part-time basis. The M.B.A. requires a total of 48 credit hours, which may include advanced

specializations in Accounting, Healthcare Management, Human Resources, Leadership, Marketing, Management, or Project Management.

### **Master of Public Administration**

The Master of Public Administration (M.P.A.) is a 36-credit accelerated graduate degree program designed for working professionals seeking a long-term career working for nonprofits, nongovernmental organizations (NGOs), or government agencies. The MPA program is based on an interdisciplinary approach that enables students to lead, implement policy, solve problems, and improve efficiency in nonprofit organizations, institutions, and different levels of government.

The MPA program has two components. The first component requires seven core courses that provide a student with the basic concepts and methods of public administration. The courses offer an experiential learning opportunity in the community as well as an examination of quantitative tools for policy analysis that leads to a capstone project. The second component requires the completion of five elective courses, all suited to the student's career interests or particular substantive area.

The M.P.A. is offered in a FLEX format, where students may enroll on a full-time or part-time basis and have the flexibility of choosing between blended or fully online course options.

### **Master of Science in Accounting**

The Master of Science in Accounting (M.S.A.) is a professional degree designed to provide students with a strong knowledge of accounting principles and to prepare them for a variety of careers in the accounting field. The 30-credit M.S.A. may be used toward the 150 credit hours required by most states for C.P.A. certification. The M.S.A. is offered through the Accelerated Degree Program. Students may enroll on a full-time or part-time basis and have the flexibility of choosing between blended or online options on a course by-course basis.

### **Master of Science in Instructional Design and Learning Technology**

The Master of Science in Instructional Design and Learning Technology is a 30-credit program rooted in the principles of instructional design, technology use, professional training, education, and learning. It enables students from a variety of professional backgrounds to expand their knowledge and skills and prepares them to deliver 21st century learning and training experiences. Combining elements of technology use and integration with principles of teaching and learning, it serves to address the educational and workforce development needs of organizations across both public and private sectors.

### **Master of Science in Management and Organizational Leadership**

The Master of Science in Management and Organizational Leadership (M.S.M.O.L.) supports the advancement of working professionals in corporate, non-profit, and public organizations. Participants gain knowledge and skills for managing organizational change in the context of dynamic technological and global environments. The 36-credit degree is offered through the Accelerated Degree Program. Students may enroll on a full-time or part-time basis and have the flexibility of choosing between blended or online options on a course-by-course basis.

# Admissions

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## Who May Apply

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The Albertus Magnus College Accelerated Degree Program welcomes applications from adult learners of all ethnic, racial, and religious backgrounds with a recommended age of 22 years or older. Undergraduate degree applicants may be beginning or continuing their college careers. Depending on educational background and work experience, prospective students may be required to have an interview with the Director of Admissions and/or Associate Dean for Student Success and Retention to determine if the program is appropriate for them.

## How to Apply

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- Applicants for the Division of Professional and Graduate Studies Program may electronically apply for admission through the Albertus Magnus College website. An application fee is required at the time of application; the fee amount varies per program.
- Albertus Magnus College utilizes a system of rolling admission; as such, applicants may apply throughout the year. Modules typically begin in early January, mid-March, late May, late August, and late October.
- Applications will not be reviewed until all required/requested documentation, including transcripts, are received.

## Admission Requirements

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Undergraduate applicants must submit the following:

- A completed application and a \$35 non-refundable application fee
- For applicants with fewer than 60 prior college credits, an official high school transcript demonstrating graduation or presentation of a GED
- Official transcripts from regionally accredited colleges or universities attended\*
  - \* Students may sign letters of exclusion for transcripts from colleges where credits were earned five years ago or longer.
  - \*\* Students seeking financial aid may be required to submit additional documentation, including official transcripts from non-regionally accredited institutions, etc.
- For non-native English-speakers, a minimum TOEFL score of 550 paper-based, 80 internet-based, or 213 computer-based
- Proof of immunization in accordance with Connecticut State requirements
- For online degrees, a Connecticut Driver's License or DMV Photo ID
- For applicants who intend to use Department of Veterans Affairs (VA) Educational Benefits
- Military, university and college transcripts

- Certification of Eligibility letter or, for reservists, Notice of Basic Eligibility Veteran's Intent to Register form

## Reapplication

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Applicants who declined a previous offer from admission/acceptance from Albertus Magnus College must submit a new application.

## International Students

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- International students are welcome to apply to the Accelerated Degree Program as fully online students. Please see the requirements below:  
The following credentials are required of Online International Undergraduate Applicants:
- A completed online application and \$35 application fee.
- Official academic records:
  1. Submit official secondary/high school transcripts and, if applicable, any post-secondary school (university/college) transcripts.
  2. If the original document is not in English, submit a word-for-word official translation notarized by a bona fide translating agency.
  3. For applicants who wish to receive transfer credit for coursework done at an institution abroad, please submit a credential report from an accredited company affiliated with the National Association of Credential Evaluation Services (NACES).
  4. If the applicant completed Advanced Placement (AP) or International Baccalaureate (IB) courses, the applicant must submit the AP or IB test scores in order to receive course credit.
- Proof of English language proficiency. Submit official test results showing our recommended acceptable minimum score from one of the following:
  1. SAT or ACT
  2. TOEFL (our institutional code is 3001) iBT: 80 PBT: 550 CBT: 213
  3. IELTS: 6.0
- At least one letter of recommendation, in English, from an academic source (e.g. teacher, advisor, or school principal).

## Academic Credential Translation and Accreditation

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Albertus Magnus College evaluates transcripts and other academic credentials of students from foreign countries in accordance with the standard educational program of the country from which the applicant comes. If requested by the Admissions Office or Registrar's Office, it is the applicant's responsibility to have transcripts/documents translated into English. Submission of academic documents must be accompanied by an evaluation from an accredited company affiliated with the National Association of Credential Evaluation Services (NACES).



## English Language Requirements

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Any applicant whose first language is not English or who has graduated from a non-English speaking high school must demonstrate, to the satisfaction of the college, sufficient mastery of English to enable the applicant to perform college level work. The applicant must submit evidence of linguistic fluency by submitting scores from any one of the following tests: ACT, SAT, TOEFL or IELTS. Information on examination dates and testing locations may be obtained from EducationUSA, US Embassies, and US Consulates.

## English Language Learner Test Accommodations

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Albertus Magnus College is committed to diversity, equity and inclusion for our students and campus community. In recognition of our diverse student body and to help promote a racially, ethnically, and culturally diverse academic environment, Albertus Magnus will consider individual requests for a 50% extended time test accommodation for students who are not native English speakers.

All admitted students are expected to be proficient in the English language. However, the 50% extended time test accommodation is available to non-native English speaking students to improve access and equity and reduce barriers associated with English language acquisition for students who are otherwise qualified.

Students should contact the ELL Committee at [ELL@albertus.edu](mailto:ELL@albertus.edu) or (203) 672-1050.

## Obtaining Form I-20 and F-1 Visa

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All admitted students are expected to be proficient in the English language. However, the 50% extended time test accommodation is available to non-native English speaking students to improve access and equity and reduce barriers associated with English language acquisition for students who are otherwise qualified.

Students should contact the ELL Committee at [ELL@albertus.edu](mailto:ELL@albertus.edu) or (203) 672-1050.

## Maintaining Immigration Status

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Albertus Magnus College is committed to diversity, equity and inclusion for our students and campus community. In recognition of our diverse student body and to help promote a racially, ethnically, and culturally diverse academic environment, Albertus Magnus will consider individual requests for a 50% extended time test accommodation for students who are not native English speakers.

All admitted students are expected to be proficient in the English language. However, the 50% extended time test accommodation is available to non-native English speaking

students to improve access and equity and reduce barriers associated with English language acquisition for students who are otherwise qualified.

Students should contact the ELL Committee at [ELL@albertus.edu](mailto:ELL@albertus.edu) or (203) 672-1050.

## Notification of Admission

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Applicants are notified of decisions regarding the acceptance or denial of their application for admissions via mail. Because Albertus Magnus College utilizes a system of rolling admission, students are notified of the decision on a continual basis.

## English Placement Exam

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New students who have never taken a college-level English class are required to take and pass an English placement exam before entering EN 101 College Writing. Students who do not demonstrate college-level writing proficiency on the exam or do not wish to take the placement exam must take EN 109 Elements of Effective Writing before EN 101.

## Math Placement Exam

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New students who have never taken a college-level math class are required to take and pass a math placement exam before entering MA 111 or MA 116. Students who do not pass or do not wish to take the placement exam must take MA 100 and successfully complete this course before entering MA 111 or MA 116.

Students must fulfill their basic English and math requirements within the first 36 credits of their degree. Students who plan to take a CLEP examination in order to fulfill their mathematics or English requirements also must do this within their first 36 credits of study. Students will not be allowed to declare their major until these requirements and all necessary prerequisites are satisfied.

## Deferred Admission

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Requests for deferred admissions will be considered only after an offer for admission has been accepted. A request for deferral can only be for one academic year.

## Non-Matriculated Students

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Non-matriculated students may take a maximum of 12 credits before formally applying to the College. Those non-matriculated students who may have an interest in applying to the College must complete the formal application process. Credits from the courses taken as a non-matriculated student will apply to the student's course credits. An application to become a matriculated student does not guarantee admission. Non-matriculated students will pay the prevailing tuition rate. Non-matriculated students are not eligible for financial aid. All Albertus Magnus College courses have limited enrollment; priority and permission are given to matriculated students. The College determines which courses are open to non-matriculated students as well as the number of students allowed in each course.

For guidance purposes, the high school record and complete college transcripts may be requested.

For information on how to register for courses as a non-matriculated student, please contact the Office of the Registrar.

## Transfer Credits

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Students may receive transfer credits for courses similar to those offered at Albertus Magnus College provided that:

1. The courses are from a regionally accredited institution.
2. The courses were completed with a minimum grade of 2.0 (C) or its equivalent.
3. The courses were completed with a Pass grade (P) that can be documented as being equivalent to a 2.0 or better.
4. Undergraduate applicants must have official transcripts for all previously attended colleges or universities sent Admissions. After students are matriculated, the Registrar evaluates their transcripts to determine which courses may transfer and whether transferable courses may be applied toward required or elective courses in the student's program of study. Students meet with their academic advisor to review the transfer evaluation.
5. A maximum of 39 credits is transferable toward an associate degree from a regionally accredited institution. A maximum of 64 credits from a regionally accredited two-year or community college and a maximum of 90 credits from a regionally accredited four-year college or university is transferable toward a bachelor's degree.
6. If a student has earned an associate's degree that is acceptable for full credit towards a bachelor's degree the student needs to submit an official transcript indicating degree completion and the date of graduation as well as official transcripts from any other attended colleges or universities.
7. If a student has earned an associate's degree, but it is not acceptable for full credit towards a bachelor's degree, the student needs to submit official transcripts from all previously attended colleges and universities and minimally a copy of their high school diploma though the high school transcript is preferred.
8. Any student transferring to Albertus Magnus College who has not earned an associate's degree regardless of the amount of incoming transfer credits is required to submit official transcripts from all previously attended colleges and universities and their official high school transcript.

## Credit for Prior Learning

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Documented learning, not experience, is the basis for prior learning credit. The credits must fit appropriately into a degree program. Albertus Magnus College accepts up to 21 credits for prior learning towards an A.A./A.S. and up to 45 credits for B.A/B.S.

### ***Advanced Placement***

The [Advanced Placement \(AP\) Program](#) offers college-level courses and exams that students can take in high school. Students can earn college credit if they satisfactorily

pass the Advanced Placement examination with a score of 3 or above. AP credits may be used to fulfill general education requirements, serve as prerequisites for other courses or count towards major credit (upon approval and depending on the major). Credit will not be awarded for any AP exam that duplicates the content of a college course for which a student has already received credit. These credits do not contribute to a student's undergraduate GPA.

Students should have their official score report sent to the Office of the Registrar (using college code 3001) for evaluation.

### ***College Level Examination Program (CLEP)***

The [College Level Examination Program \(CLEP\)](#) provides an opportunity for students to obtain academic credit by obtaining a satisfactory score on nationally standardized examinations prepared by the Educational Testing Service. CLEP credits may be used to fulfill general education requirements, serve as prerequisites for other courses or count towards major credit (upon approval and depending on the major). Credit will not be awarded for any CLEP exam that duplicates the content of a college course for which a student has already received credit. These credits do not contribute to a student's undergraduate GPA. Contact the Office of the Registrar for a list of minimum scores acceptable for academic credit at Albertus for the current catalog year.

Students should have their official score report sent to the Office of the Registrar (using college code 3001) for evaluation.

### ***Dantes Subject Standardized Tests (DSST)***

This credit by exam program offers students the opportunity to use their knowledge acquired outside of the classroom to accomplish their educational goals. While the exams are funded for active-duty military, [DSST exams](#) are not just for those in the military. Adult learners, homeschooled students, and military veterans are also eligible to earn college credits through DSST. Students can visit [DSST exams](#) to review offered exams, test prep, and locate a test center.

DSST credits may be used to fulfill general education requirements, serve as prerequisites for other courses or count towards major credit (upon approval and depending on the major). Credit will not be awarded for DSST tests that duplicate the content of a college course for which a student has already received credit. These credits do not contribute to a student's undergraduate GPA. Contact the Office of the Registrar for a list of minimum scores acceptable for academic credit at Albertus for the current catalog year.

Students should have their official score report sent to the Office of the Registrar (using college code 9240) for evaluation.

### ***International Baccalaureate (IB)***

Students who completed the [International Baccalaureate Diploma Programme](#) or took individual International Baccalaureate (IB) exams at the Standard Level (SL) Higher Level (HL) at their high school/secondary school should have their official score report sent to the Office of the Registrar for evaluation.

IB credits may be used to fulfill general education requirements, serve as prerequisites for other courses or count towards major credit (upon approval and depending on the major).

Credit will not be awarded for IB tests that duplicate the content of a college course for which a student has already received credit. These credits do not contribute to a student's undergraduate GPA. Contact the Office of the Registrar for a list of minimum scores acceptable for academic credit at Albertus for the current catalog year.

### ***Military Experience***

Credit for military experience is determined according to [American Council on Education \(ACE\) military guidelines](#). These credit recommendations appear on the service member's [Joint Services Transcript](#). Students with military experience should have their official transcript sent to the Office of the Registrar for evaluation.

### ***Non-Collegiate Coursework and Programs***

Students who take courses through online course delivery modules such as Straighterline, Coursera, Sophia Learning, etc. may be able to receive up to 15 transfer credits towards their degree upon admission. Official transcripts must include the [American Council on Education \(ACE\) credit recommendation](#) on them.

Department Chairs and Program Directors may approve substitutions towards stated degree requirements during advising. A course substitution form must be submitted to the Office of the Registrar. Courses taken in English, mathematics, or have an ACE recommendation of upper-level will be accepted as general electives only and not subject to substitution.

Students who are currently enrolled may transfer in up to 9 credits from online credit programs. These credits are considered part of the College's maximum requirement of 15 credits upon matriculation to the College, and will require the advanced approval of their department chair and the Office of the Registrar before courses are taken. Students who do not seek pre-approval for these courses will not be permitted to transfer them into the College.

Any and all credits accepted for transfer are subject to the College's overall transfer of credit policies. Please reference the transfer of credit policy to be familiar with requirements, limitations, and expectations.

Albertus Magnus College may require students to complete an assessment of course outcomes in order to officially accept the transfer credit. This may include and is not limited to: a final exam, final project, or portfolio to ensure that the student has obtained the appropriate breadth of content knowledge to be successful in their chosen field of study.

### ***Industry Credentials***

Albertus Magnus College may award credit for prior learning credit for licenses, certifications and training that have been evaluated by the American Council on Education (ACE) and/or through specific academic programs offered at the College.

## ***Portfolio Assessment***

Albertus Magnus College will accept credit for prior learning demonstrated through the development of a portfolio evaluated by [Charter Oak State College](#).

## **Course Audit Policy**

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Auditing a course is an alternative for a non-matriculated person who wants to take a particular course for the purposes of self-enrichment and academic exploration. No credit is awarded. Persons not affiliated with Albertus Magnus College as enrolled students, faculty or staff must complete a non-matriculated auditor application in the Office of the Registrar. Attending class as an auditor is approved only when certain requirements and conditions are met.

### **Requirements and Conditions:**

- Attending class as an auditor is permitted on a space-available basis.
- Non-matriculated students (persons not affiliated with Albertus Magnus College) can take a maximum of 12 credits. A course may only be audited 1 time. No more than 1 course can be audited per term.
- Audit registration requires the approval of the course instructor and dean and must be completed no earlier than 3 weeks prior to the start of classes and no later than the first day of classes.
- Registration for an audited course will appear on the transcript with a grade of AUD.
- Persons who audit a course cannot participate in any course activities. Their role is limited to observation only.
- The instructor or college may refuse to permit an audit registration in a course.
- Not all courses may be audited. The college or academic department may designate courses that do not accept auditors. Individual college policies may, in some cases, prohibit a person from enrolling for credit after a course has already been taken on an audit basis.
- Academic credit is not granted for an audited course.
- A person who is auditing and wishes to take the course for credit must change the registration by the end of the add period.
- Half tuition is charged for audited courses and due by the first day of class. Courses will be dropped for nonpayment. For the tuition and fees schedule and refund policy contact the Bursar's Office.
- An auditor will be administratively withdrawn from a course after 14 calendar days of non-attendance.
- An instructor may end an audit at any time. If the instructor ends the audit, the auditor may receive a pro-rated refund of tuition.

### **Procedure:**

Those interested in auditing must complete the following:

- Persons who wish to audit must get a visitor's audit application from the Office of the Registrar no earlier than 3 weeks prior to the start of classes and no later than the



first day of classes. The Office of the Registrar will obtain approval from the course instructor and dean. Upon approval full course payment is required.

- An audited course will be indicated on the transcript with a grade of AUD. If the person is administratively withdrawn for non-attendance a grade of WA will appear on the transcript.

**Please note:** If you plan to enroll as a matriculated student at Albertus Magnus College you should not register for a course as an audit.

## Incarcerated Students

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Albertus Magnus College ensures that no more than 25% of its admitted/enrolled students are incarcerated. An incarcerated student is someone serving a criminal sentence in a federal, state, or local penitentiary, prison, jail, reformatory, work farm, or other similar correctional institution. A student in a less formal arrangement, such as a halfway house, home detention, or who is sentenced to serve only weekends, is not considered to be incarcerated.

Incarcerated students are not eligible to receive Federal Direct Student Loans but are eligible for Federal Work-Study and for the Federal Supplemental Educational Opportunity Grant (FSEOG). They may be eligible for Federal Pell Grants if not incarcerated in a federal or state penal institution. A student cannot receive a Pell Grant if they are subject to an involuntary civil commitment following incarceration for a sexual offense as determined under the FBI's Uniform Crime Reporting Program.

All Albertus Magnus College students are required to disclose their incarceration at the time of acceptance and/or if they become incarcerated while matriculated at the College. Notification should be made to the Office of the Registrar.

## Readmission of Uniformed Services Members

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Albertus Magnus College does not deny readmission to any person who is a member of, applies to be a member of, performs, has performed, applies or performs, or has an obligation to perform service in the uniformed services based on the membership, application for membership, performance of service, application for service, or obligation to perform service. Uniformed services include the U.S. Armed Forces, National Guard, and Reserves. Readmission is reviewed on a student by student basis and will include, but is not limited to, academic standing, student conduct records, and financial obligations to the College.

# Financial Aid

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## Financial Aid Office

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The mission of the Albertus Magnus College’s FAO is to serve the student body and all members of the College community, facilitate access to higher education, provide financial means, assist in the achievement of enrollment goals, promote financial knowledge, and adhere to all state and federal compliance regulations.

## Scholarships

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Albertus Magnus College students are encouraged to apply for scholarship assistance. Scholarships enhance gift assistance and allow students to minimize loan debt. The Financial Aid Office encourages students to reference the Financial Aid Office’s Alternative Financing Page on the myAlbertus Portal and the Albertus Magnus College website throughout the year. As information from scholarship/grant sources is received, it will be posted for the convenience of students. A list of websites is available from the Financial Aid Office to help search for scholarship funds.

**The Pillar Award**.....\$1,000

The Pillar Award is awarded to full-time undergraduate transfer students that provide documentation of Phi Theta Kappa membership.

**Bartolomé de las Casas Scholarship**.....up to \$500

Bartolomé century Dominican historian and social reformer who defended the rights of indigenous people and advocated for humane colonization policies. He is considered to be one of the first human rights advocates. This scholarship is awarded to the spouse or child of a service member or veteran who is new to Albertus and pursuing an undergraduate degree. A stepchild or adopted child is also eligible. The applicant must provide a copy of the DD214 or DD220 Member-4 Page. This scholarship is applied to tuition and fees and books and supplies only. The Bartolomé de las Casas Scholarship is annually renewable for recipients who maintain Satisfactory Academic Progress and who remain enrolled full-time at Albertus. For more information, please contact the Financial Aid Office at (203) 773-8508.

**Francisco de Vitoria Scholarship**.....up to \$500

Francisco de Vitoria was a Dominican theologian known for his work on human rights and the importance of peacemaking and conciliation. He is considered to be a defender of the oppressed. This scholarship is awarded to an undergraduate student who is an honorably discharged or under honorable conditions veteran. The student must provide proof of honorable discharge such as a copy of the DD214 Member-4 Page. This scholarship is applied to tuition and fees and books and supplies only. The Francisco de Vitoria Scholarship is annually renewable for recipients who maintain Satisfactory Academic Progress and who remain enrolled full-time at Albertus. For more information, please contact the Financial Aid Office at (203) 773-8508.

## Endowed and Restricted Scholarships

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Various endowed and restricted scholarships may be available to students in the Professional and Graduate Studies Program. The following scholarships are established by alumni and friends of the College and are geared toward upperclassmen. Eligibility is subject to restrictions set forth by the donor(s) of each scholarship. Due to our generous alumni and donors, new Endowed Scholarships are created annually. For a full list of Endowed Scholarships, please visit the Albertus website.

- AM Power Fund
- Class of 1958 Scholarship
- John M. Golden Scholarship
- Kendall Scott Book Awards
- Silver Horn Scholarship

## How to Apply for Financial Aid

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To apply for financial aid at Albertus Magnus College, students must complete the **Free Application for Federal Student Aid (FAFSA) form**. The FAFSA form can be completed online at: <https://studentaid.gov/>

- Students will need to include the Albertus Magnus College school code: 001374
- Students enrolling in the Professional and Graduate Studies Program must then also complete the institutional Modular Aid Application. Applications are available on the Net Partner website, which can be accessed via the Albertus Magnus College website, myAlbertus Portal, or [www.albertus.edu/netpartner](http://www.albertus.edu/netpartner).
- Students may need to complete additional financial aid documents as necessary. In order to receive financial aid in subsequent years, the FAFSA must be completed annually by the June 1st priority deadline, at least six weeks prior to the start of the Module. It is the responsibility of the student to complete this process annually.

## Awarding Process

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Financial Aid Offer Letters are released on a rolling basis beginning in June. All financial aid recipients must have a completed file in order to have their account processed in a timely manner. Offers for an academic year are credited to the student's account by the Bursar's Office per semester.

To qualify for most forms of financial aid, the student must be matriculated and enrolled for a minimum of 6 credits total during the Fall Semester (Modules 1 and 2) or the Spring Semester (Modules 3 and 4). Please note that for Module 5 students must be enrolled for a minimum of 6 credits total. Financial aid is not available for one-week intersession courses.

## ***Net Partner Portal***

All financial aid applicants have access to Albertus Magnus College's financial aid platform, [Net Partner](#). On Net Partner, you can:

- Complete our institutional financial aid application online
- Check the status of your application
- View a list of documents we've received from you and a list of the documents still outstanding
- View your Financial Aid Offers
- View your student loan history
- Check the status of your student loans for the current year

First time users should activate their accounts by clicking "First Time Users" in the log in section and following the instructions. Please note that your student ID must be seven digits long and your date of birth should be entered in the Month/Day/Four digit year format (i.e. 1/1/1990).

You must have a financial aid record already established at Albertus Magnus College in order to use this system. If you have not begun the financial aid application process, you can get started by completing the Free Application for Federal Student Aid (FAFSA) online. Enter our school code, 001374, on your application and we will automatically receive a copy.

## **Need-Based Financial Aid**

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Need-based financial aid is offered to students with demonstrated financial need. Demonstrated need is defined as the institutional cost of attendance (COA) minus the expected family contribution (EFC) as determined by the FAFSA.

## **Types of Financial Aid Available: Grants**

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### ***Federal Pell Grant***

The Federal Pell Grant is a need-based award offered to students with high demonstrated financial need. Eligibility is based on a student's EFC, and award amounts are prorated based on the student's enrollment level. The Federal Government determines the maximum and minimum amounts annually.

### ***Federal Supplemental Educational Opportunity Grants (FSEOG)***

This grant program is funded by the federal government and is offered to students with the highest need, with priority given to Pell Grant recipients.

### ***Iraq and Afghanistan Service Grant***

This grant program is designed for students who are not eligible for the Federal Pell Grant based on their EFC who otherwise meet the criteria for the Federal Pell Grant, and whose parent or guardian was a member of the U.S. armed forces who died as a result of military service performed in Iraq or Afghanistan after the events of 9/11.

### ***Connecticut Roberta B. Willis Scholarship Program***

Need-based award for Connecticut residents attending at least half-time who are working toward their first bachelor's degree and who have an EFC as determined by the FAFSA

that is less than the maximum EFC set by the State of Connecticut annually. There are currently three programs offered through the Connecticut Roberta B. Willis Scholarship Program: Neet-Merit-Based, Need-Based, and Federal American Rescue Plan Act.

### ***Connecticut Minority Teacher Incentive Program (MTIP)***

The Connecticut Minority Teacher Incentive Program (MTIP) provides grants and college loan payment stipends to Connecticut minority group members who are enrolled undergraduates in teacher preparation programs as full-time students. Students must be nominated for MTIP, which is to be completed by the Director of Education Programs at Albertus Magnus College and complete Section A of the nomination form by October 15th. MTIP loan stipend applications must also include proof of loans and graduation to the Office of Higher Education and begin teaching in an accredited Connecticut public elementary or secondary school within 16 months of graduation, and work full-time at least 9 months in the same academic year. The form is then submitted to the Office of Higher Education.

### ***Connecticut Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR-UP III)***

The Connecticut Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR-UP III) grant is given to undergraduate students enrolled at least half-time and matriculated in a degree-seeking program. Students must be under the age of 22 when they receive their first scholarship and must have been enrolled in one of the eligible GEAR-UP III school systems to qualify for a GEAR-UP III award. Application for GEAR-UP III is through the completion of the Free Application for the Federal Student Aid (FAFSA).

## **Types of Financial Aid Available: Loans**

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New students must sign and complete a Master Promissory Note and Entrance Loan Counseling before funds can be credited to their account.

### ***Federal Direct Stafford Subsidized Loan***

This is a federal loan offered to students with demonstrated need. Students may borrow up to \$3,500 as a first-year student, \$4,500 as a second-year student, and \$5,500 as a third-year or above. Repayment starts six months after graduation, or when a student falls below half-time enrollment. The Federal Government pays the interest on the loan while the student is enrolled at least half-time and during authorized deferment periods. The interest rate is currently fixed at 3.73% but may be subject to change annually on 7/1. This loan may be subject to a loan origination fee.

### ***Federal Direct Unsubsidized Stafford Loan***

This is a non-need based federal loan. The borrower is responsible for paying all interest accrued from the time that the loan is disbursed. Students eligibility may vary based on dependency status, COA, and federal annual and aggregate loan limits. For a schedule of maximum loan eligibility, please visit Net Partner at [www.albertus.edu/netpartner](http://www.albertus.edu/netpartner), or contact the Financial Aid Office. Repayment starts six months after graduation, or when a student falls below halftime enrollment. The interest rate is currently fixed at 3.73% but is subject to change annually on 7/1. This loan may be subject to a loan origination fee.

## **Need-Based Employment: Federal Work-Study Program**

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### ***Federal Work-Study Program***

Students with financial need may be eligible to participate in the Federal Work-Study Program. This program provides the opportunity for students to be employed on- and off-campus. Students work an average of 5 – 10 hours each week during the academic year. Students are paid at least the state of Connecticut minimum wage that is in effect at time of employment and payment is made biweekly.

### ***Federal Work-Study Waitlist***

Students interested in receiving Federal Work-Study may add themselves to the Federal Work-Study Waitlist on Net Partner and the myAlbertus Portal. Priority is given to students who have received Federal Work-Study in the past and who continue to meet the eligibility criteria for receiving Federal Work-Study.

## **Need-Based Employment: Federal Work-Study Waitlist**

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### ***Federal Work-Study Waitlist***

Students interested in receiving Federal Work-Study may add themselves to the Federal Work-Study Waitlist on Net Partner and the myAlbertus Portal. Priority is given to students who have received Federal Work-Study in the past and who continue to meet the eligibility criteria for receiving Federal Work-Study.

## **Alternative Financing Options**

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### ***Private Alternative Loans***

Private Alternative Loans are loans taken out in the student's name with a credit-worthy cosigner. Students may borrow up to their cost of attendance minus other financial aid received. Repayment terms and interest rates vary by lender. A list of lenders and Private Alternative Loans can be found at [www.elmselect.com](http://www.elmselect.com).

Students should determine how much federal, state, and institutional aid they can receive before applying for an alternative loan. The Financial Aid Office recommends that students consider borrowing Federal Direct Loans and/or Federal Direct PLUS Loans prior to applying for an alternative loan. Alternative loans are taken out with a private lender, while federal loans are borrowed from the Federal Government. Alternative loans tend to have higher and variable interest rates, while federal loans tend to have lower and fixed interest rates. The Truth in Lending Act (TILA) requires lenders to provide borrowers with loan cost information so that they can comparison shop for certain types of loans. The Albertus Magnus College Financial Aid Office and all lenders abide by TILA. Please note that the terms and conditions regarding repayment and forgiveness may be more favorable for federal loans.

## ***Federal Parent PLUS Loan for Undergraduate Students***

The Federal PLUS Loan Program allows parents of dependent undergraduate students to borrow up to the student's cost of attendance minus other aid received. Repayment options vary. Loans have a fixed rate of 7.54% with a 4.228% origination fee which are subject to change annually. Should a parent be denied a PLUS loan, the dependent student will be eligible for an additional Federal Unsubsidized Direct Stafford Loan. The loan amount is determined by the student's grade level.

## **Appeal Process**

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The Financial Aid Office encourages and accepts appeals for certain mitigating circumstances. Types of appeals include:

- Increase in Cost of Attendance (COA)
- Loss of Eligibility Due to Unsatisfactory Academic Progress
- Loss of Merit Scholarship
- Request for Dependency Override
- Parent Refusal to Provide Information
- Special Mitigating Circumstances
  - 1 Involuntary Loss of Income
  - 2 Divorce or Legal Separation
  - 3 Death of a Wage Earner
  - 4 High Medical Expenses
- Unusual Enrollment History

Students who feel that they have received an unsatisfactory financial aid award can submit a general appeal. Students can submit a detailed letter to the Financial Aid Office stating their current situation, requested change, and a breakdown of the family's ability to finance the remaining tuition and fees.

The Financial Aid Office *will not* accept appeals for:

- Elementary or secondary tuition paid by the family
- An independent student who wishes to become dependent
- Changes to the Federal Methodology need analysis formula
- Adjustments to bottom-line EFCs
- Additional COA cost components
- Costs incurred after the student is no longer enrolled at Albertus Magnus College

Students are encouraged to review the mitigating circumstance criteria to determine if they are eligible to pursue that appeal.

### ***Increase in Cost of Attendance (COA)***

The Financial Aid Office will accept appeals for an increase in a student's Cost of Attendance (COA) for the following reasons:

- Child care costs which exceed the Personal Expenses COA amount
- Transportation costs which exceed the Transportation COA amount

- Loan origination fees which exceed the Loan Origination Fee COA amount

The Financial Aid Office will automatically adjust the COA for a Study Abroad student whose Host Institution's COA is greater than Albertus Magnus College's COA.

Students who feel their COA needs to be increased may submit a letter of appeal detailing the circumstances and provide supporting documentation as proof that their expenses exceed the designated COA amount.

### ***Unsatisfactory Academic Progress Appeal***

Specific guidelines are established by the College with regard to Satisfactory Academic Progress (SAP). Failure to adhere to these guidelines will result in an unsatisfactory academic progress standing which may lead to a loss of financial aid eligibility. Students who are not making SAP will be notified in writing by the Financial Aid Office.

Students who feel their failure to maintain SAP resulted from mitigating circumstances may submit the SAP Appeal Checklist detailing the circumstances and provide supporting documentation.

For additional information on SAP, please refer to the SAP Policy located on the Financial Aid page of the myAlbertus Portal.

### ***Loss of Merit Scholarship Appeal***

Merit scholars must adhere to the established eligibility guidelines in order to have their scholarship renewed annually. Failure to maintain specified guidelines will result in the cancellation of the scholarship.

Students who feel their failure to meet the established eligibility guidelines resulted from mitigating circumstances may submit the Merit Scholarship Appeal Checklist detailing the circumstances and provide supporting documentation.

For additional information on Merit Scholarships, please refer to the Albertus Magnus College catalog.

### ***Request for Dependency Override Appeal***

Dependency for financial aid purposes is not the same as dependency for tax purposes. A student's dependency status is determined by the Department of Education and is based on student's responses to questions on the FAFSA. To appeal a student's dependency status for financial aid purposes, the student will need to provide a detailed letter of appeal and documentation that clearly supports an adverse family situation.

If the student feels they have a special circumstance that has contributed to an involuntary, uncontrollable break in the relationship between the student and both of their parents, please submit a detailed letter of appeal and third-party documentation, such as a statement from a social worker, counselor, doctor, priest, or lawyer on their respective letterheads.

The following conditions ***do not*** merit a dependency override:

- Parent(s) unable or refusing to contribute to student's education
- Parent(s) unwilling to provide information on the FAFSA or verification documents



- Parent(s) not claiming student as a dependent for income tax purposes
- Student demonstrating total financial self-sufficiency

### ***Parent Refusal to Provide FAFSA Information Appeal***

If a student is a dependent student, as determined by their responses on the FAFSA, but their parent(s) is refusing to provide the required data, the student may qualify for an appeal. The student will need to submit a letter detailing their circumstances, along with a letter from their parent(s) explaining their refusal to provide information.

### ***Special Mitigating Circumstance Appeal***

Students who feel that the information entered on the FAFSA no longer accurately reflects their current financial circumstances and impacts their ability to pay for their education, may qualify for a Special Circumstance Appeal. Special Circumstance Appeals include such situations as involuntary loss of income, divorce or legal separation, death of a wage earner, and high medical expenses.

Financial Aid applicants who believe that they meet one of the special circumstances referenced above may submit a detailed letter explaining the change in circumstance.

### ***Unusual Enrollment History Appeal***

Students who feel that their Unusual Enrollment History as reported by the Department of Education was due to mitigating circumstances beyond their control may submit a detailed letter of appeal in writing to the Financial Aid Office. Students are encouraged to submit appeals as soon as possible after being notified of Unusual Enrollment History.

### ***How to Apply for an Appeal***

Submit the applicable Appeal Checklist and a detailed letter explaining the mitigating circumstance along with supporting documentation. All appeals should be submitted at least four weeks prior to the start of a term. Appeal letters must be typed and signed by the student and/or parent. Please note that additional documentation may be requested by the Financial Aid Office during the appeal process.

Once all appeal documents are received, students should allow a minimum of 14 days for a decision to be made. All appeal decisions are made on the basis of adequate and reasonable documentation. The Financial Aid Office will notify the student of the outcome and will include a Revised Financial Aid Offer Letter if eligibility has changed via email.

Please be advised that appeals received less than four weeks before the start of the term may not be processed before classes begin.

Some students may qualify for modified document submission based on the Higher Education Relief Opportunities for Students (HEROES) Act of 2003.

For additional information regarding appeal options and required documents, please contact the Financial Aid Office at (203) 773-8508 or at [financial\\_aid@albertus.edu](mailto:financial_aid@albertus.edu).

## Satisfactory Academic Progress Policy

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All Financial Aid recipients must maintain Satisfactory Academic Progress (SAP) in order to receive federal, state, and institutional aid. Students must maintain SAP throughout the duration of their academic program.

SAP is assessed by *qualitative* and *quantitative* measures and is evaluated at the end of each completed academic year in the student's program for all periods of enrollment, regardless of receipt of Federal Student Aid (FSA) funds. *Qualitative measures* are herein defined as a minimum Cumulative GPA average at the end of the student's academic year. *Quantitative measures* are herein defined as the student earning a minimum of 67% of credit hours attempted at the College as well as credits/hours transferred from other colleges, and completion of coursework in designated timeframe. To calculate a student's percentage earned, the number of hours attempted is divided by the number of hours completed. That number is then rounded to the nearest tenth (after the decimal).

A student's Cumulative GPA is calculated using grades earned at the College or with approved Consortium Agreements and only GPAs transferred from other colleges that were earned prior to the beginning of the 2011-2012 Academic Year. The quantitative measures (percentage completed) for students who attended in Spring 2020 were waived due to the COVID-19 pandemic.

To be in good academic standing, students must meet Albertus Magnus College's Good Standing Policies as well as the following minimum requirements at the end of the academic year:

### Undergraduates

Academic Year	C.G.P.A.		Percentile Credits Earned
First Year	1.7	and	67%
Second Year	2.0	and	67%
Junior Year	2.0	and	67%
Senior Year	2.0	and	67%

### Graduates

Academic Year	C.G.P.A.		Percentile Credits Earned
All Years	3.0	and	67%

\*Students enrolled in preparatory courses and post-baccalaureate certificate students will be reviewed according to fourth-year Undergraduate SAP policies and procedures.

\*\*Post-graduate certificate students will be reviewed according to Graduate SAP policies and procedures.

Students who receive FSA funds can only have previously passed repeat coursework paid for once (the normal SAP policy still applies in such cases). If a student repeatedly fails or withdraws from a course, the course is still eligible to be paid by FSA funds (the normal SAP policy still applies in such cases). A student who receives an incomplete in a course in a prior term who is completing the coursework in the subsequent term to erase the prior incomplete, the student is not considered to be enrolled in the course for the subsequent term. Therefore, the hours in the course do not count toward the student's enrollment status for the subsequent term, and the student may not receive FSA funds for retaking the course. However, if a student who received a non-punitive grade in a course in a prior term is retaking the entire course for credit in the subsequent term, the hours in the course count toward the student's enrollment status, and the student may receive FSA funds for retaking the course.

For Withdrawals, the credits are counted in attempted and/or completed courses, but the student's CGPA is not affected. These courses are reflected on the student's final transcript. A grade of WA is recorded for administrative withdrawal. The grade of WA is not computed in the student's grade point average and therefore involves no academic penalty. The Registrar must authorize the recording of this grade.

Students who stop attending a course for 14 consecutive calendar days, who have not been in contact with their course instructor, academic dean, academic advisor, and/or administrative officer and who fails to unofficially drop the course will be assigned a grade of "UF," Unearned F. A UF grade is counted as a failure in the calculation of grade point average and academic standing. A student who is assigned a UF grade will not be allowed to return to the class for the current term/module. The issuance of a UF grade will activate re-evaluation of the student's financial aid. Students who have been issued a UF grade can officially withdraw from the course by filling out a drop form and WP/WF form with the instructor's signature and returning the documents to the Office of the Registrar. This will replace the UF grade with a WP or WF grade for the course(s) they are officially withdrawing from. To do this, students must meet the withdrawal deadlines posted on the appropriate academic calendar.

In addition to reviewing SAP annually for all students, the Financial Aid Office reviews SAP:

- Within a 12-month period for programs whose award year is longer than 12 months
- At the end of each payment period for programs of study one year or less
- At the end of an undergraduate student's second calendar year of enrollment
- At the end of each payment period for students on probations and/or Financial Aid plans
- At the end of the summer term (Module 5)
- At the point a student re-enters and/or re-enrolls in a program
- At the point additional information is received that may impact SAP (i.e. a grade change)

All student files are documented accordingly upon SAP review.

However, once an undergraduate student has completed the equivalent of two academic years (i.e. four semesters, eight modules) regardless of enrollment status, he/she must be making a minimum 2.0 Cumulative GPA in accordance with Albertus Magnus College's institutional graduation requirements to meet the qualitative measures.

Students who have declared a major must maintain a 2.0 CGPA in the courses belonging to the major in accordance with Albertus Magnus College's institutional graduation requirements. Major GPAs will be reviewed at the end of every academic year.

For students participating in an approved study abroad program, all credits attempted/completed and all grades will be used in the next appropriate SAP review.

Full-time undergraduate students making SAP may receive financial aid for up to six years of full-time attendance, or until the student is certified for graduation by the College, whichever comes first. The Traditional Undergraduate Program academic year consists of two terms (Fall and Spring Semesters) and are offered as credit hours. Full-time students in the Traditional Undergraduate Program take 24 credits in 32 weeks per academic year, normally enrolling in 15 to 16 credits a semester. Each semester is considered a payment period. Students are not permitted to carry more than five courses a semester with the exception of HU 101, PE 95, 96 and CC 260. Each student is provided an Advising Handbook that may be used as a guide in selecting course and credit loads in each semester. The Professional and Graduate Studies (PGS) Program undergraduate program academic years consist of two terms (Fall and Spring Semesters) and are offered as credit hours. Full-time PGS undergraduate students take 24 credits in 32 weeks per academic year. Full-time students in PGS typically enroll in 12-15 credits per semester over the course of the Fall and Spring Semesters. Fall semester consists of Modules 1 and 2. Spring Semester consists of Modules 3 and 4. Students are reviewed at the start of the payment period; students may not gain eligibility mid-payment period. Module 5 is an optional summer semester. Semester-long courses are only assessed in the module the course begins. Students are assigned an Academic Advisor to help with course selection and enrollment planning. Students are assigned an Academic Advisor to help with course selection and enrollment planning. Part-time undergraduate students making SAP may receive financial aid for up to 10 years of part-time attendance, or until the student is certified for graduation by the College, whichever comes first. The timeframe cannot exceed 150% of the published length of the program measured in credit hours attempted. Graduate students have seven years from the date of first enrollment to complete all required coursework with the exception of their thesis, regardless of enrollment level. Students who have multiple concentrations that go toward one degree will not receive an extension to the degree completion timeframe. A withdrawn student may submit a new application to the master's program one additional time. If the student was academically dismissed or placed on academic review prior to withdrawal they must follow the guidelines outlined in those sections of the catalog. For readmission into the same master's program, the student will have up to seven years to complete the program from their new first term of enrollment. Albertus Magnus College does not offer academic amnesty. Upon readmission, no adjustments will be made to the cumulative GPA calculation for any graduate-level courses previously taken. At the point the Financial Aid Office determines a student will not graduate within the maximum timeframe, financial aid eligibility is lost.

Students who fail to meet the minimum SAP requirements outlined above will have their Financial Aid terminated. Students who fail to meet SAP will receive written notification from the Financial Aid Office, and have the option to submit an appeal to the Financial Aid Office. For more information on appealing, please refer to the Appeal Policy.

For additional information, or to view the full SAP Policy, please contact the Financial Aid Office at (203) 773-8508 or at [financial\\_aid@albertus.edu](mailto:financial_aid@albertus.edu).

## Return of Title IV Funds (R2T4) Policy

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The Albertus Magnus College Financial Aid Office recalculates federal, state, and institutional financial aid eligibility for any student who withdraws, drops, is administratively withdrawn, is considered unofficially withdrawn from the college prior to the end of a payment period, receives unearned F Grades in all enrolled classes, or who dies during the payment period if they have not reached 49% point in the payment period, completed at least half time enrollment for the payment period, or satisfied all graduation requirements. Albertus Magnus College institutionally requires that attendance be reported on a weekly basis for all enrolled students. The Financial Aid Office performs a Return of Title IV (R2T4) calculation for all instances listed above to determine the earned and unearned portions of Federal Student Aid (FSA) as of the date the student ceased attendance and is based on the amount of time the student spent in attendance. A prorated schedule is used to determine the amount of FSA funds the student has earned at the time of withdrawal. The R2T4 calculation determines the percentage of aid earned by the student based on the number of calendar days attended divided by the amount of calendar days in the student's scheduled payment period as defined in the course catalog, less any scheduled breaks. Additionally, state and institutional aid will be reviewed and recalculated in accordance with the institutional refund policy when appropriate.

### ***Official Withdrawals***

Undergraduate and Professional and Graduate Studies Program students who wish to officially withdraw must contact the Registrar's Office and complete a Statement of Withdrawal Form. The Date of Determination (DOD) is 14 days from the student's Last Day of Attendance (LDA) (or less if applicable). Upon a student's withdrawal, notification is provided to the Financial Aid Office in writing. The LDA is the last day the student attended class based on attendance records and is considered the withdrawal date. The Registrar's Office uses this date to report enrollment status to the National Clearinghouse.

If the student returns to the same program at the same school within the same academic year of the withdrawal, the student would be considered to be in the same payment period, and the student's eligibility for FSA funds should be the same as if the student had not left. For a student who withdraws and returns within the same academic year, a school may extend the original loan period and schedule new disbursement dates for second or subsequent disbursements.

### ***Unofficial Withdrawals***

In unforeseen circumstances, when official notification is not received from the student or for students who withdraw without written notification, the DOD will be 14 days from the student's LDA (or less if applicable). The last date of attendance will be determined from attendance records as the last day the student was present; an excused absence is not an acceptable last date of attendance. If a student dies during the payment period, the date of withdrawal cannot be later than the date the student died.

### ***Leave of Absence***

Albertus Magnus College does not have a Leave of Absence Policy.

## ***Scheduled Breaks***

A student's break of attendance is the time the student leaves to the time the student returns. Scheduled time off for students in the Undergraduate Program and Professional and Graduate Studies Program is defined in the Course catalogs as breaks that are at least five calendar days.

## ***F Grades***

If a student receives unearned F grades in all courses that the student was enrolled in during the payment period, an R2T4 calculation may be required. An R2T4 calculation is not required if a student successfully completed any of the registered courses in the payment period, earned an F grade during the specified payment period, if they have reached **49% point in the payment period, completed at least half time enrollment for the payment period, satisfied all graduation requirements**, or gave written intent to return within 45 days of the end of the payment period in a modular program. The intent must be provided after the date of withdrawal.

## ***Federal Student Aid Disbursed***

The following federal FSA funds are reviewed in a R2T4 calculation:

- 1 Federal Direct Unsubsidized Loan
- 2 Federal Direct Subsidized Loan
- 3 Federal Direct Graduate PLUS Loan
- 4 Federal Direct Parent PLUS Loan
- 5 Federal Pell Grant
- 6 Federal Supplemental Educational Opportunity Grant (FSEOG)
- 7 Iraq Afghanistan Service Grant (IASG)

Funds are considered to be disbursed when they have been applied to a student account prior to the Last Date of Attendance (LDA). Any of the above funds that were not applied to a student account prior to the LDA, and were scheduled to disburse within the payment period, are considered funds that could have been disbursed. In the event that an R2T4 results in aid needing to be returned, the aid will be returned in the order listed above.

## ***Intersessions***

For the purposes of enrollment reporting, the winter intersession is considered part of the spring semester. Students participating in intersession courses who withdraw from the school will have a different calendar that is inclusive of their extended spring semester.

Albertus Magnus College will perform the R2T4 calculation for students participating in approved study abroad programs or consortium agreements who withdraw. Official calendars will be obtained from the host school, including LDA and breaks in attendance.

## ***Future Attendance: Programs Offered in Modules***

For a student who withdraws, but has intent to return within 45 days from the last date of the module attended from which the student is withdrawing, an R2T4 is not required as long as the student provides timely notice of their intent to return after the school's DOD. A student must provide written or electronic confirmation of their intent to re-enroll or a

Registration Form. A student may change their indicated date of return as long as the date remains in the same academic year. Should a student not return on the indicated date, the date of withdrawal will be considered the initial withdrawal date and is subject to an R2T4 calculation.

## ***Timeframe***

### **Returns**

After the return calculation is completed, the Financial Aid Office returns any unearned FSA funds to its originator within 45 days of the DOD or LDA, whichever comes later. In cases when a refund is needed, the R2T4 calculation for a Direct Loan may result in an amount that includes pennies. Funds will be rounded down to the nearest whole dollar amount.

### **Post-Withdrawal Disbursements**

If the amount disbursed to the student is less than the amount the student earned, and for which the student is otherwise eligible, they are eligible to receive a post-withdrawal disbursement of the earned aid that was not received. Students eligible for a post-withdrawal disbursement of Direct Loan funds will be notified by the Financial Aid Office of their eligibility within 30 days of their DOD. The student's account will be reviewed, and their estimated owing balance will also be included in the notification. The student must accept or deny these funds within 30 days of DOD; failure to accept within the timeframe may result in cancellation of the aid. Grant funds are not subject to approval by the student. Funds will be disbursed within 45 days of withdrawal. No disbursements will be made to the student's account after 180 days after withdrawal. Please note that if a student has already received one disbursement of loan funds in their loan period, they are not eligible for a post-withdrawal disbursement for additional loans. The same timeframe for post-withdrawal disbursements applies to parent borrowers of Parent PLUS Loans.

## ***Repayment of Student Loan Funds***

At all times, students are responsible for repaying loan funds that they have earned. If an R2T4 calculation results in an overpayment/unearned aid, the Financial Aid Office will return the total percentage of federal loan funds it is responsible for. Additionally, the remaining percentage of federal loan funds that have not been earned, and are not the responsibility of the school to return, must be repaid by the student. If a student dies while in attendance, an R2T4 calculation is required and the institution must return the FSA funds for which it is responsible.

## ***Loan Origination***

If a student withdraws prior to the origination of their loans then the loans cannot be included in the R2T4 calculation.

## ***Grant Overpayments***

If an R2T4 calculation results in an overpayment/unearned aid, the Financial Aid Office will return grant funds in excess of fifty dollars on behalf of the student.

***Institutional Charges***

Institutional charges used in the R2T4 calculation are charges that were initially assessed during the payment period from which the student withdrew; these charges are generally paid directly to the College. In the event of a rate change, charges will be adjusted to reflect the change if it occurred prior to the withdrawal. The R2T4 calculation is performed prior to charges being reviewed for refund. The following is a list of applicable charges included in a return calculation:

<b>Undergraduate Program Charges</b>	<b>Professional and Graduate Studies Program Charges</b>
Tuition	Tuition
Fees: Information Technology Fee Activity Fee Course Lab Fee Room and Board	Fees: Information Technology Fee Registration Fee

The following charges are not included in a return calculation: Title IV Credit Vouchers, books, Insurance Fees, Drop Fees, and charges to a student’s account for indirect educational expenses or for courses that do not qualify for FSA funds. For students receiving tuition remission and/or Direct Bill from their employer(s), the funds will be treated as cash payments for the purpose of the calculation.

***Institutional Refund Policy***

For students who withdraw, drop out, or are dismissed from the College, the following refund schedule will be applied towards institutional charges. Please be aware that based on the refund calculations applied, a student is responsible for any outstanding charges owed to Albertus Magnus College. All fees (Application Fee, Registration Fee, Add/Drop Fee, Course Lab Fees) are non-refundable.

**Tuition Charges Refund Schedule:**

Effective 1/1/2020, there is a 100% refund during the add/drop period and a 0% refund after the add drop period ends. Please note administratively withdrawn students are not subject to a tuition recalculation.

**Undergraduate Room and Board Charges Refund Schedule:**

Please note that the housing contract is for an academic year, and refunds are only offered if the student is approved to be released from the contract per the terms of the agreement.

- 100% before the end of the second (2nd) week of classes
- 75% before the end of the fourth (4th) week of classes
- 50% before the end of the sixth (6th) week of classes
- 25% before the end of the eighth (8th) week of classes
- 0% after the end of the eighth (8th) week of classes



No refunds will be given when a student is suspended or expelled from a residence hall due to a disciplinary action.

### ***Example of Post-Withdrawal Disbursement - Fall Semester***

A Professional and Graduate Studies student did not attend Module 1. The student withdraws on the 14th day of Module 2, after the add/drop period, so the student will not receive a tuition refund back for the withdrawn course(s). The student's first disbursement of FSA funds for the payment period did not disburse prior to the withdrawal. The student may be eligible for a 28.6%\* post-withdrawal. In accordance with the post-withdrawal disbursement policy, grants will automatically be posted onto the student's account, but written consent is required from the student to accept any loan money.

\*14 completed days divided by 49 maximum days of attendance in the payment period (Module 2 only):  $14 \div 49 = 28.6\%$

### ***Example of no Tuition Refund and only a Percentage of Financial Aid Earned - Fall Semester***

A commuting Traditional Undergraduate student withdraws on the 35th day of the 103-day Fall semester, after the Pell Recalculation Date. The student will not receive a tuition refund back for the withdrawn courses. The student would have earned 33%\* of their financial aid at the time of withdrawal as they completed only 33%\*\* of the payment period.

\*Student receives a 0% tuition refund in accordance with the Tuition Charges Refund Schedule above therefore earning 100% of institutional aid

\*\*35 completed days divided by 103 maximum days of attendance in the payment period (Fall Semester):  $35 \div 103 = 33.9\%$  for federal and state aid

All students who are subject to an R2T4 calculation will receive written notification in the form of a revised Financial Aid Offer letter or post-withdrawal no response letter detailing their eligibility after all necessary funds are returned. This serves as notification to the student that the return calculation has been completed. For students receiving Federal Work-Study, the Federal Work-Study award will be reduced to actual earnings and the student's employment will be considered terminated. Students who received any portion of Federal Direct Loans must complete Exit Loan Counseling.

In the event that a student selected for verification has not been verified at the time the student withdrew, the Financial Aid Office will notify the student that verification must be completed prior to the R2T4 Calculation. The student will have 10 days from the time of notification to submit all required verification documents to ensure the R2T4 Calculation is completed within the 45 day period. In the event that verification results in a post-withdrawal disbursement, the Financial Aid Office will disburse funds according to the Post-Withdrawal Disbursement Policy.

### ***Death of a Student:***

In the event a student dies during the payment period, the student's estate is not required to return any FSA funds disbursed to the student. The College will not report an overpayment on a deceased student and will provide information to the student's estate

on how to discharge applicable student loans and remove overpayments. If a student dies during the payment period, the date of withdrawal cannot be later than the date the student died.

### **45 Day Pending Students:**

Students who declare they will be returning for the following mod, after withdrawing, and do return will receive a disbursement based on the late disbursement policy. Students that do not return after stating their intention to return within 45 days will receive a disbursement based on the Post Withdrawal Disbursement policy.

### **COVID-19:**

On May 15, 2020 the Department of Education released guidance for performing R2T4s for students affected by the COVID-19 national emergency. Albertus Magnus College still processes R2T4s but is not required to return funds for students meeting these conditions. R2T4s performed for students who began attendance and subsequently withdrew as a result of COVID-19 during payment periods occurring during the national emergency have the following two additional requirements:

- The Coronavirus Indicator will be notated on all disbursements in the Common Origination and Disbursement (COD) System for funds received during applicable payment period(s)
- Albertus will report the amount of Title IV funds not returned in the forthcoming reporting tool

Only where students were moved from ground-based instruction to distance learning, campus housing or other campus facilities were closed, or other interruptions in instruction occurred during a payment period within the covered timeframe, may all students who withdrew during that payment period be considered to have withdrawn as the result of circumstances related to the COVID-19 emergency. Otherwise, the institution must obtain a written attestation (including by email or text message) from the student explaining why the withdrawal was the result of the COVID-19 emergency; this includes for subsequent payment periods (payment periods following the payment period in which the disruption occurred where instruction continues in a distance format). It is important to remember that the institution is responsible for making the determination that the student's withdrawal was in fact due to issues related to COVID-19.

For additional information, please contact the Financial Aid Office at (203) 773-8508 or at [financial\\_aid@albertus.edu](mailto:financial_aid@albertus.edu).

## **Veterans Benefits**

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In accordance with Title 38 US Code 3679 subsection (e), Albertus Magnus College will not:

- Prevent the student's enrollment
- Assess a late penalty fee to
- Require student secure alternative or additional funding
- Deny their access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to

the institution; for any students using the U.S. Department of Veterans Affairs (VA) Post 9/11 GI Bill ® (Ch. 33) or Vocational Rehabilitation and Employment (Ch. 31) benefits, while payment to the institution is pending from the VA

However, to qualify for this provision, such students may be required to:

- Provide Chapter 33 Certificate of Eligibility (or its equivalent) or for Chapter 31, VA VR&E’s contract with the school on VA Form 28-1905 by the first day of class  
*Note: Chapter 33 students can register at the VA Regional Office to use E-Benefits to get the equivalent of a Chapter 33 Certificate of Eligibility. Chapter 31 students cannot get a completed VA Form 28-1905 (or any equivalent) before the VA VR&E case-manager issues it to the school*
- Provide written request to be certified
- Provide additional information needed to properly certify the enrollment as described in other institutional policies

## Veterans Financial Aid

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The Financial Aid Office encourages all student veterans to apply for financial aid. Albertus Magnus College adheres to the Memorandum of Understanding and provides federal College Financing Plans to all students. For information on how to apply or how to read the College Financing Plan, please contact the Financial Aid Office.

[www.albertus.edu/student-resources/registrar/veterans-educational-info](http://www.albertus.edu/student-resources/registrar/veterans-educational-info)

## Contact Us

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For additional information please contact:

### Financial Aid Office

Albertus Magnus College

700 Prospect Street

New Haven, CT 06511

Telephone: (203) 773-8508

Fax: (203) 773-8972

E-mail: [financial\\_aid@albertus.edu](mailto:financial_aid@albertus.edu)

[www.albertus.edu/netpartner](http://www.albertus.edu/netpartner)

### Hours of Operation:

Mondays: 8:30 a.m.– 4:30 p.m.

Tuesdays, Wednesdays, and Thursdays: 8:30 a.m.–6:00 p.m.

Fridays: 8:30 a.m.– 4:30 p.m.

## Veterans Scholarships

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Albertus Magnus College offers the following institutional scholarships for eligible undergraduate veteran students and their families. Students who believe they qualify for these scholarships should complete the required application and submit it to the

Financial Aid Office. For more information, please contact the Financial Aid Office at (203) 773-8508 or at financial\_aid@albertus.edu.

**Bartolomé de las Casas Scholarship . . . . . up to \$500**

Bartolomé de las Casas was a 16th century Dominican historian and social reformer who defended the rights of indigenous people and advocated for humane colonization policies. He is considered to be one of the first human rights advocates. This scholarship is awarded to the spouse or child of a service member or veteran who is new to Albertus and pursuing an undergraduate degree. A stepchild or adopted child is also eligible. The applicant must provide a copy of the DD214 or DD220. This scholarship is applied to tuition and fees and books and supplies only. The Bartolomé de las Casas Scholarship is annually renewable for recipients who maintain Satisfactory Academic Progress and who remain enrolled full-time at Albertus. For more information, please contact the Financial Aid Office at (203) 773-8508.

**Francisco de Vitoria Scholarship . . . . . up to \$500**

Francisco de Vitoria was a Dominican theologian known for his work on human rights and the importance of peacemaking and conciliation. He is considered to be a defender of the oppressed. This scholarship is awarded to a new-to-Albertus undergraduate student who is an honorably discharged veteran. The student must provide proof of honorable discharge such as a copy of the DD214. This scholarship is applied to tuition and fees and books and supplies only. The Francisco de Vitoria Scholarship is annually renewable for recipients who maintain Satisfactory Academic Progress and who remain enrolled full-time at Albertus. For more information, please contact the Financial Aid Office at (203) 773-8508.

**Military Tuition Assistance**

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Military Tuition Assistance (TA) is awarded to a VA student under the assumption that the student will attend school for the period for which the assistance is awarded. If the student withdraws or is administratively withdrawn, the student may not be eligible for the full amount of TA funds awarded.

**Return of Tuition Assistance**

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Military Tuition Assistance (TA) is awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. When a student withdraws, the student may no longer be eligible for the full amount of TA funds originally awarded.

For students using TA to pay for their education and who withdraw from a class prior to completing 60% of the class, the Department of Defense requires that Albertus Magnus College return any unearned TA funds to the department based on how much of the course the student completed and with the understanding that they pay a portion of those returned funds. Students may owe a portion of their tuition to Albertus Magnus College and a portion to their military branch.

If a student officially withdraws from a course, the amount of unearned TA funds is calculated from the date the student withdrew. If the student is absent from class for 14 calendar days they will be administratively withdrawn from the course and receive a grade of WA (administrative withdrawal), UF (unearned F), WP (withdraw pass) or WF

(withdraw fail) depending on the timing of the administrative withdrawal. The amount of unearned TA funds is calculated from their last date of attendance in the course. TA eligibility is determined based on the following formula:

The percentage of TA earned equals the days completed before withdrawal or last date of attendance divided by the total number of days in the course.

### **Schedule for the Return of Unearned Tuition Assistance Funds**

Albertus Magnus College will return any unearned TA funds on a prorated basis through at least the 60% portion of the period for which the funds were reported. Unearned funds returned are based upon when a student stops attending. In those cases where a Service member stops working due to a military service obligation, Albertus Magnus College will work with the affected Service member that results with no student debt for the returned portion. Once Albertus Magnus College has confirmed unearned TA funds, the college will return the unearned funds to the government no later than 14 days.

#### **8-Week Course Withdrawal Submitted:**

Before or During Weeks 1-2 = 100% return

During Weeks 3-4 = 50% return

During Week 5 = 40% return

During Weeks 6-8 = no return

#### **16-Week Course Withdrawal Submitted:**

Before or During Weeks 1-2 = 100% return

During Weeks 3-4 = 75% return

During Weeks 5-8 = 50% return

During Weeks 9-10 = 40% return

During Weeks 11-16 = no return

## **Refunds**

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Tuition refunds are calculated in accordance with the College's tuition refund policies.

### ***Mobilization/Deployment Refund Policy***

Members of the U.S. Armed Forces, National Guard or Reserves who receive orders which transfer them out of the area for a prolonged period may request a refund of tuition at any time during the semester when such transfer interferes with class attendance. Albertus Magnus College has a prorated refund policy. Documentation of orders for transfer must be provided prior to the refund being granted.

Albertus Magnus College will work with service members called to duty to identify solutions that will not result in a student debt for the returned portion.

## Federal Student Aid Ombudsman

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The Federal Student Aid Ombudsman works with student loan borrowers to informally resolve loan disputes and problems. The Ombudsman helps borrowers having problems with PLUS and Direct Loan programs, and can be reached by calling 1-877-557-2575 or by visiting <https://studentaid.gov/feedback-ombudsman/disputes/prepare>

## Disclosure

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Albertus Magnus College holds itself to the highest levels of integrity and will not directly or indirectly provide misrepresentative information to any prospective or enrolled student, employee, member of the public, accrediting agency, state agency, and/or the Department of Education. In addition, the College is committed to refraining from any conflict of interest or the perception thereof.

The College's designated Title IV Compliance Committee regularly meets with all department heads to ensure each department remains responsible for maintaining the accuracy of their published materials, for the timely updates of incorrect or outdated information, and for the dissemination of new and/or changed institutional policies.

The College reserves the right to modify, change, disregard, suspend, or cancel any part of these policies or procedures. The Financial Aid policies and procedures linked below supersede those previously published. For the most current version, please visit <https://www.albertus.edu/admission-aid/financial-aid/financial-consumer-information.php>. A full copy of the Albertus Magnus College Financial Aid Policy & Procedure Manual is available by request in the Financial Aid Office. To view the College's most-current policies and procedures, please visit <https://www.albertus.edu/policy-reports/public-disclosure/>.

# Tuition and Fees

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## Tuition

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Accelerated Degree Undergraduate Tuition and Fees - Academic Year 2022-2023

<b>Tuition</b>	
Per Course	\$1,689.00
Per Credit	\$563.00

\* The College reserves the right to make changes in tuition, fees, and other changes at any time.

\*\*Refer to the *Other Fees* section of the catalog for a detailed description.

## Other Fees

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### Application Fee

A one-time, non-refundable application fee of \$35 is charged to all new students entering the traditional undergraduate and accelerated adult undergraduate programs. A one-time, non-refundable application fee of \$50 is charged to all new students entering a graduate program.

### Studio, Computer and Laboratory Fees

Advanced courses using Art Studios, Computer Laboratories and Science Laboratories are assessed a usage fee. These fees for special materials and equipment used in classes shall be fixed by mutual agreement of the Department Chair, the Vice President for Academic Affairs, and the Vice President for Finance and Administration and will be published at the time of registration for the course. The Bursar's Office will then add the fee to the semester bill of all students registered for the course. Lab and Art Studio fees are refundable only when the class is cancelled by the College.

### Comprehensive Fee

The fee is the cost for maintaining the student infrastructure, notably Instructional Technology support along with Navigate and all registration fees.

## Audit Fee

The fee for a student auditor is half-tuition of the prevailing rate based on the division in which the course is offered.

## Undergraduate and Graduate Degree Completion Fee

A degree completion fee of \$150 is assessed to all students completing their degree requirements. This fee covers the expense of awarding degrees, recording transactions, and graduation activities. This fee must be paid once a student has completed 84 credits towards a bachelor's degree, 42 credits towards an associate's degree, and 21 credits towards a master's degree, regardless of participation in the graduation ceremonies or actual receipt of the diploma. This fee is due and payable once billed by the Bursar's Office.

## Certificate Completion Fee

A certificate completion fee of \$15 is assessed to all students completing their certificate requirements. This fee covers the expense of awarding degrees, and recording transactions. This fee must be paid once a student has completed 12 credits. This fee is due and payable once billed by the Bursar's Office.

## Transcript Fee

The student's official transcript is prepared by the Office of the Registrar. The transcript documents the student's courses, grades, credits, and dates of instruction for each course. We offer an online Transcript Ordering Process to provide alumni and current students with efficient, accurate and speedy service for ordering and receiving transcripts. In partnership with Parchment, Albertus Magnus College joins 8000+ educational institutions that provide online transcript ordering services.

- \$7.00 fee for each eTranscript PDF transcript, which gets sent to another institution within the same day.
- \$10.00 fee for each Official Transcript, includes 3 to 5-day processing and sent through regular mail.

In accordance with the Privacy Act of 1974, transcript requests must be submitted in writing and signed by the student or submitted electronically at [www.albertus.edu/student-resources/registrar/](http://www.albertus.edu/student-resources/registrar/). Transcript fees are due at the time of the transcript request.

To request an official transcript, visit [www.albertus.edu/student-resources/registrar/](http://www.albertus.edu/student-resources/registrar/).

## Discounts

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**Discount for Senior Citizens:** Documented AARP members may receive a 15% tuition discount in the Accelerated Degree Program.

**Discount for Alumni:** Albertus Magnus College graduates who have earned a B.A., B.S., or B.F.A degree may receive a discount of 50% on individual, for-credit, undergraduate



courses in the Accelerated Degree Program, provided that the graduate is not seeking a certificate or academic degree.

***Discount for State of Connecticut Employees and Spouses:*** State of Connecticut Employees and Spouses may receive a 15% tuition discount for courses in the Accelerated Degree Program. Discounts may be offered on a space-available basis.

***Discounts for Employer Partners:*** Albertus Magnus College has 500+ partnerships with employers throughout the country, which provide discounts to students in the Accelerated Degree Program. To learn more about these partnership discounts, please contact Professional and Graduate Studies Admissions or the Bursar's Office.

## **Traditional Undergraduate Courses**

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Other than session-long courses that are listed on both the traditional undergraduate and Accelerated Degree Program schedules, Accelerated Degree Program students taking traditional undergraduate courses are required to pay the traditional undergraduate tuition rate.

## **Schedule of Refunds on Tuition, Fees and Room and Board**

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For students who withdraw, drop out or are academically or medically dismissed from the College, the following refund schedule will be applied towards institutional charges including tuition, room and board. Based on the refund schedule, the student is still responsible for any outstanding charges owed to the College. All fees (Application Fee, Registration Fee, Add/Drop Fee and Information Technology Fee) are non-refundable.

- During the add/drop period: 100% Refund
- After the add/drop period ends: 0% Refund

Financial aid recipients that withdraw or change enrollment status are subject to have their financial aid recalculated.

If withdrawal results in a credit balance, the credit will be returned to the student through the Bankmobile refund process.

To drop a course, students must consult their academic advisor and drop the course within the timeframe indicated below. Notifying the instructor or failing to attend class does not constitute an official drop and may result in a failing grade for the course and a full charge to the student.

Students who are receiving financial aid should consult with the Financial Aid Office before deciding whether to drop (or to add) a course. Dropping a course may affect students' financial aid award.

### ***Traditional Undergraduate Program-Room and Board Charges***

The housing contract is for an academic year, and refunds are only offered if the student is approved to be released from the contract per the terms of the agreement.

100% before the end of the second (2nd) week of classes

75% before the end of the fourth (4th) week of classes

50% before the end of the sixth (6th) week of classes

25% before the end of the eighth (8th) week of classes

0% after the end of the eighth (8th) week of classes

**NO REFUNDS WILL BE GIVEN** when a student is suspended or expelled from a residence hall due to a disciplinary action.

# Student Affairs

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## Overview

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During their years at Albertus, students participate in a community life in which formal classroom instruction is closely interwoven with many types of informal learning experiences. A guiding principle on campus is consideration for the rights and privileges of others in the community. Students are expected to display personal maturity, integrity, and self-discipline. Their college years should strengthen these traits.

Albertus, in accordance with these expectations, maintains a minimum number of institutional regulations over student living, while providing guidance and support for student self-direction. Faculty, administration, and students are expected to share in joint concern that each student achieves and sustains high levels of community behavior: good citizenship, respect for law and Constitutional rights, and Christian compassion toward others. Advice and counseling are available in many quarters. The experience of the College over its history is that its students respond generously to the trust placed in them.

## Office of Community Standards

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The Office of Community Standards provides programs and services designed to foster a positive and safe environment for student learning. The Office assists in maintaining the general welfare of the college community by promoting individual responsibility and personal growth. The Office supports Albertus Magnus College's Dominican mission by enforcing regulations designed to promote an environment in which students can develop intellectually, morally, spiritually, and socially. The Director of Community Standards is also available to assist individual students with counseling resources and referrals, or general student concerns.

The Office of Community Standards is responsible for working with students whose behavior is disruptive to the quality of life on campus. The Vice President for Student Affairs, Assistant Dean of Student Affairs for the Traditional Undergraduate Program and the Associate Dean for Student Success and Retention for the Accelerated Degree Programs, reserve the right to remove a case from the College's disciplinary system and to act on it when such removal is, in their opinion, in the best interests of the student or the College community. For more information on the college's conduct system, please refer to the Student Handbook, *The Source or the Student Code of Conduct*.

## Office of International Student Services and Engagement

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Albertus warmly welcomes international students. Our international staff help provide F-1 students with immigration advising to assist with questions related to applying for a F-1 visa, maintaining their status, and navigating work regulations as a F-1 visa holder. Various workshops are held during the academic year to assist students with specific areas such as internships, working after graduation, and tax laws in the US. In addition to immigration matters the Albertus international staff also offer exclusive programming for the international student community. For questions about F-1 regulations, I-20s,

or engaging with the international student community at Albertus please contact [international@albertus.edu](mailto:international@albertus.edu).

### **Maintaining Status**

- Enrollment of at least 12 credits per semester for undergraduate students and 9 credits per semester for graduate students.
- Maximum enrollment of one online only class per semester.
- Make satisfactory academic progress (if a student is having academic struggles they must contact Albertus international staff right away).
- Contact Albertus international staff before dropping a class.
- Adhering to work regulations. All work must be authorized before a student begins.

### **Students Must Communicate the Following:**

- Change of US address
- Change of phone number
- Program major and minor change or declaration
- Travel outside the US
- Taking a break from school

### **Ending your Studies**

Any F-1 students who need more time to graduate must contact Albertus international staff to extend their I-20 program within 30 days of their program end date.

- Students have 60 days to remain in the US after the program end date listed on their I-20.
- If a student wishes to withdraw from Albertus they are required to contact Albertus international staff beforehand and complete the Intent to Withdraw form through the Office of the Registrar.
- Students who wish to transfer out of Albertus must provide an acceptance letter to their new institution to transfer their I-20.

## **Student Health and Wellness Services**

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The Albertus Magnus College Health and Wellness Services is committed to providing a variety of quality and preventative programs and services to support the holistic wellbeing of all students. Furthermore, we are committed to the promotion of holistic wellness to increase students' knowledge of healthy lifestyles and choices that will set them up for a lifetime of wellness far beyond their years at Albertus.

All Health and Wellness Services are confidential and free of charge for any current Albertus Magnus student. Students are protected under both FERPA and HIPAA statutes and therefore, contact and communication will not be shared with family members, friends, or faculty members without a student's written consent, with the exception of when state law requires.

Health and Wellness Services include both The Health Clinic and Counseling Center.

## ***Health Clinic***

Health is more than the absence of disease, it is the well-being of the whole person — physical, psychological, and sociological. The Health Clinic at Albertus Magnus College strives to meet the holistic needs of students through the direct care of acute, chronic and preventive health needs; health education; coordination of care; referral to community resources and support of programs and initiatives that build a healthy campus community. The nurse-run clinic is staffed by a Registered Nurse and a bilingual (Spanish) Advanced Practice Registered Nurse. In case of a medical emergency, students are sent to Yale-New Haven Hospital's Emergency Room.

Pre-entrance health requirements— All students must complete the College's student health forms which include, but are not limited to: immunization history, tuberculosis screening, and a physical exam. The forms are maintained in the student's confidential medical record. Immunization requirements are consistent with state and College policy and are outlined in the forms.

All full-time, traditional undergraduate students are required to carry health insurance. Students may enroll or waive the College-sponsored health plan.

## ***The Counseling Center***

The Albertus Magnus Counseling Center provides counseling services to students in an effort to address concerns that may be impacting their college experiences. Some reasons students might seek counseling include, but are not limited to: adjusting to college life, homesickness, stress, anxiety, depression, sports performance anxiety, relationship difficulties, trauma, grief, gender and sexuality issues, food and body image issues, low self esteem, and difficulties with concentration.

The Counseling Center offers individual and group counseling which affords students the opportunity to work with a counselor in a safe, confidential and caring environment. During their first intake appointment, a student will work with their counselor to identify areas of concern and create specific short-term goals to determine the best course of treatment to meet those needs. As needed, students can also be referred to providers in the community.

The Counseling Center is available to meet with faculty and staff who may have concerns about a particular student's emotional well-being.

## ***Non-Discrimination Policy***

The Albertus Magnus Health & Wellness Services policy and procedures are in alignment with the values of The American College Health Association (ACHA) and American College Counseling Association (ACCA). Both the ACHA and ACCA support all initiatives to create a campus climate guided by the values of cultural inclusion, respect, equality and equity. Both are committed to nondiscrimination and to the prevention of harassment in all forms—verbal, physical, sexual, emotional, and psychological—including protections for transgender, gender non-conforming, and LGBTQ+ individuals. The ACHA and ACCA reject all forms of intolerance and subtler forms of discriminatory conduct with respect to the following: age, gender identity, including transgender; marital status; physical size; psychological/physical/learning disability; race/ethnicity; religious, spiritual or cultural identity; sex; sexual orientation;

socioeconomic status; or veteran status. Every human being on earth is unique and uniquely important.

## Office for Prevention of Power Based Violence

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The Project Director for the Prevention of Power Based Violence works to prevent domestic violence, dating violence, sexual assault, and stalking for the entire Albertus community. A team of students, staff, and faculty will be hosting training and events during the school year, with the goal of making it more normal to talk about power based violence on campus. A big part of this work will be training students, staff, and faculty on bystander intervention; in other words: if you see the potential for domestic violence or sexual assault, what can you do to safely intervene? There will be lots of opportunities for the entire Albertus community to get involved and to learn more about these issues.

In addition to preventing power based violence, the team is looking at how different departments at Albertus respond when there is an incident of domestic violence or sexual assault. They are looking at public safety and student conduct to ensure that anyone who experiences power based violence knows what their options are in terms of filing a report or starting an investigation. The team is also working to improve the resources Albertus offers students, staff, and faculty who are survivors of power based violence, whether that violence happened recently or many years ago. They are developing strong relationships with local domestic violence and sexual assault agencies to ensure that anyone who needs counseling, advocacy, or any extra support has access to it.

The office is located in the Hubert Campus Center Room 102. The team welcomes questions, concerns, ideas, and feedback about how Albertus Magnus College prevents and responds to power based violence.

## Veterans Services

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Albertus Magnus College is identified as a Military-Friendly School by Victory Media, indicating that it is among the top 15% of colleges and universities nationwide in providing services to student veterans. The Albertus Student Veterans Association is an Approved Chapter of Student Veterans of America, and Albertus is a proud participant in the Yellow Ribbon GI Bill ® Education Program. Visit <https://www.albertus.edu/student-resources/registrar/veterans-educational-info> for more information.

# Career and Professional Development

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## Overview

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The Office of Career & Professional Development advances the mission of Albertus Magnus College by assisting students and alumni in developing, evaluating and implementing a career and professional development plan. As a division of the Office of Academic Affairs, the Office of Career & Professional Development works collaboratively with all areas of the College community and potential employers to enhance student and alumni professional development.

Students are encouraged to use the Office of Career & Professional Development starting in the first year of college in order to develop realistic and flexible career goals related to their majors. These career services are available to current Albertus students and alumni to enhance their career development path.

- Career Advising
- Career Testing
- Resume Writing
- [Internships](#)
- Campus Recruitment and Interviewing
- Online Access to Current Employment Postings
- Occupational and Job Shadowing
- [Graduate and Professional School Planning](#)
- [Study Abroad](#)
- [Being an Entrepreneur](#)

The Office is part of the Center for Teaching and Learning Excellence and is located on the second floor of Rosary Hall, the College Library and Learning Commons and on the first floor of the student center (Office of Innovation and Entrepreneurship).

## Career Counseling

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The Office of Career & Professional Development is available to work with students individually to develop plans for achieving career goals, introduce career information sources, relate the academic world to the working world, enhance career decision-making and goal-setting skills, and assist with any other career-related issues or concerns they may have. In addition, the Office assists students to develop skills in résumé and letter writing, job search methods, career research concepts, and interview techniques.

## Self-Assessment

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The Office of Career & Professional Development utilizes standardized personality assessment instruments throughout the counseling and career planning process. These assessments help students to identify their skills, abilities, interests, personality characteristics, and career preferences. Results are used as a starting point for further career exploration.

## Office of Career & Professional Development

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The Office of Career & Professional Development is the central location on campus for career planning information. Students have access to a career library where they can research career fields, graduate schools, and potential employers. Additional resources include online access to current employment posting information as well as a computer workstation to conduct research and work on résumés and job search letters. The Office is located on the second floor of Rosary Hall, the College Library and Learning Commons.

## Employment Opportunities

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Current employment opportunities from a wide variety of companies and organizations are provided in an online subscription service available to all current students and alumni. These opportunities are updated on an ongoing basis.

## Important Information

*Albertus Magnus College makes no representations or guarantees about positions listed by the Office of Career & Professional Development. Albertus Magnus College is not responsible for wages, working conditions, safety, or other aspects of employment at the organizations listed. It is the responsibility of each individual to research the integrity of the organizations to which they are applying, and use caution and common sense when following up on job leads. The Office of Career & Professional Development assumes no liabilities for acts or omissions by third parties or for material supplied by them. The links to other websites from the Albertus Magnus College site are not under the control of the Office of Career & Professional Development; therefore, the Office of Career & Professional Development is not responsible for the contents of any linked site. The Trustees of Albertus Magnus College and the Office of Career & Professional Development shall not be responsible or liable, directly or indirectly, for any direct or indirect damage or loss caused by or in connection with use of or reliance on any such contents, products, or services available on or through such sites.*

## On-Campus Recruiting

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Local, statewide, and national companies participate in on-campus and virtual recruiting activities through the Office of Career & Professional Development to directly connect students with employers seeking to fill open positions in many fields. Activities include employer information sessions.

## Career Workshops

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Workshops dealing with career-related topics are offered throughout the academic year as needed. Workshop topics include: résumé and letter writing, job search techniques, interview methods, and self-assessment concepts. These sessions are customized to meet students' needs.



## Practicum and Internship Support

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Practica and internships are available as part of a student's academic program to connect classroom learning with hands-on experience in a work environment closely related to the student's academic major. The Office of Career & Professional Development provides support to students as they define their career goals and professional presence prior to the field experience. Students work closely with the Office of Career & Professional Development to develop a professional résumé prior to site placement.

Please refer to the Academic Support Services section of the Catalog for information about the College's Practica and Internship program. Students who are interested in learning more about how to participate are advised to contact the Office of Career & Professional Development.

# Academic Programs and Requirements for Degrees

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## Overview of Degrees and Curriculum Requirements

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Albertus Magnus College offers the following degrees: Associate of Arts, Associate of Science in Business Management, Bachelor of Science, Bachelor of Arts, and Bachelor of Fine Arts. For each of these degrees there are core and general education requirements, specific major requirements and other requirements. Please refer to the Traditional Undergraduate Programs and Accelerated Adult Undergraduate Programs catalogs for additional information on the degrees offered in each program.

## The Invitation to Inquiry Program

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# The College's General Education Program

Albertus Magnus College is committed to providing a Liberal Arts based education grounded in an approach that includes both the arts and sciences. This holistic form of education is dynamic and reflective of the contemporary world while empowering students to pursue a path relevant to their personal and professional aspirations. The College recognizes the world is ever changing and in response offers a forward thinking General Education Program to prepare students to be adaptive.

The goal of the General Education curriculum is to support the development of students into community members who have the capacity to critically examine themselves and the broader society as they strive to make a positive impact as people, professionals, and global citizens.

The objectives of the Liberal Arts program are for all graduates of Albertus Magnus College to be persons who embody the values, principles, and characteristics of the four pillars - who practice

- **Critical inquiry** in habits of study,
- **Effective dialogue** within and across communities,
- **Ethical engagement** through lives of service, and
- **Purposeful reflection** through the awareness that comes from habits of contemplation.

### Learning Outcomes

- Critical Reading & Information Literacy
- Written Communication
- Oral Communication

- Scientific Inquiry
- Quantitative Reasoning
- Aesthetic Inquiry
- Intercultural and Global Awareness
- Critical Thinking

## **Curriculum**

### **Foundational Core:** (12 credits)

- The Examined Life I and II (two terms, 6 credits)
- Written Expression I and II (two terms, 6 credits)

### **Liberal Arts Core:** One course from each discipline listed below (24 credits)

All Liberal Arts Core courses at the 100- or 200-level; open to all students, including first-year

- Mathematics
- Natural science
- Social science
- Art/Communications
- Literature
- History
- Philosophy
- Religion

### **Themed Pathway:** (18 credits [9 of which will be taken within the Liberal Arts Core])

All courses must be selected from approved Pathway courses. Successfully completed Pathways will result in the designation of a minor degree program.

#### *Pathway Credit Requirements*

For students to successfully complete a Pathway and be awarded a minor degree designation, the 6 courses they choose from among the 10+ Pathway-approved course options must consist of the following:

- Three Pathway-approved Liberal Arts Core courses at the 200-level
- Three Pathway-approved 300-level courses in three distinct departments, no more than one of which may be in the major.
- One 300-level Humanities Course required for completion of the Pathway
- Students who choose to complete a Natural Science or Mathematics designated option within the Pathway may do so with a 200-level course
- Complete at least one “W” (writing) course, at least two “EXL” Experiential Learning courses, and maintain a Pathway ePortfolio (for student assessment, program assessment, and for use in the 4-week Pathway Capstone Project to be completed in the Senior Humanities Seminar)

### **Senior Humanities Seminar:** (3 credits)

## Degree Requirements for the Associate of Arts (A.A.)

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The A.A. degree in Liberal Studies requires the successful completion of at least 60 credits of coursework. Students must take a minimum of 21 credits as matriculating students at Albertus Magnus College. These 21 credits must be the last credits toward the degree. The A.A. degree requires the successful completion of at least 60 credits that include 30 credits in general education requirements; 15 credits in a given discipline; and 15 credits in Liberal Arts electives. Students must maintain a minimum grade point average of 2.0 for all work attempted at Albertus Magnus College.

### 1. General Education Requirements (30 Credits)

EN 101 College Writing 3 credits

EN 102 Introduction to Literary Genres 3 credits

Mathematics (A) or Science (A) 3 credits

History (B or C) or Fine Arts (A) 3 credits

Philosophy (B or C) 3 credits

Religious Studies (B or C) 3 credits

Social Science – Economics, Political Science, Psychology, Sociology (B or C) 3 credits

### 2. 9 credits of designated courses in three different disciplines (B or C).

### 3. 15 credits in a given discipline

### 4. 15 credits of electives in other Liberal Arts courses

## Degree Requirements for the Associate of Science (A.S.) in Business Management

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Designed for students who are in the early stages of their management or professional careers, the Associate of Science in Business Management introduces management and business principles while providing a foundation in the Liberal Arts. The A.S.B.M. degree emphasizes skills in critical thinking, quantitative reasoning, communications and ethical decision-making. The A.S.B.M. degree prepares students for the Albertus Magnus College Bachelor of Science in Business Management (B.S.B.M.) degree.

The A.S. degree in Business Management requires the successful completion of at least 60 credits of coursework. Students must take a minimum of 21 credits as matriculating students at Albertus Magnus College. These 21 credits must be the last credits toward the degree. The A.S. degree requires the successful completion of at least 60 credits that include 21 credits in general education requirements; 21 credits in business requirements; 9 credits in designated core requirements; and 9 credits in electives. Students must maintain a minimum grade point average of 2.0 for all work attempted at Albertus Magnus College.

### 1. General Education Requirements (21 Credits)

EN 101 College Writing 3 credits

EN 102 Introduction to Literary Genres 3 credits

Mathematics (A)

History (B or C) or Fine Arts (A) 3 credits

Philosophy (B or C) 3 credits

Religious Studies (B or C) 3 credits

Science (A) 3 credits

2. 9 credits of designated courses in three different disciplines (B or C).

### 3. **21 credits in Business Requirements**

BE 161 Financial Accounting 3 credits

BE 162 Managerial Accounting 3 credits

BE 202 Statistics for Business and Economics 3 credits

BE 205 Principles of Microeconomics 3 credits

- 131 Principles of Management 3 credits

MG 231 Principles of Marketing 3 credits

MG 367 Strategic Management

4. **9 credits of electives**

## **Degree Requirements for the Bachelor of Arts (B.A.) / Bachelor of Science (B.S.)**

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The B.A. or B.S. degree requires the successful completion of at least 120 credits, including at least 60 credits in courses outside the major and its required correlatives. These 120 credits include general education requirements, college requirements, and requirements for the major.

Candidates for the degree of Bachelor of Arts or Bachelor of Science at Albertus Magnus College must fulfill the following requirements:

1. Pass the required core curriculum and general education courses as outlined above.
2. Complete the field of concentration with its major subject and correlatives.
3. Maintain a general average of C (2.0) in all work attempted at Albertus Magnus College as well as a C average in the major and minor.
4. Complete a minimum of 30 credits as a matriculating student at Albertus Magnus College. Undergraduate students must earn their final 15 credits and at least 12 credits in upper-level courses at Albertus Magnus College. Complete at least 120 credits in course work, including 60 credits in courses outside the major and its required correlatives.

### ***Major Department Requirement***

No more than 45 credits are required for any major field offering a B.A. degree and no more than 60 credits for any major field offering a B.S. degree, including courses in the major department and required correlatives. A student must earn at least 12 credits toward the major in upper level courses (300 level) at Albertus Magnus College.

## **Majors, Concentrations and Specializations**

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Albertus Magnus College reserves the right not to offer a particular major and/or concentration for which there is insufficient demand.

Albertus Magnus College offers the following majors, concentrations and specializations. A detailed description of each may be found in the appropriate department in the Course Descriptions section of the Catalog.

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### ***Tagliatela School of Business and Leadership***

Accounting

Business Management

- Entrepreneurship
- Human Resource Management
- Marketing
- Management

Computer Information Systems

- Cybersecurity

Finance

Healthcare Management

Minors: Accounting, Computer Information Systems, Entrepreneurship, Finance, Healthcare Management, Human Resource Management and Management

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### ***Department of Philosophy and Religion***

Philosophy

Religion

Minor: Philosophy and Religion

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### ***Department of Psychology***

Psychology

- General Psychology Concentration
- Art Therapy Concentration
- Child Development Concentration
- Counseling and Mental Health Concentration

Minor: Psychology

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### ***Department of Sociology***

Criminal Justice

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## Sociology

- Criminal Justice Concentration
- Social Work and Social Welfare Concentration

Minors: Criminal Justice and Sociology

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## ***Department of Arts and Communication***

### Communications

- Advertising

Minors: Art, Art History, Communications

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## ***Interdepartmental Majors***

Cybersecurity

General Studies

Humanities

Human Services

Social Science

Interdepartmental Minor: Human Services

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## ***Graduate Programs***

Master of Arts in Art Therapy and Counseling

Master of Arts in Leadership

Master of Arts in Liberal Studies

Master of Fine Arts in Writing

Master of Science in Accounting

Master of Science in Clinical Counseling

Master of Science in Criminal Justice

Master of Science in Education

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Master of Science in Human Services

Master of Science in Human Services in Addiction Counseling

Master of Science in Instructional Design and Technology

Master of Science in Management and Organizational Leadership

Master of Business Administration

Master of Public Administration

Post-Baccalaureate Program for Initial Teacher Preparation, 4-8, 7-12

Advanced Alternative Preparation Program (AAP)

Post-Master Certificate in Addiction Counseling

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## Arts and Humanities Collaborative

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### ***Mission***

Rigorous training in the arts and humanities has been a distinguishing feature of an Albertus education since the College's founding in 1925. In today's increasingly complex and interconnected world, the skills and dispositions one can develop through study in these fields are more valuable than ever before.

The mission of the Arts and Humanities Collaborative is to enrich and elevate our students' experience of study in the arts and humanities and to share the fruits of the College's rich teaching and practice in these fields with a wider public.

### ***Goals and Objectives***

The Collaborative assembles the talent and resources of five distinct departments: Arts and Communication, English and Humanities, History and Political Science, Languages and Cultures, and Philosophy and Religion. Faculty and student leaders in these affiliated departments work together to

- Organize events to enrich the experience of current majors and minors in the arts and humanities
- Promote and strengthen our programs in these fields
- Develop new, interdisciplinary programs in these fields, responsive to student interest and need
- Stimulate collaborations between the arts and humanities and other fields of study at the College
- Create and share content highlighting the work of our faculty and students



- Engage with thought leaders around prominent issues relating to the arts and humanities today

## Learning Outside the Classroom

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### ***Practica and Internships***

Practica and internships within the academic programs are offered to well-prepared and highly motivated students. Credit is given for work done outside the classroom in an environment suited to the student's major interest. See the "Academic Support Services" section for more information, and please visit the website: [www.albertus.edu/student-resources/career-services](http://www.albertus.edu/student-resources/career-services).

### ***Independent Study***

An independent study affords students the opportunity to undertake research or to do a research project in an area not covered by other courses. The project should contribute to students' development as scholars within their program of study. To apply for an independent study, students must be in good academic standing, must submit an Independent Study Proposal form, and must have sufficient academic background to undertake the proposed research. Independent study proposals must be approved by the department chair, academic advisor, and Vice President for Academic Affairs. Independent studies do not take the form of tutorials.

### ***Tutorial***

Tutorials may be arranged for students who need a required course that will not be offered before their graduation. To request a tutorial, students first should consult with their academic advisor and department chair, submit a "Tutorial Request" form, and pay a tutorial surcharge of \$300 in addition to tuition. Permission to undertake a tutorial depends on the availability of a faculty tutor with appropriate expertise. Students taking tutorials must meet with their tutors for the same number of hours per week as the credits assigned to the tutorial. Tutorials do not take the form of independent studies. The subjects of tutorials are limited to courses listed in this catalog.

### ***Study Abroad***

The Office of Career & Professional Development will provide assistance to students who wish to spend time studying abroad in any one of a number of approved American-college-sponsored programs. Credits received in these programs are transferable to Albertus. All students are encouraged to take advantage of opportunities for foreign study and travel. Language majors find residence in the country of the major particularly rewarding.

Students must receive approval from the Office of the Registrar before registering for courses as part of their study abroad experience. Students must be enrolled in 12-credits and maintain full time status. All courses taken abroad must transfer into Albertus Magnus College and fulfill remaining degree requirements.

Students are required to send a copy of their official schedule from the host institution to the Office of the Registrar after the host institution's add/drop deadline has passed. A copy of the schedule will be reviewed by the Registrar to ensure that the student is in the

approved classes as well as given to the Financial Aid office for purposes of financial aid disbursement.

Students will be required to submit official transcripts to the Office of the Registrar upon returning from abroad so credits may officially be updated.

Planning for the program should begin at least one semester in advance of the student's departure for foreign study.

Visit <https://www.albertus.edu/student-resources/career-services/study-abroad.php> for additional information.

# Academic Support Services

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## Center for Teaching and Learning Excellence

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The Center for Teaching and Learning Excellence (CTLE) aligns with the college's Veritas foundation as the Center strives to be a professional development hub that helps sustain all faculty members at Albertus and similar colleges as lifelong learners committed to being responsive to their students' needs and strengths with the ultimate goal of enhancing the college experience and success of their students.

In collaboration with student services, academic affairs, and information technology, CTLE provides practical resources and faculty-centered learning opportunities that prepare college instructors to be critically reflective about their academic and professional knowledge and experiences as they work towards implementing concrete changes that contribute to an interdisciplinary, experiential, and equitable learning environment for students.

## Albertus Online Tutoring 24/7

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Through the Germain Center for Academic Success, Albertus Magnus College provides synchronous online tutoring for nearly all subjects, including writing, math, accounting, biology, chemistry, CIS, statistics, and more. Students can log in at any time of the day or night and work with a tutor in real-time for a one-on-one online tutoring session. Students may also submit draft papers to an online tutor and receive feedback within 24 hours. Access to Albertus Online Tutoring 24/7 is available to all students through links on their eLearning page and on the MyAlbertus portal.

## Academic Advising

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New students in the Accelerated Degree Program meet with their academic advisor prior to beginning a degree program. Academic advisors assist students in assessing their educational and professional goals, selecting classes, and planning a program of study. To schedule an appointment, please call 203-773-8505.

Students are assigned a departmental faculty advisor after they have earned 36 credits, have completed their English and math requirement, and have declared their major.

## Accommodations for Students with Disabilities

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The responsibility and purpose of the Office of Academic and Student Disability Services is to provide necessary and reasonable accommodations for students with disabilities to have equal access to all educational opportunities at Albertus Magnus College and to promote an inclusive campus community. The Office of Academic and Student Disability Services provides students, faculty, and staff with assistance and information on issues of student access to ensure full participation for students with disabilities.

Albertus Magnus College is committed to providing equal educational opportunities and full participation both in and outside the classroom for students with disabilities. No

otherwise qualified student will be excluded from participation in any academic program or be subject to any form of discrimination based on their disability.

Albertus Magnus College does not offer specific academic programs for individuals with disabilities. However, Albertus recognizes its responsibility to provide reasonable accommodations to promote equal educational opportunity, and it is in compliance with the Americans with Disabilities Act of 1990, hereafter referred to as ADA, and Section 504 of the Rehabilitation Act of 1973, hereafter referred to as Section 504.

Students should consult the Disability Services web page <https://www.albertus.edu/disabilityservices> or contact the Director of Academic and Student Disability Services for information about requesting accommodations, submitting disability documentation and accessing approved accommodations.

## Computer Labs, Wireless Network and Computer Usage Expectations

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Information technology is an integral part of the academic program at Albertus Magnus College. Access to the Internet is available in each of the classrooms, which also have document and computer projection capabilities, audio/visual presentation systems, and in many cases, interactive whiteboards. In addition, the campus (including dormitories) supports a wireless network, so students can access the web or network software virtually anywhere on campus without the need for a physical connection (wireless network adapter hardware is required for access).

The library catalog is electronic and many of the library resources are available only through computer access. Students may access library resources off campus by using the universal student identification card, the Falcon Card, which is issued to every new student. In addition, most courses use eLearning, an online Course Management System to support instructional delivery. Therefore, all students entering Albertus Magnus College are strongly encouraged to have their own laptop or personal computer. Computers are available in the computer labs in Aquinas Hall and at stations throughout the Library.

## Institutional Review Board

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Albertus Magnus College recognizes the importance of research on human subjects to further the knowledge base of the academic and larger community. The College accepts the responsibility to assure that research conducted under its auspices protects the rights and welfare of human participants in accordance with federal regulations and ethical standards. The Institutional Review Board (IRB) oversees this process by reviewing research involving human participants conducted by Albertus faculty, staff, students and outside researchers.

The mission of the IRB is to ensure that human participants are treated with the utmost respect and fairness throughout the research process as stipulated by the Belmont Report, Title 45 Code of Federal Regulations, Part 46 Protection of Human Subjects. The goal of IRB review at Albertus is to help the researcher examine the research design so that:

- Human participants are recruited and treated ethically
- Participants feel their consent to participate is fully informed

- The data gathered is confidential
- The relationship of risks and benefits to participants are fully considered

## Library and Information Technology Services

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The division of Library and Information Technology Services delivers training and support for students, faculty, and staff as they navigate the College's digital environment. Based in the inspiring atmosphere of Rosary Hall, an enthusiastic team of library professionals and information technology specialists dedicated to high standards of information and technical literacy provides numerous services.

The Library Services group trains students in the information literacy and research skills necessary to become lifelong learners. Students are guided to the most appropriate resources for their research needs in the College's extensive digital collections, online databases, and the traditional print collection. Among the Library's many e-resources, patrons navigate through more than 70,000 e-journals, magazines and newspapers containing many millions of articles, and an ever-expanding e-book collection that includes more than 350,000 full-text books in all subject areas. Through the Library's online catalog, Boots OneSearch, students and faculty can access the information resources necessary to support the curriculum, whether they are studying on campus or online.

The Instructional Technology Services team provides training and support for students and faculty in the use of technology in classroom and online environments, including eLearning, ePortfolio, Google Apps for Education, the Microsoft Office suite, and related resources. The Information Help Desk supports students, faculty, and staff in accessing and using Albertus information technology resources. The Technical Services group manages and maintains the College's technical infrastructure, including the physical and wireless networks, the data center and application servers, computer workstations and laptops, audio-visual resources, and cyber security solutions. The Internet Communications Services specialists develop and maintain the Albertus website, the myAlbertus portal, and the suite of internal communication resources. Support and programming of the College's enterprise resource applications are provided by the Administrative Computing Services team. The Office of Institutional Research and Assessment supports the College community through data collection, reporting, and analysis, with an emphasis on providing strategic analytical support in shaping the long term institutional policies and programs.

# Academic Policies and Procedures: General

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## Definition of a Credit Hour

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Albertus Magnus College adheres to the definition of a credit hour as defined by Federal Regulation 34CFR600.2 as passed by the U.S. Department of Education, Office of Postsecondary Education, and by NECHE Commission policy. The College’s definition of a credit hour is as follows:

- 1 A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that reasonably approximates not less than one hour of classroom or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately fifteen weeks for one semester or the equivalent amount of work over a different amount of time; or
- 2 At least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities as established by the College including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.

## Full-Time Status in the Undergraduate Accelerated Degree Program

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Full-time students in the undergraduate Accelerated Degree Program typically enroll in 12–15 credits per semester over the course of the Fall and Spring semesters. Fall semester consists of Modules 1 and 2. Spring semester consists of Modules 3 and 4. Module 5 is an optional summer semester. Semester-long courses are only assessed in the module the course begins. Students are assigned an Academic Advisor to help with course selection and enrollment planning.

## Traditional Undergraduate Program Courses

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Students in the Accelerated Degree Program who wish to take a course in the Traditional Undergraduate Program must complete a “Permission to Take a Day Course” form. Accelerated Degree Program students who enroll in a course must pay the Traditional Undergraduate Program tuition rate. Before enrolling in a Traditional Undergraduate course, students who are receiving financial aid should consult with the Financial Aid Office to learn whether adequate funds will be available.

## Student Classification

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Regular or matriculating students (those in a degree program) are classified according to the number of academic credits they have earned.

*First Year* — An entering student without college credit is classed as a first-year student.

This classification holds until the student has accumulated 24 credits

*Sophomore* — A student who has 25 to 53 credits

*Junior* — A student who has 54 to 83 credits

*Senior* — A student who has 84 or more credits

A *Special Student (non-matriculating)* is one admitted to the College who is not a candidate for a degree. For guidance purposes, the high school record and complete college transcripts may be requested.

## Preferred Name

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Albertus Magnus College strives to offer an inclusive and welcoming environment to all members of our college community which includes providing mechanisms to make name changes, changes to personal pronouns, and gender identity markers across the College's computer and information systems.

Students may choose whatever preferred names they would like for their first, middle, and last name separately. Students should keep in mind that this is the name that will appear in College systems such as Academic Planning, Navigate, and eLearning.

When choosing a preferred name, please be mindful that preferred names may not be used for purposes of fraud or misrepresentation. The College reserves the right to deny a preferred name change if it contains inappropriate or offensive language.

Students will also have the option to update their personal pronouns in Self-Service. Pronouns currently available include: “she/her/hers”, “he/him/his”, “ze/hir/hirs”, “they/them/their”, and “use my name as my pronoun.”

A student's preferred name can be updated and reflected in the following areas:

- Faculty Class Rosters
- Falcon ID Cards
- Student Email Address
- myAlbertus
- E-Learning
- Navigate
- Datatel Colleague (Student Information System utilized by Administrators)
- Diplomas
- Housing Rosters

A student's preferred name cannot be used and reflected in the following areas:

- Student Academic Transcripts
- Official Student Accounts (Bursar Office)
- Financial Aid Records
- Student Employment Records
- Immigration/SEVIS Documents
- Veterans Affairs Benefits Documents

For these documents and records, only the student's legal name can be reflected. Information regarding the change of a legal name can be addressed to the Office of the Registrar.

Students who wish to receive an updated Falcon Card can do so by visiting the Falcon Card Office in Rosary Hall. There is no charge to update your card to reflect your preferred name. Replacement fees will be assessed for lost or stolen cards following the first reprinting.

For questions or concerns, please contact the Office of the Registrar at [registrar@albertus.edu](mailto:registrar@albertus.edu), 203-773-8514, or Aquinas Hall 120.

## Credit for Courses and Auditing Courses

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Students do not receive credit for courses for which they have not been formally registered, or for courses for which they are registered as auditors. Courses taken for audit do not apply toward any academic degree and do not count as part of a student's full-time or part-time course load for purposes of financial aid, loan deferments, athletic eligibility or housing.

Attending class as an auditor is approved only when certain requirements and conditions are met.

### Requirements and Conditions:

- Attending class as an auditor is permitted on a space-available basis.
- Students, faculty and staff can take a maximum of 12 credits as an auditor. A course may only be audited 1 time. No more than 1 course can be audited per term.
- Audit registration requires the approval of the course instructor and dean, and must be completed by the last day of the add period.
- Registration for an audited course will appear on the transcript with a grade of AUD.
- Students, faculty or staff who audit a course cannot participate in any course activities. Their role is limited to observation only.
- The instructor or college may refuse to permit an audit registration in a course.
- Not all courses may be audited. The college or academic department may designate courses that do not accept auditors.
- Individual college policies may, in some cases, prohibit a student from enrolling for credit after a course has already been taken on an audit basis.
- Academic credit is not granted for an audited course. Degree-seeking students considering the audit option should discuss it with their academic advisor to determine if it is the best choice or if another grading option, such as pass/fail, may be more appropriate.
- A student, faculty or staff member who is auditing and wishes to take the course for credit must change their registration by the end of the add period.
- Half tuition is charged for audited courses and due by the first day of class. Courses will be dropped for nonpayment. For the tuition and fees schedule and refund policy, contact the Bursar's Office.
- An auditor will be administratively withdrawn from a course after 14 calendar days of non-attendance.



- An instructor may end an audit at any time.

**Procedure:**

Students, faculty and staff interested in auditing must complete the following:

- Students, faculty and staff who wish to audit must obtain an audit form from the Office of the Registrar. The Office of the Registrar will obtain approval from the course instructor and dean. Upon approval, full course payment is required (Faculty and Staff contact Human Resources for the full policy).
- The audit form must be submitted by the last day of the add period.

An audited course will be indicated on the transcript with grade AUD. If the student, faculty or staff member is administratively withdrawn for non-attendance a grade of WA will appear on the transcript.

## Transfer Credits Allowed After Matriculation

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Students who are currently enrolled in an undergraduate degree program at Albertus Magnus College may take a course at another institution with prior approval from the Office of the Registrar. Students should submit a “Transfer Course Approval Request” form to the Registrar to ensure that the credits will be accepted in transfer to Albertus Magnus College. Matriculated students may transfer a maximum of 15 credits from another institution, and must complete their final 15 credits at Albertus Magnus College.

## Residency Requirements

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Undergraduate students must earn their final 15 credits and at least 12 credits in upper-level major courses at Albertus Magnus College. In addition, to be eligible for graduation with Honors, students must have earned at least half of their credits at Albertus Magnus College.

## Course Recording

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In order to deliver meaningful, high quality, accessible instruction, some Albertus

Magnus courses may be video and/or audio recorded by the faculty/college. Students will not record any audio/video in classes (unless as an approved disability accommodation). To protect privacy rights, all students must abide by the guidelines and requirements set

forth in this policy:

- Students must obtain prior approval in order to record any class. Evidence of students recording, sharing or posting recordings may be considered a violation of the tradition of honor.
- Students provided with authorized copies of recorded class sessions may use them for academic purposes only, such as completing course assignments.
- Students provided with authorized copies of recorded class sessions will delete the recordings after viewing/using them.
- Students provided with authorized videos of class sessions will not post them online, send/share with friends or family, save to personal computers/servers or use them for any other personal or professional purpose.

- Students participating in virtual classrooms or classes that are being recorded should refrain from sharing personally identifiable information from education records.
- U.S. Copyright Law and Connecticut State law protect the intellectual property of the students and faculty members, which may include, but is not limited to: lectures, demonstrations, or performances.
- Any redistribution of authorized recordings constitutes academic misconduct and may result in disciplinary sanctions.
- Anyone suspected of misusing authorized video or audio recordings should be reported to the College as this violation falls under the FERPA laws and are subject to an investigation.

## Course Substitutions and Waivers

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Department chairs may, at their discretion, waive a required course or a required correlative course. The waiver becomes official when the department chair submits a “Waiver and Substitution” form to the Office of the Registrar.

- A course substitution allows a student to use an alternative course to meet a program requirement. Course substitutions are made in the context of the program requirements. Course substitutions must maintain the integrity of the program. Substituted courses must include substantially the same learning outcomes as the required course. Students who are granted substitutions must still earn the total credit hours required for their academic program.
- A course waiver allows students to graduate without completing a program requirement. Students who are granted waivers must still earn the total credit hours required for their academic program.
- Students must earn a minimum of 12-credits at the upper level, numbered 300 or higher, in their major in order to graduate from Albertus Magnus College.

## Discontinued Programs

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Students pursuing degree programs which the college discontinues will be allowed to complete the degree program within a specified time limit determined at the point of discontinuance. This is determined according to the student’s progress toward degree completion and will not exceed two years for any students.

# Academic Policies and Regulations: Registration, Grading and Cumulative Performance

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## Registration

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The Accelerated Degree Program opens registration at least seven weeks prior to the start of each module. Priority registration is given to Seniors and Student Veterans on the first day, Juniors on the second day, and Sophomores on the third day. Freshman may register after the third day.

Students must meet with their academic advisor or faculty advisor prior to registering for classes. Students who do not have financial arrangements in place will be considered pre-registered until they either pay for these courses directly, provide a company direct bill contract, or have their financial aid certified. If a student does not have financial arrangements in place two weeks prior to the first night of the module, the preregistration will be voided. Courses are filled on a first-come, first-served basis.

## Adding/Dropping a Course

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A student may add or drop a course by filling out the “Add/Drop” form after they have registered. Students wishing to add an additional course may do so by the end of the first week of the term.

Students wishing to drop a course may do so before the end of the second week and not have the course appear on their transcript. Students who drop a course are eligible to receive a refund if the course is officially dropped during the timeframe specified in the refund policy.

## Incompletes

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Students who have not fulfilled course requirements because of a medical or family emergency may petition the instructor to grant an Incomplete for the course. The “Request for Incomplete Grade” form must be filled out, approved by the instructor and submitted to the Office of the Registrar by the last Friday before the final exam week. Students must be doing passing work in the course and must have completed most of the course assignments and requirements at the time when they request the Incomplete.

An Incomplete must be cleared by the student within 30 days of the last class meeting; otherwise, the Incomplete becomes an F and will be indicated on the transcript as (I)F. If the student clears the Incomplete satisfactorily, the transcript will indicate this by the (I) followed by the grade received. In either case, the (I) becomes a permanent part of the student’s record.

## Withdrawal from a Course

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Students may withdraw from a course during the withdrawal period. During an eight week course, the withdrawal period begins on the Monday of the third week and ends on the Friday of the seventh week. Students who wish to withdraw must fill out a Withdrawal or a WP/WF Form. A grade of “WA” or “UF” will be recorded for students that must be administratively withdrawn. Withdrawals will be processed on the following schedule:

**Weeks 1–2: Add/Drop** is in effect.

### **Weeks 3 – 4: Withdrawal**

Students have the option to withdraw by completing a withdrawal form where a “W” will be issued. A grade of “WA” will be issued to all students who are administratively withdrawn.

### **Weeks 5–7: Withdrawal**

Students have the option to withdraw voluntarily by using the WP/WF form. A grade of “UF” (unearned F) will be recorded for students who are administratively withdrawn. The student can petition an instructor to change the “UF” to a “WP or WF.” Once the form is filled out and signed off by the instructor, the grade will be updated. The “UF” must be cleared by the last day of the mod in which it is recorded.

\* Semester-long courses will follow the traditional undergraduate (day) withdrawal policy. See the Traditional Undergraduate Program Catalog.

## Attendance Policy

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The Accelerated Degree Program has an attendance policy that supports the academic success of students and the integrity of its programs. The attendance policy is as follows:

- Class attendance is taken in all Accelerated Degree Program courses twice a week, regardless of whether the course is taught on ground, in a blended format, or online. All courses are treated as having two sessions per week.
- Students who are absent for four consecutive sessions of a course and have not officially withdrawn are administratively withdrawn from that course. When students have two consecutive absences, an auto-generated warning email will be sent to them. At three absences, students will receive an email from student services letting them know that if they miss one more class, they will be administratively withdrawn. After four consecutive absences, students will be administratively withdrawn and have no recourse to return to class.
- Students may withdraw from courses during the first seven weeks of a session. They may not withdraw thereafter.
- Instructors monitor attendance and may reduce a grade or issue a failing grade in a course based upon a student’s attendance and participation in the course.

## Returning Students

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Students who return to the College after five years or more must follow the curriculum of the current catalog. Students who return within five years or fewer may choose to follow

either the curriculum that was in place at the time of the leave of absence or the current curriculum. Academic advisors assist students in selecting the curriculum that best serves their educational needs.

## Grading System

Grade	Numerical Equivalent	Honor Point Per Credit
A	94-100	4.0
A-	90-93	3.70
B+	87-89	3.30
B	84-86	3.00
B-	80-83	2.70
C+	77-79	2.30
C	74-76	2.00
C-	70-73	1.70
D+	67-69	1.30
D	60-66	1.00
F (Failure)	Below 60	0.0
I (Incomplete)		0.0
P (Pass)		0.0
*P/O (Pass Option)		0.0

*\* P/O is the pass grade for courses taken on optional Pass/Fail basis.*

## Grade Point Average

As demonstrated in the example below, G.P.A is obtained by dividing the total number of honor points earned by the total number of credits attempted less any Pass or Pass/Option credits.

Credits	Grade	Honor Points	
3	A	12.0	Example

3	P	0.0	36/12=3.0 (G.P.A.)
3	C-	5.1	
3	B+	9.9	
3	B	9.0	
Total 15		Total 36.0	

“F” grades received in P/F courses, P/O, and PE courses are factored into the student’s G.P.A.

## Good Standing

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To be in good standing a student must have a cumulative grade point average on all work attempted at Albertus Magnus College as indicated below:

Credits Attempted	Minimum Cumulative Average
1-34	1.7
35-60	1.80
61-75	1.90
76-over	2.00

## Pass/Fail

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Students may take up to 20 percent of their total program on a Pass/Fail basis or an average of one course for every two mods. The course may not be selected from the major or minor departments or their required correlatives. A completed Pass/Fail form must be submitted to the Professional and Graduate Studies Office on the Friday of the second week of the Mod. Once paperwork is filed, it may not be rescinded. A Pass grade is not included in the cumulative average, and no honor points are given. A Fail grade is included in the cumulative average unless the course is successfully repeated.

## Grade Reports

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Grades are available to students online through the College portal at the end of each semester, providing all financial and college responsibilities have been met.

## Changes in Officially Recorded Grades

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If an instructor requests a grade change after the Registrar has recorded it, the reasons for the request are to be presented to the Vice President for Academic Affairs or the Vice President's Designated Representative. This does not refer to a grade change resulting from incorrect mathematical calculations, transposition of numbers, or a grade of incomplete or in progress.

If a student wishes to challenge a course grade, the student should discuss the matter with the faculty member no later than 30 days after the end of the term in which the grade was given. If no satisfactory solution is reached, the student should arrange a meeting with the Department Chair, the faculty member, and the student. If the matter is still not resolved, the Vice President for Academic Affairs or the Vice President's designated representative becomes involved as an unofficial mediator. If neither of these steps results in a solution the student views as satisfactory, the student may choose to drop the issue or to lodge a complaint with the Faculty Chair, who will appoint an ad hoc committee to review the case. The final decision regarding grades always remains with the faculty member.

All grade corrections must be finalized within 45 days of the end of the term in which the grade was given.

Albertus Magnus College academic records are sealed 45 days after the conferral of a degree. After this date, changes to majors, minors and concentrations, addition of honors, removal of incompletes, grade changes or other changes to an academic record cannot be made.

If a student chooses to repeat a course after their degree is conferred, the last enrollment will be recorded on the transcript, but the degree G.P.A. will not change.

## Grade Appeals

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Students have the right to appeal a final grade if they believe that the grade calculation is inaccurate or that there is an inconsistency between the grade calculation and the grading criteria as defined by the instructor's syllabus. Students have the burden of proof to demonstrate that the grade is inaccurate within the context of the course.

Grade appeals must be filed within 30 days of the last day of the class for which the grade was received. The grade appeal process is as follows:

1. The student submits a written appeal to the instructor clearly stating the reasons for believing that the grade was assigned in error.
2. The instructor changes the grade or replies in writing, explaining why the existing grade is appropriate.
3. If the student is not satisfied with the instructor's response, then the student may submit a copy of the written appeal and the instructor's response to the appropriate department chair or program director. If the instructor is the chair or program director, then the Dean for the Division of Professional and Graduate Studies, the Dean for the Traditional Undergraduate Program or the Vice President for Academic Affairs serves in place of the chair. The department chair or program director receives all written

materials relevant to the case and may request additional information. The department chair or program director then makes a written recommendation.

4. Either party may appeal the decision of the department chair or program director to the Dean for the Division of Professional and Graduate Studies, the Dean for the Traditional Undergraduate Program or the Vice President for Academic Affairs, who will make a final recommendation in writing to the course instructor.
5. The course instructor has the final say as to whether the grade will be changed.

## In Progress Courses

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Students registered for an undergraduate or graduate practicum or internship or graduate thesis or capstone, but who do not complete the work in the term may, with the permission of the instructor, register for a continuation course. If the instructor does not feel the continuation is warranted, the student will have the opportunity to apply for an Incomplete.

When a continuation is granted, the Office of the Registrar will issue a provisional grade of “I/P” for the course. If the student does not register for the continuation course by the last day of classes before the final examination period, the instructor will be required to issue a grade.

Students are given one semester (or two modules— this will require two continuation registrations) to complete the course free of charge. At the discretion of the instructor, students may register for an additional continuation. Students will incur a \$250 continuation fee per course per module/semester payable to the Bursar's Office at the time of registration.

Students who do not complete the continuation for undergraduate or graduate practicum or internship within one calendar year must receive a grade for the original course. The student will need to retake the course and pay the full tuition rate.

Students who do not complete the continuation for graduate thesis or capstone may register and pay for continuations as long as their thesis or capstone is completed within seven years of matriculation.

The Office of the Registrar shall change the “I/P” notation to an “F” grade if the student does not register for subsequent continuations.

The continuation will be a non-credit bearing course (instructors will be required to take attendance) for which students will receive a pass (P) or fail (F) grade. The grade for the practicum, internship, thesis, capstone, or student teaching will be awarded in the initial registration term. The instructor will have 72 hours after the continuation course end date to submit the continuation grade and the grade for the original course to the Office of the Registrar.

## Failure of a Course

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Ordinarily, a student who fails a required course must remove the failure in order to graduate. If a student successfully repeats a course that has been failed, the second grade received will replace the “F” when the average is computed. The original grade of “F” will remain on the record followed by the word “repeated.” If the course is repeated



at another institution, the original “F” will remain on the transcript, but will not be used when calculating the student’s G.P.A. If a student fails a required course and the professor wishes to permit a make-up examination, the grade for the course may not normally be higher than “D.”

## Academic Review

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Academic Review is not considered to be a punitive measure but rather a serious warning to students that their future at the College is in jeopardy. The period of Academic

Review is a time to make the necessary academic improvement to regain good standing. Academic review for students attending mod courses takes place in January (after Mods 1 and 2) and August (after Mods 3 and 4).

Students are placed on Academic Review status for any of the following:

- Failure to achieve good standing in the previous two mods
- Failure to maintain a 2.0 cumulative average in their major field
- Failing grades (“F” or “WF”) in three courses in any two mods
- Attaining a term average of less than 1.70 over two mods

Students who have one or more Incompletes at the end of two mods and students who do not have the grade point average required for good standing are automatically placed on Academic Review for the following two mods.

At the discretion of the Associate Dean for Student Success and Retention, students on Academic Review may be required to take a reduced course load. Students may not transfer credits earned at any other college during the Academic Review period. A fulltime student who is on Academic Review must take at least 12 credits (6 credits each mod for two consecutive mods) from September through December or from January through May.

## Academic Dismissal

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A student who is not making satisfactory progress will incur academic dismissal from the College under any one of the following conditions:

- 1 Incurs two Academic Reviews in any three consecutive semesters of enrollment.
- 2 Incurs a third Academic Review at any time.
- 3 Cumulative average on all work attempted at Albertus Magnus College falls below the following:

<b>Credits Attempted</b>	<b>Minimum Cumulative Average</b>
1-34	1.5
35-60	1.7
61-90	1.8

## Right to Appeal

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A student has the right to appeal an academic dismissal in writing to the Vice President for Academic Affairs, or the Academic Dean, within one week of receipt of notification of dismissal.

*\*If the appeal is denied or the student does not appeal within the required timeframe, the student may make a formal application for readmission to the College, through the Office of Admission, after one year.*

*\*Note that there is a separate appeal process for the reinstatement of financial aid, which is described in the Financial Aid section of this catalog.*

## Readmission After Dismissal

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Students who have incurred academic dismissal from the Accelerated Degree Program may apply for readmission after one calendar year. To apply for readmission, students must:

1. Submit a formal letter in writing that explains the issues or circumstances that led to inconsistent attendance or academic performance in the past and the specific steps the student will take to address these circumstances in the future.
2. Submit a completed application form.

Readmission will be approved or denied at the discretion of the Associate Dean for Student Success and Retention and the Dean for the Division of Professional and Graduate Studies.

## Dean's List

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In order to be considered for the Dean's List, Accelerated Degree Program students must take a minimum of 12 credits for two consecutive mods (from August through December or from January through May) and achieve a minimum cumulative grade point average of a 3.5 or a 3.3 with no grade below a B.

## President's List

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The President's list is published at the end of each academic year. On it are the names of full-time students who have attained a 4.0 grade point average for both the Fall and Spring semesters with no Incomplete or I/P grades.

## Honor Societies

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### ***Alpha Phi Sigma***

Alpha Phi Sigma is the criminal justice honor society. It recognizes excellence in criminal justice and law. Students seeking admission to the honor society must have 3.0 G.P.A., sophomore status, and in the top 10% of the class.

### ***Alpha Sigma Lamda***

Alpha Sigma Lamda is a national honor society for adult learners who accomplish academic excellence in higher education while facing competing interests of work and home. Established in 1946, Alpha Sigma Lamda is the oldest and largest honor society for adult learners in the United States, with 300 chapters nationwide. The Albertus Alpha Sigma Lambda Chapter honors the academic achievements of undergraduate students in the Division of Professional and Graduate Studies. Students are inducted into Alpha Sigma Lambda as graduating seniors. To qualify, students must have a minimum cumulative G.P.A. of 3.20. Each year, 30 students (typically the top 10% of the graduating class) will be recognized for their accomplishment.

### ***Kappa Gamma Pi***

Kappa Gamma Pi is the national Catholic college graduate honor society founded in 1926. Members are graduates who have demonstrated academic excellence and service leadership during their college years. As candidates, they pledge to continue to provide examples of scholarship, leadership, and service in their personal and professional lives.

# Academic Policies and Regulations: Withdrawals

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## Withdrawal from the College

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### *Official Withdrawal from the College*

- Students who wish to officially withdraw must complete the prescribed withdrawal procedures with the Office of the Registrar. They must formally drop or withdraw from all registered classes, and if receiving financial aid, they must notify the Financial Aid Office immediately about their plans to leave. The date that the student begins the college's withdrawal process, or notifies the school of their intent to leave the program, is the Date of Determination (DOD). The last day of attendance is the last day the student attended class based on attendance records and is considered the withdrawal date. The Office of the Registrar uses this date to report enrollment status to the National Clearinghouse.

### *Unofficial Withdrawal from the College*

- When official written notification is not received from the student, the DOD will be the date that the college becomes aware the student has ceased attendance.
- Any Albertus Magnus College employee who has been notified verbally or in writing that a student plans to stop attending class(es) or plans to withdraw from the college should notify the Office of the Registrar within 24 hours and provide any written correspondence from the student, if applicable. The DOD will be the date the student notifies the employee.
- Students who have not attended any semester-long classes for 14 calendar days or mod. classes for 4 consecutive classes will be notified in writing by the Office of the Registrar and/or Division of Professional and Graduate Studies that they are being administratively withdrawn. They will have an opportunity to respond. Students who do not take action will be administratively withdrawn.

## Administrative Withdrawal

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### *Administrative Withdrawal: Failure to Start*

- Students who have not attended any semester-long classes for 14 calendar days or mod. classes for 4 consecutive classes, never complete an assignment and do not contact the Office of the Registrar and/or Division of Professional and Graduate Studies will be considered a “no show” and will be administratively withdrawn from the class. The student's financial aid will be adjusted to reflect eligibility only for those classes attended.
- Students who have been administratively withdrawn from a class will have the class and all tuition and fees associated with the class removed from their record. Students will be notified in writing by the Office of the Registrar and/or Division of Professional

and Graduate Studies that they are being administratively withdrawn and will have an opportunity to respond.

### ***Administrative Withdrawal: From the College***

Albertus Magnus College has the authority to withdraw a student from the college and to revoke that student's registration at any time for the following reasons:

- Registration in violation of College regulations (e.g. academic ineligibility to register).
- Failure to comply with academic requirements (e.g. unsatisfactory class attendance, violation of the learning contract for students on academic probation, etc.).
- Failure to pay college tuition and fees by the due date.
- Disciplinary suspension or dismissal for the remainder of an academic term or longer.
- Severe psychological or health problems such that the student cannot continue in attendance.
- Other reasons deemed appropriate by the proper administrative officer.

A grade of WA is recorded for an administrative withdrawal. The grade of WA is not computed in the student's grade point average and therefore involves no academic penalty. The Registrar must authorize the recording of this grade.

In other cases of administrative withdrawal, the date of the withdrawal and the reason for the withdrawal are used to determine the grade to be recorded and the amount of tuition and fees to be assessed or canceled. In most cases, the regular tuition and fee assessment and refund policies of the college prevail.

If a student is being administratively withdrawn from the college, the student will be notified in writing and have the opportunity to respond. If the student does not take any action, the student will be administratively withdrawn.

### ***Administrative Withdrawal: From a Course***

Students who have not attended a semester-long class for 14 calendar days or a mod. class for 4 consecutive classes will be notified in writing by the Office of the Registrar and/or Division of Professional and Graduate Studies that they are being administratively withdrawn. They will have an opportunity to respond. Students who do not take any action will be administratively withdrawn.

- Administrative withdrawals will take place after the fee refund period. A student who is administratively withdrawn from a course will not be eligible for a tuition refund.
- Administrative withdrawals will be managed through the student's attendance record. For additional information review, the Withdrawal From a Course policy.

# Academic Policies and Procedures: Graduation, Transcripts and Student Records

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## Anticipated Completion Date

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A student's anticipated completion date (ACD) is the term in which they are expected to complete all degree requirements. Students can view their ACD in Student Planning. To update your ACD contact the Office of the Registrar.

## Degree Audit

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A degree audit is a process the Office of the Registrar performs to verify that a student has completed all degree requirements and is ready to graduate. The degree audit form is located on the myAlbertus Registrar's page. Student's should submit forms at least six months prior to their anticipated completion date.

## Degree Completion Fee

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A degree completion fee of \$150 is assessed to all students completing their degree requirements. This fee covers the expense of awarding degrees, recording transactions, and graduation activities. This fee must be paid once a student has completed 84 credits towards a bachelor's degree, 42 credits towards an associate's degree, and 21 credits towards a master's degree, regardless of participation in the graduation ceremonies or actual receipt of the diploma. This fee is due and payable once billed by the Bursar's Office.

## Certificate Completion Fee

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A certificate completion fee of \$15 is assessed to all students completing their certificate requirements. This fee covers the expense of awarding degrees, and recording transactions. This fee must be paid once a student has completed 12 credits. This fee is due and payable once billed by the Bursar's Office.

## Graduation with Honors

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### *Associate's Degree*

Associate's degree candidates must complete the general college requirements, the requirements for the degree, at least half of their credits at Albertus Magnus College and have a cumulative grade point average of at least 3.90.

## ***Bachelor's Degree***

Bachelor's degree candidates must complete the general college requirements, the requirements for the degree, at least 56 institutional credits at Albertus Magnus College and have a cumulative grade point average of at least 3.50. Bachelor's degree candidates may graduate with Honors at one of three levels:

### **Cum Laude**

Honor bestowed on students whose cumulative grade point average is 3.50 to 3.69.

### **Magna Cum Laude**

Honor bestowed on students whose cumulative grade point average is 3.70 to 3.89.

### **Summa Cum Laude**

Honor bestowed on students whose cumulative grade point average is 3.90 or above.

## ***Master's Degree***

Master's degree candidates in the Master of Arts in Art Therapy and Clinical Counseling, Master of Fine Arts, Master of Science in Clinical Counseling and the Master of Science in Education programs who have a cumulative grade point average of at least 3.90 or above and a grade of "A" in all components of the final project/capstone course/thesis are awarded honors and will have the notation included on their transcript and diploma.

Master's degree candidates in the Master of Business Administration, Master of Public Administration, Master of Science in Accounting, Master of Science in Criminal Justice, Master of Science in Human Services, Master of Science in Instructional Design and Learning Technology and the Master of Science in Management and Organizational Leadership programs who have a cumulative grade point average of at least 3.90 are awarded honors and will have the notation included on their transcript and diploma.

## **Degree Conferral**

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Degrees are awarded three times a year in December, May, and August.

A student's official graduation from Albertus Magnus College occurs on the day the College confers students' degrees. This only occurs after a student has successfully completed all of their degree requirements. Degrees are posted to the transcript approximately 2 weeks after degree conferral. After that date, students can confirm with employers, etc. that they have completed all degree requirements and are graduates of the College.

## **Awarding of a Posthumous Degree**

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### ***Undergraduate***

A deceased student who did not complete all requirements for their degree at the time of death may be awarded a degree posthumously provided the following conditions are met:

- 1.1 The student should have been in academic and disciplinary good standing at the time of death
2. The student has earned a minimum of 90 credits (i.e., senior status)
3. The faculty of the deceased student's primary major approves the awarding of the degree upon recommendation of the department chair or program director after ascertaining that conditions 1 and 2 have been met.

## **Graduate**

The policy is unchanged except that condition 2 will require a student to have completed 75% of the credits necessary to complete the degree the student was pursuing.

## **Procedure**

Inquiries relative to the awarding of a posthumous degree (normally requested by the deceased student's family) should be referred to the appropriate department chair or program director.

The Office of the Registrar will confirm for the department chair or program director the student's academic standing and earned credits. The Vice President for Student Affairs or Associate Dean for Student Affairs in the Division of Professional and Graduate Studies will confirm for the department chair or program director the disciplinary standing.

The recommendation of the department chair or program director will be forwarded to the Vice President for Academic Affairs and Dean of the Faculty for approval.

If approved, the Vice President will request the Registrar to complete the transcription, graduation, and diploma procedures. The transcript will reflect that the degree was awarded posthumously.

If the student does not meet the criteria, or if the decision to award the degree is not approved, the Vice President will have the option to award an In Memoriam Degree.

An In Memoriam Degree is a recognition provided to honor a deceased student's progress to a degree for those students ineligible for a Posthumous Degree. The In Memoriam degree is not included in the official count of degrees and is not reported nor recorded to the student's academic record and transcript. The In Memoriam degree may be awarded solely at the discretion of the Vice President for Academic Affairs.

The Vice President for Academic Affairs and Dean of the Faculty will be responsible for communicating the final determination to the family.

## **Diplomas**

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Diplomas are mailed to students 6-8 weeks after the degree conferral date. Only degree type and applicable honors designations are printed on the diploma.

Shortly before graduation, students will receive an email from the Office of the Registrar asking them to confirm the name to be printed on the diploma and confirm preferred mailing address. Students who do not update their address will be responsible for any diploma reordering fees.

All financial obligations must be satisfied for a student to receive their diploma, order an official transcript and/or participate in commencement.



## Commencement

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Commencement is the official ceremony celebrating students' graduation. Graduation/degree conferral and the Commencement ceremony do not occur on the same day.

Undergraduate and graduate students who have been awarded degrees in the previous August and December, and those who have completed all degree requirements for May graduation, are invited to participate in the May commencement ceremony. The names of these students appear in the official, printed commencement materials of that academic year.

Undergraduate degree seeking students who have not completed all degree requirements by May, but who (a) are within 6 credits of graduating, (b) have a 2.0 cumulative GPA as well as a 2.0 GPA in their majors and minors, (c) are registered for all remaining requirements for the degree, (d) have met all financial obligations, including those that will be incurred for the upcoming coursework and (e) will finish all requirements by August are permitted to walk in the earlier May ceremony.

Although the names of these students will be read at the ceremony, potential honors will not be read and their names will not be published in commencement materials until the following academic year reflecting their official graduation date.

Graduate students who have not completed all degree requirements by May, but who (a) are registered for all remaining requirements for the degree, (b) have a 3.0 cumulative GPA, (c) have met all financial obligations, including those that will be incurred for the upcoming coursework and (d) will finish all requirements by August are permitted to walk in the earlier May ceremony.

Although the names of these students will be read at the ceremony, potential honors will not be read and their names will not be published in commencement materials until the following academic year reflecting their official graduation date.

## Verification of Enrollment or Degrees

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Students may request official enrollment verification and/or official verification of attendance and degree(s) by contacting the Office of the Registrar.

## Transcripts

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The student's official transcript is prepared by the Office of the Registrar. The transcript documents the student's courses, grades, credits, and dates of instruction for each course. We offer an online Transcript Ordering Process to provide alumni and current students with efficient, accurate and speedy service for ordering and receiving transcripts. In partnership with Parchment, Albertus Magnus College joins 8000+ educational institutions that provide online transcript ordering services.

- \$7.00 fee for each eTranscript PDF transcript, which gets sent to another institution within the same day.
- \$10.00 fee for each Official Transcript, includes 3 to 5-day processing and sent through regular mail.

Students with outstanding financial obligations to the College will not be permitted to receive an official transcript until payment is made in full to the Bursar's Office. To request an official transcript, visit [www.albertus.edu/student-resources/registrar/](http://www.albertus.edu/student-resources/registrar/).

## Student Records

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### ***Notification of Rights under FERPA (Family Educational Rights and Privacy Act)***

The purpose of the Family Educational Rights and Privacy Act of 1974 as amended (FERPA) is to afford certain rights to students concerning their education records. The primary rights afforded are the right of the student to inspect and review their education records, to request amendments to their records, and to have some control over the disclosure of personally identifiable information (PII) from their records. The College's FERPA policies are disclosed in the College's course catalogs and on the College's website. Students will be notified of their FERPA rights annually through the College's email system. Students who would prefer to receive a hardcopy of their FERPA rights can contact the Office of the Registrar.

Under the Family Educational Rights and Privacy Act (FERPA), Albertus Magnus College students are afforded certain rights when it comes to educational records. The information below outlines these rights including the disclosure of personally identifiable information (PII). Education records are not accessible to a parent or guardian without a student's written consent, unless the parent/guardian provides a certified copy of the most recent Federal income tax return that shows the student is a dependent. However, if the College believes it is in the student's best interest, information from the education record may be released to a parent/guardian in certain cases, such as:

- when a student's health or safety is in jeopardy;
- when a student engages in alcohol or drug-related behavior that violates College policies;
- when a student has been placed on academic probation;
- when a student has voluntarily withdrawn from the College or has been required by the College to withdraw;
- when a student's academic good standing or promotion is at issue;
- when a student has been placed on a Behavior Contract or stronger restriction;
- when a student engages in behavior calling into question the appropriateness of the student's continued enrollment at the College.

A student has the right to consent to disclose PII contained within their education record, except where FERPA authorizes disclosure without consent. Information may be released:

- to the student.
- to the parent(s) of a dependent student.
- to a College official.
- to a party seeking directory information.
- to a party receiving the information pursuant to a judicial order or lawfully issued subpoena.

- to parties otherwise authorized to receive the information pursuant to FERPA.

If a student wishes the information to be released to a third party, they would file a Permission to Release Educational Information form with the appropriate office.

<b>Type of Record</b>	<b>Location</b>
<b>Academic, Placement, Directory Information</b>	Office of the Registrar
(Official college transcripts, other document records containing admission documents and basic student data, notices of transfer credit and previous college transcripts, etc.)	
<b>Academic Progress/Grades</b>	Office of Academic Affairs
(Correspondence regarding academic progress, grades and status)	Office of Community Standards
<b>Discipline</b>	
(Files concerning extracurricular and non-academic correspondence along with confidential disciplinary files)	
<b>Financial Records</b>	Bursar's Office/Financial Aid Office
(Maintaining financial aid files)	
<b>Medical Records</b>	Health Center
(Medical Records that are submitted to the College are held for 7 years from when a student graduates or leaves the College)	

## ***Access to Education Records***

If a student wishes to inspect and review their education records, they should make a request in writing to the custodial office of the specific record they wish to review (see the table above for the correct custodial office). If a student does not know to which custodial office to make the request, they may contact the Office of the Registrar. The custodial office must respond to the written request within 45 days. When a record contains information about more than one student, the requesting student may inspect and review only the portion of the record which relates to them. The College reserves the right to charge the student for copying, copying time, and postage should such services be requested. If a student experiences a financial hardship and is unable to incur the cost of copying records, the College will make reasonable opportunities for the student to view and inspect the records.

### ***The College may refuse access to the following records:***

- Financial statement of the student's parent(s);
- Letters and statements of recommendation for which the student has waived their right of access or which were placed in file prior to January 1, 1975;
- Records connected with an application to attend Albertus Magnus College or a component unit of Albertus Magnus College if that application was denied;
- Those records which are excluded from the FERPA definition of education records.

## ***Amendment of Education Records***

If a student believes that their education record is inaccurate or misleading, they may make a request in writing to the appropriate custodial office identifying which records they wish to have amended and providing supporting documentation as to why they desire the amendment. Albertus Magnus College may comply with the request to amend or it may decide not to comply.

If it decides to comply, the Office of the Registrar will notify the student in writing within 45 days of the request, amend the record and place a statement in the student's file which will include the reasons for the amendment.

If it decides not to comply, the Office of the Registrar will notify the student in writing of the decision and advise the student of their right to a hearing to challenge the information believed to be inaccurate, misleading, or in violation of the student's rights within 45 days of the student's request. Upon request by the student for a hearing, the Office of the Registrar will arrange for a hearing and notify the student of the date, place, and time of the hearing within 45 days. The hearing will be conducted by a hearing officer who is a disinterested party; however, the hearing officer may be an official of the College. The student shall be afforded a full and fair opportunity to present evidence relevant to the issues raised in the original request to amend the education record. The student may be assisted by one or more individuals, including an attorney.

The student will be notified in writing of the final decision within 45 days of the hearing. The notification will include a summary of the evidence and the reasons for the decision.

If, as a result of the hearing, the College decides that the information in the education record is deemed accurate, the College will place a notice in the student's file which

will include a summary of the evidence and the reasons for the decision and inform the student of their right to place a statement in the record commenting on the contested information in the record or stating why they disagree with the decision of the College.

If, as a result of the hearing, the College decides that the information in the education record is deemed inaccurate, misleading, or otherwise in violation of the privacy of the rights of the student, the College will amend the record, will place a notice in the student's file which will include a summary of the evidence and the reasons for the decision and inform the student of their right to place a statement in the record commenting on decision.

The College will maintain the College's and student's statements with the contested part of the record and disclose the statement whenever it discloses the portion of the record to which the statements relate.

### ***Directory Information/Privacy Blocks***

Albertus Magnus College designates directory information as: student name, address, telephone number, email address, date and place of birth, major field of study, dates of attendance, full or part time status, expected date of degree completion and graduation and awards received, class rosters and the most recent previous educational agency or institution attended by the student. For varsity, athletes directory information also includes: height, weight, hometown, and home state. If a student does not wish to have their directory information released, they must complete within two weeks of the beginning of the academic term a nondisclosure form available in the Office of the Registrar in Aquinas Hall.

Once a student completes and submits this form, their directory information will be withheld for life, even after they are no longer a student, unless they rescind the request in writing. A copy of the request will be kept in the student's education file.

- If a student blocks directory information, it may still be inspected by those College officials authorized by FERPA to inspect education records without consent.
- Blocking directory information does not allow a student to be anonymous within the classroom. A student's name, student identification number and College email address cannot be blocked in a class in which a student is enrolled.
- If the College requires a student to wear, to publicly display, or to disclose the student ID card that exhibits information that may be designated as directory information the student cannot block the information.
- If a student blocks their directory information, it cannot be released to friends, family, prospective employers, the news media, student activities and honor societies.
- Some reasons for considering a privacy block on directory information may include harassment, or the advice of a legal or medical professional.
- If a student would like to keep directory information private, but release information so it can be published in commencement programs and honor lists, they must contact the Office of the Registrar in Aquinas Hall and submit their request in writing. A copy of the request will be kept in the student's education file.

## ***College Officials with Legitimate Educational Interests***

A student's education records may be disclosed, without consent, to College officials with legitimate educational interests. These include, but are not limited by FERPA policy, people employed by the College in administrative, supervisory, academic, research, or support staff roles (including Campus Security and Health Center Staff); people contracted by the College as an agent for the College to perform particular services (such as an attorney, auditor or collection agent); people serving on the Board of Trustees; students serving on official committees or assisting other school officials in performing tasks, or volunteers or other non-employees with legitimate educational interests; a legitimate educational interest is present if the College official needs to review an education record in order to fulfill professional responsibilities.

Under FERPA, the College may disclose personally identifiable information from an education record only on the condition that the party to whom the information is disclosed will not disclose the information to any other party without the prior consent of the student.

The officers, employees, and agents of a party that receives such information may use the information, but only for the purposes for which the disclosure was made.

## ***Reports of Academic Progress, Status and Disciplinary Action to Parents***

It is College policy to send academic progress and status reports directly to students. If parents or guardians wish to receive correspondence about academic progress, status and disciplinary actions (usually grade reports, letters relating to deans list, probation), requests can be made to the Office of the Registrar by:

- The student who completes the Permission to Release Educational Information form in the Office of the Registrar requesting reports be sent to parents or legal guardians;
- Parents or guardians who make a written request to the Office of the Registrar indicating that the student is a dependent and providing evidence that the parents or guardians declared the student as a dependent on their most recent Federal Income Tax form.

Release of confidential information to parents and disclosure of directory information to others are separate issues. The student may allow one and deny the other. For example, students may release confidential information to parents and at the same time prevent disclosure of directory information to others. Permission to Release Educational Information forms are available in the Office of the Registrar in Aquinas Hall. When access is granted to one parent, the College must grant equal access to the other parent upon request, unless presented with a court order or other legally binding document that states otherwise. Students may terminate their release of information to parents by providing written notice to the Office of the Registrar. A copy of the request will be kept in the student's education file.

## ***Record Maintenance***

Student education records are defined under FERPA as records directly related to a student and maintained by the institution or by a party acting for the institution. This includes any information or data recorded in any medium, including handwriting, print,

tapes, film, microform, and any other form of electronic data storage. Student education records are maintained in a number of College offices, such as the Office of the Registrar, Office of Academic Affairs, Office of the Dean of Students, the College Health Center, Departmental Offices, Office of Financial Aid, Bursar's Office, Office of Career & Professional Development and Experiential Learning, and the Division of Professional and Graduate Studies. Students are invited to consult with the Office of the Registrar about other offices that may maintain student educational records.

Procedures governing the maintenance and ultimate disposition of student education records are different from one area to another.

A full schedule regarding the location of documents and the Colleges document retention is available at <https://www.albertus.edu/policy-reports/document-retention-policy>.

### ***Inspection and Review of Educational Records***

The Family Educational Rights and Privacy Act of 1974, as amended (FERPA), affords students the right to inspect and review their education records within 45 days of the date the College receives a request for access.

1. All students who are or have been in attendance at Albertus Magnus College shall have the right to inspect and review their education records, subject to the limitations provided under applicable regulations of FERPA. Students should submit to the Office of the Registrar, Vice President for Academic Affairs, Dean of Students, or other appropriate official, a written request that identifies the records they wish to inspect. The College official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the College official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. Under FERPA, a student ID number or other unique personal identifier used by the student for purposes of accessing or communicating in electronic systems cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password or other factor known or possessed only by the authorized user; and a student ID number or other unique personal identifier that is displayed on a student ID badge cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user.

3. Under FERPA, certain records are not part of the student's education record, such as:
  - Notes about students by individual staff or faculty members which are retained in the sole possession of the maker of the record and not accessible or revealed to any other person
  - Records maintained by the College Health Clinic which are used only for treatment of a student and made available only to those persons providing treatment
  - Employment records of individuals whose employment is not contingent on the fact that they are a student, provided the record is used only in relation to the individual's employment
  - Alumni records which contain information about a student after they are no longer in attendance at the College and which do not relate to the person as a student
  - Records created or received by the College after the student is no longer a student in attendance and that are not directly related to the student's attendance while a student
4. Under FERPA, the College is not required to permit students to inspect and review:
  - Financial information submitted by parents
  - Confidential letters and statements of recommendations concerning which the student has waived their rights to inspect and review
5. In cases where the student is not within commuting distance of campus, and is therefore physically unable to be present to view the record on campus, the student may request a copy of the records for a fee (contact the appropriate office for fees). To obtain copies of transcripts and source documents such as test scores from other institutions, students must contact the originator of those records. The College does not copy transcripts of other schools for student use. For students who have unpaid financial obligations to the College, alternative arrangements may be made at the student's expense to view their records. For this service, students need to send a written request addressed to the Office of the Registrar. A copy of the request will be kept in the student's education file.
6. Under FERPA, the College shall not destroy any education records if there is an outstanding request to inspect and review the education records.
7. Under FERPA, the College maintains a record of each request for access to and each disclosure of personally identifiable information from the education records of each student, as well as the names of State and local educational authorities and Federal officials and agencies listed in 99.31(a)(3) that may make further disclosures of personally identifiable information from the student's education records without consent under 99.33(b). The College shall maintain the record with the education records of the student as long as the records are maintained. For each request or disclosure the record will include the parties who have requested or received personally identifiable information from the education records and the legitimate interests the parties had in requesting or obtaining the information. Students requesting to review their education record will have access to this record.

### ***Student Consent to Disclose Educational Records***

The Family Educational Rights and Privacy Act affords students the right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One



exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the College in an administrative, supervisory, academic, research, or support staff person (including law enforcement unit personnel and health staff); a person or company with whom the College has contracted (such as an attorney, auditor or collection agency); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing their tasks. A school official has a legitimate educational interest and the official needs to review an educational record in order to fulfill their professional responsibility.

As provided by FERPA, the College may also disclose educational records or components thereof without written consent of students to designated persons and agencies including but not limited to:

- Authorized representatives of the U.S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education or state and local educational authorities in connection with certain state or federally supported education programs;
- U.S. Immigrations and Customs Enforcement in compliance with the Student Exchange Visitor Information System program for nonimmigrant students with an F, J, or M visa;
- Officials of other institutions in which a student seeks or intends to enroll, in which case the Office of the Registrar will make a reasonable attempt to inform the student of disclosure;
- Persons or organizations providing financial aid to students or determining financial aid decisions;
- State and local officials to whom disclosure is required by State statute adopted prior to November 19, 1974;
- Organizations conducting certain studies for, or on behalf of, educational agencies or institutions;
- Accrediting organizations carrying out their accrediting functions;
- Parents of a student who have established that student's status as a dependent according to Internal Revenue Code of 1986, Section 152;
- Persons in compliance with a judicial order, lawfully issued subpoena, or IRS Summons in which case a reasonable attempt will be made to inform the student of the disclosure except when required by law or court order;
- Persons in an emergency, if the knowledge of information is necessary to protect the health or safety of students or other persons;
- A victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense (as defined in 34 CFR Part 990, the final results of the disciplinary proceeding conducted by the institution with respect to the alleged crime or offense);
- Interested individuals, subject to the requirement of 34 CFR Part 99, the name, violation committed, and sanction imposed by the institution against a student who has committed a violation of the institutions rules or policies in connection with the alleged perpetration of a crime of violence or a non-forcible sex offense;
- Parents regarding the student's violation of any federal, state or local law, or of any institutional policy or rule governing the use of alcohol or a controlled substance, if the institution has determined that the student has committed a disciplinary violation with

respect to the use or possession, and the student is under the age of 21 at the time of the disclosure to the parent.

- Interested individuals, when the disclosure concerns sex offenders and other individuals required to register under section 170101 of the Violent Crime Control and Law Enforcement Act of 1994 and the information was provided to the College under 42 U.S.C. 14071 and applicable federal guidelines.

Under FERPA, the College may disclose personally identifiable information from an education record only on the condition that the party to whom the information is disclosed will not disclose the information to any other party without the prior consent of the student. The officers, employees, and agents of a party that receives such information may use the information, but only for the purposes for which the disclosure was made.

Under FERPA, the College will maintain a record when the College discloses personally identifiable information from education records under the health or safety emergency exception. The record of the disclosure will include the articulable and significant threat to the health or safety of a student or other individuals that formed the basis for the disclosure; and the parties to whom the agency or institution disclosed the information.

### ***Conflicts with State or Local Law***

If the College determines that it cannot comply with FERPA due to a conflict with state or local law, it must notify the U.S. Department of Education within 45 days, giving the text and citation of the conflicting law. If another recipient of Department funds under any program administered by the Secretary or a third party to which personally identifiable information from education records has been non-consensually disclosed determines that it cannot comply with FERPA due to a conflict with state or local law, it also must notify the Office within 45 days, giving the text and citation of the conflicting law.

### ***Filing a Complaint***

If a student feels that the College has failed to comply with FERPA requirements, they have the right to file a complaint with the U.S. Department of Education's office that administers FERPA at:

Student Privacy Policy Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-5901

All complaints must be filed within 180 days of the alleged violation.

## **Directory Information Notice**

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Albertus Magnus College designates “directory information” as: student name, address, telephone number, email address, date and place of birth, major field of study, dates of attendance, full or part time status, expected date of degree completion and graduation and awards received, class rosters and the most recent previous educational agency or institution attended by the student. For varsity athletes, “directory information” also includes: height, weight, hometown, and home state. If a student does not wish to have their directory information released, they must complete within two weeks of

the beginning of the academic term a nondisclosure form available in the Office of the Registrar in Aquinas Hall.

Once a student completes and submits this form, their directory information will be withheld for life, even after they are no longer a student, unless they rescind the request in writing. A copy of the request will be kept in the student's education file.

- If a student blocks directory information, it may still be inspected by those College officials authorized by FERPA to inspect education records without consent.
- Blocking directory information does not allow a student to be anonymous within the classroom. A student's name, student identification number and College email address cannot be blocked in a class in which a student is enrolled.
- If the College requires a student to wear, to publicly display, or to disclose the student ID card that exhibits information that may be designated as directory information the student cannot block the information.
- If a student blocks their directory information, it cannot be released to friends, family, prospective employers, the news media, student activities and honor societies.
- Some reasons for considering a privacy block on directory information may include harassment, or the advice of a legal or medical professional.
- If a student would like to keep “directory information” private, but release information so it can be published in commencement programs and honor lists, they must contact the Office of the Registrar in Aquinas Hall and submit their request in writing. A copy of the request will be kept in the student's education file.

## Student Right-To-Know

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In accordance with the Higher Education Act of 1965, students have the right to know the graduation or completion rate. This can be found on the Web at <https://www.albertus.edu/policy-reports>. Any questions may be addressed to the Office of the Registrar in Aquinas Hall.

# General Information

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## The Curriculum: Definition of Terms

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- Introductory undergraduate courses are numbered 100–199, intermediate undergraduate courses, 200–299, advanced undergraduate courses, 300–399, and graduate courses 500–799.
- The number of credits after a course description indicates the semester credit hours assigned to the course.
- The letter “P” following a course description indicates a prerequisite for that course.
- For preliminary planning purposes, when a course is intended to meet a part of the undergraduate General Education Core Program, it will be indicated as a part A, B, or C course in this course description. ***However, the official core-program designation of any course is given in the official schedule for the module/semester that the course is being offered.***
- The letter “W” following a course number indicates that it is a designated writing course that can be used to fulfill one of the College writing requirements in the Traditional Undergraduate Program.
- In the Traditional Undergraduate Program, all courses meet three hours a week with sessions held either on-ground, online or in a blended format (combination of on-ground and online).
- In the Accelerated Degree Program, all courses meet five hours a week with sessions held either on-ground, online or in a blended format (combination of on-ground and online).
- The official schedule of courses is available in the Office of the Registrar. Consult the official schedule for classes offered in a given module/semester.
- ***The College reserves the right to cancel any class for which there is insufficient enrollment.***

# Departments

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## Department of Arts and Communication

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The mission of the Department of Arts and Communication is to lead our students to a lifetime of creative production while preparing them for a rewarding professional career. Our curricula combine the humanistic offerings of a Liberal Arts college with a broad and integrated training in the arts and communications.

Our program of study affords students the opportunity to prepare for a variety of professions in a variety of media production. Blending traditional liberal arts with specific career-oriented coursework, students are given the foundations, skills, and ethical perspectives to be successful in either mass media careers or entrepreneurial individual practice, and to be productive members of society. The combination of scholarly search for knowledge, development of essential skills, and the application of these in society guide the major in keeping with the Mission of the College.

Courses span traditional art disciplines alongside developing media, including drawing, painting, art history, game development, computer arts, photography, graphic design, broadcasting, film and video production, digital media, advertising, public relations, sports media, film studies, organizational communications, writing and photojournalism. All courses are offered as part of either a specific content sequence or as a general topics course. A unique feature of our program is the potential for students to “individualize” programs of study in order to best prepare each student to exercise his or her best mix of talents and passions.

One of our primary goals is to ensure that our majors are well prepared to enter their selected career paths. Through required internships, students acquire important hands-on experience that builds on their coursework, and prepares them for success. Through these on-the-job placements students will earn college credit while acquiring applied professional skills.

In order to demonstrate a student’s total accumulation of experience, skill, and integrative abilities in the major, each student must submit a final portfolio of print and/or non-print materials; or research and write a final thesis. Thus, graduates of our program are in the position to present potential employers with an actual portfolio or thesis paper that demonstrates their experiential base of knowledge and skills that will set them apart.

The emphasis in Albertus’ Program in Communications is upon preparing students for their individual career goals. Students who complete any of our majors will be ready to continue to graduate school options or professional careers in fields that include studio arts, digital arts, broadcasting, media, journalism, digital and social media, business, and law, or carve out their own entrepreneurial space. Our students will develop both technical and broad integrative skills within their chosen field, and will be able to work with and manage many different types of people.

The way our society creates, communicates, and consumes media has evolved at an ever-increasing pace. To thrive in a contemporary arts & media environment, students must learn to function both as conceptually creative individuals and as capable craftsmen.

Our department is constantly adapting to the changes that this exciting field presents; cultivating and perfecting each of these qualities in our students to see them successfully meet their goals.

Upon completing a program of study in the Department of Arts and Communication, students will:

- Effectively communicate original ideas in their chosen medium, visually, spatially, orally or in writing.
- Understand historical and cultural contexts for that original work.
- Use critical thinking, self-guided problem solving, and judicious research to achieve their individual creative goals.

### **Majors**

Art (Traditional Undergraduate Program)

Communications (Accelerated Degree Program and Traditional Undergraduate Program)

Game and Computer Arts (Traditional Undergraduate Program)

Social Media (Traditional Undergraduate Program)

### **Minors**

Art History (Traditional Undergraduate Program)

Communications (Accelerated Degree Program and Traditional Undergraduate Program)

Game Arts (Traditional Undergraduate Program)

Graphic Design (Traditional Undergraduate Program)

Photography (Traditional Undergraduate Program)

Social Media (Traditional Undergraduate Program)

Studio Art (Traditional Undergraduate Program)

Video (Traditional Undergraduate Program)

## **Department of English and Humanities**

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The mission of the Department of English and Humanities is to develop students' written communication skills and critical appreciation for literature.

In the English major and minor, students will think critically about how literary texts from a variety of cultural perspectives create meaning and address urgent questions.

In the English, Writing, and Media major, students will develop their writing skills in a variety of practical and professional modes, while deepening their critical thinking and cultural literacy through the study of literature and other media.

In the Humanities major, self-disciplined, self-motivated, and interested students pursue a topic, theme, or cross-cultural project that is interdisciplinary in nature.

Upon completing a program of study in the Department of English and Humanities, students will:

- Demonstrate an understanding of major works of literature.
- Demonstrate an understanding of how meaning is created in literary works.
- Demonstrate an aesthetic appreciation of the creative work of others.
- Produce consistently lucid, coherent, thoroughly researched papers, convincingly and creatively presented.

- Possess the writing and research skills, and the literary knowledge, necessary to flourish in the liberal professions and relevant graduate programs.
- Write persuasively in a variety of professional modes and media, including digital media.
- Think critically about literature and other contemporary forms of cultural expression.
- Create original content in written, visual, and digital media.

### **Majors**

English (Traditional Undergraduate Program)

English, Writing, and Media (Traditional Undergraduate Program)

Humanities (Accelerated Degree Program and Traditional Undergraduate Program)

### **Minors**

Drama (Traditional Undergraduate Program)

English (Traditional Undergraduate Program)

## **Department of Philosophy and Religion**

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The mission of the Department of Philosophy and Religion is to empower students to critically engage their world and matters of ultimate significance through questions rooted in a concern for truth-seeking, justice, beauty, and meaning.

The objectives of the Department of Philosophy and Religion are to train students to think with precision and purpose, demonstrate a degree of mastery over their field, and leave them equipped to serve their various public and professional communities thoughtfully and effectively. To achieve these goals, the Department emphasizes and evaluates a set of learning outcomes.

Upon completing a program of study in the Department of Philosophy and Religion, students will:

- Read for a deep understanding.
- Think clearly and critically.
- Communicate effectively in written and oral forms of expression.
- Conscientiously engage multiple perspectives.
- Apply their learning to the world.
- Develop the habits and aptitudes of a contemplative life.

In addition to offering courses for all students as electives or general education requirements, the Department provides interested students the opportunity to pursue a focused plan of study. Students majoring or minoring in one of these programs of study will, in addition to meeting the department's general learning outcomes, demonstrate an ability to:

- Identify key themes, authors, and controversies from the history of the disciplines.
- Survey scholarly literature in a chosen area.
- Engage in sustained research resulting in a thesis or final project.
- Maintain and present an ePortfolio.

### **Majors**

Philosophy (Accelerated Degree Program and Traditional Undergraduate Program)

Religion (Accelerated Degree Program and Traditional Undergraduate Program)

### **Minors**

Philosophy and Religion (Accelerated Degree Program and Traditional Undergraduate Program)

## **Interdisciplinary Programs**

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Interdisciplinary programs allow students to pull from several areas of knowledge to develop a curriculum that best prepares that student for his or her goals after graduation. Students will work closely with an advisor and faculty members to select appropriate courses to achieve their desired academic goals.

Upon completing an interdisciplinary program of study, students will:

- Demonstrate reflexive learning: the ability to re-examine material learned in the past and reconsider and/or reevaluate it in the changed context of further learning and experience.
- Demonstrate the ability to relate traditional academic learning to external contexts, everyday life, and broader issues and publics through experiential projects and assignments.
- Demonstrate the ability to understand, interpret, and analyze arguments and evidence in a wide variety of contexts.
- Demonstrate the ability to illustrate and analyze specific (inter)disciplinary and thematic connections and utilize those connections to apply learning from one particular context to another.

### **Majors**

General Studies (Accelerated Degree Program and Traditional Undergraduate Program)

Interdisciplinary Studies (Traditional Undergraduate Program)

## **Department of Psychology**

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The mission of the Department of Psychology is to cultivate appreciation of and skill in, the implementation of the methods of inquiry and theoretical models employed by contemporary psychological scientists, scholars, and practitioners. Improved understanding of mental and behavioral processes enhances life experience and improves coping skills for the practical and ethical demands of work and personal relationships.

Upon completing a program of study in the Department of Psychology, students will:

- Identify and articulate major concepts, theories, and research findings in psychology and human services.
- Identify, read, and critically evaluate professional literature in psychology-related fields.
- Design, conduct, analyze, interpret, and communicate the findings of empirical studies.
- For those who wish to pursue employment in helping professions (e.g., counseling or education): demonstrate basic knowledge and skills relevant to their projected careers.

### **Majors**



Human Services (Accelerated Degree Program and Traditional Undergraduate Program)  
Psychology (Accelerated Degree Program and Traditional Undergraduate Program)

### **Minors**

Human Services (Accelerated Degree Program and Traditional Undergraduate Program)  
Psychology (Accelerated Degree Program and Traditional Undergraduate Program)

## **Department of Sociology**

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The mission of the Department of Sociology is to provide our students with the skills needed to study behavior from a sociological perspective and to develop critical thinking processes. The programs within the department concentrate on all aspects of society for the purpose of making a positive impact in people's lives. A sociological perspective provides an acknowledgement of the importance of diversity, creates informed citizens, and fosters a deep understanding of the many social forces that shape the lives and behaviors of individuals and groups. Studying sociological theories and methods of inquiry, combined with experiential opportunities, prepares students for rewarding careers in social work, law, government, teaching, public policy, marketing, and more.

Upon completing a program of study in the Department of Sociology, students will:

- Be able to examine the relationship between the individual and society and recognize how race/ethnicity, gender, age and social class affect an individual's life and life choices.
- Demonstrate an understanding of the fundamentals of quantitative research.
- Develop analytical reading and writing ability.
- Demonstrate an understanding of course content specific to their major by successfully completing an internship.
- Prepare for graduate studies or rewarding careers in their field of study.

### **Majors**

Criminal Justice (Accelerated Degree Program and Traditional Undergraduate Program)  
Social Science (Accelerated Degree Program and Traditional Undergraduate Program)  
Sociology (Accelerated Degree Program and Traditional Undergraduate Program)

### **Minors**

Criminal Justice (Accelerated Degree Program and Traditional Undergraduate Program)  
Global Studies (Traditional Undergraduate Program)  
Sociology (Accelerated Degree Program and Traditional Undergraduate Program)  
Urban Studies (Traditional Undergraduate Program)

## **Tagliatela School of Business and Leadership**

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The mission of the Tagliatela School of Business and Leadership is to build upon the Liberal Arts focus of the College and to provide the base of knowledge and experiences that will enable our graduates to be business leaders, capable of making sound and ethical business decisions in a rapidly changing and constantly expanding environment. The School majors are designed around a common core of courses along with requirements for each concentration.

The Tagliatela School of Business and Leadership at Albertus Magnus College has received specialized accreditation for its business programs through the International Accreditation Council for Business Education (IACBE) located at 11960 Quivira Road in Overland Park, Kansas, USA. The IACBE grants accreditation for business and accounting programs only. Locations for program offerings are at the sole discretion of the Member.

Upon completing a program of study in the Tagliatela School of Business and Leadership, students will:

- Exhibit basic competencies in interpersonal skills, oral and written communication, leadership, and teamwork appropriate for the business world.
- Acquire and apply basic knowledge in the student’s chosen field.
- Integrate the functional components of business into a workable whole.
- Illustrate the ability to apply critical thinking and reasoning skills and to utilize effective problem solving techniques.
- Demonstrate an awareness and appreciation for cultural, ethical, and responsible behaviors in a global world.

### **Majors**

Accounting (Accelerated Degree Program and Traditional Undergraduate Program)

Art Management (Traditional Undergraduate Program)

Business Management (Accelerated Degree Program and Traditional Undergraduate Program)

Computer Information Systems (Accelerated Degree Program and Traditional Undergraduate Program)

Cybersecurity (Accelerated Degree Program and Traditional Undergraduate Program)

Finance (Accelerated Degree Program and Traditional Undergraduate Program)

Healthcare Management (Accelerated Degree Program and Traditional Undergraduate Program)

Project Management (Accelerated Degree Program and Traditional Undergraduate Program)

Public Health (Traditional Undergraduate Program)

Sport Management (Traditional Undergraduate Program)

Supply Chain Management (Traditional Undergraduate Program)

### **Minors**

Accounting (Accelerated Degree Program and Traditional Undergraduate Program)

Computer Information Systems (Accelerated Degree Program and Traditional Undergraduate Program)

Entrepreneurship (Accelerated Degree Program and Traditional Undergraduate Program)

Esports Administration and Management (Traditional Undergraduate Program)

Finance (Accelerated Degree Program and Traditional Undergraduate Program)

Healthcare Management (Accelerated Degree Program and Traditional Undergraduate Program)

Human Resource Management (Accelerated Degree Program and Traditional Undergraduate Program)

Management (Accelerated Degree Program and Traditional Undergraduate Program)

# Programs

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## Accounting, B.S.

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### (54 credits)

The Bachelor of Science in Accounting, under the Tagliatela School of Business and Leadership, is designed for students looking to enter the challenging field of accounting. The industries of finance and accounting hold a significant rate of growth in employment opportunities. The program will provide students with a strong knowledge of accounting principles and practical business applications while preparing them for a career in accounting or a related field.

For students who are specifically interested in the field of public accounting, this program will complete the credit hours and course content required by the state of Connecticut and 48 other states to take the Uniform Certified Public Accounting (CPA) Examination.

Upon completing the program of study in Accounting, students will:

- Exhibit basic competencies in interpersonal skills, oral and written communication, leadership, and teamwork appropriate for the business world.
- Acquire and apply basic knowledge in the student's chosen field.
- Integrate the functional components of business into a workable whole.
- Illustrate the ability to apply critical thinking and reasoning skills and to utilize effective problem solving techniques.
- Demonstrate an awareness and appreciation for cultural, ethical, and responsible behaviors in a global world.

### Accreditation

The Tagliatela School of Business and Leadership at Albertus Magnus College has received specialized accreditation for the Bachelor of Science in Accounting through the International Accreditation Council for Business Education (IACBE) located at 11960 Quivira Road in Overland Park, Kansas, USA. The IACBE grants accreditation for business and accounting programs only. Locations for program offerings are at the sole discretion of the Member.

### MAJOR REQUIREMENTS

#### REQUIRED CORE (21 credits)

BE 161	Financial Accounting
BE 162	Managerial Accounting
BE 202	Statistics for Business and Economics
BE 205	Principles of Microeconomics

BE 334	Business Law
MG 131	Principles of Management
MG 231	Principles of Marketing
<b>CONCENTRATION REQUIREMENTS (33 credits)</b>	
BE 135	Business Communications
BE 204	Principles of Macroeconomics
BE 261	Intermediate Accounting I
BE 262	Intermediate Accounting II
BE 263	Cost Accounting
BE 265	Corporate Financial Management
BE 361	Federal Income Taxation for Individuals
BE 362	Auditing
BE 380	Accounting Internship
BE 395	Accounting Capstone
CIS 171	Business Spreadsheet Development

*\*ADP students may substitute BE 394 for BE 380*

## Accounting Minor

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### (18 credits)

The Accounting minor is designed for individuals who are seeking to gain an understanding of core accounting principles. The minor offers students foundational accounting knowledge to complement careers in all branches of business and the governmental and nonprofit sectors. Students must complete fifteen credits of required courses and three credits in an upper-level accounting course to earn the accounting minor.

To earn the Accounting minor, students must complete the courses listed below:

BE 161	Financial Accounting
BE 162	Managerial Accounting
BE 261	Intermediate Accounting I
BE 263	Cost Accounting

BE 361 Federal Income Taxation for Individuals

One Business (BE) Accounting course

## **Business Management, A.S.**

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### **(60 credits)**

The Associate of Science in Business Management, under the Tagliatela School of Business and Leadership, is a two-year undergraduate degree that provides students who are in the early stages of their management or professional careers with an introduction to management and business principles while providing a foundational education in liberal arts.

To satisfy the requirements of the Associate of Science in Business Management degree, students need to complete 60 hours of coursework that include 30 credits in general education requirements; 21 credits in business; and 9 credits in Liberal Arts electives.

Students must complete a minimum of 21 credits as matriculating students at the College. These 21 credits must be the last credits toward the degree.

Students must maintain a minimum grade point average of 2.0 for all work attempted at the College.

### **Accreditation**

The Tagliatela School of Business and Leadership at Albertus Magnus College has received specialized accreditation for the Associate of Science in Business Management through the International Accreditation Council for Business Education (IACBE) located at 11960 Quivira Road in Overland Park, Kansas, USA. The IACBE grants accreditation for business and accounting programs only. Locations for program offerings are at the sole discretion of the Member.

## **COLLEGE REQUIREMENTS**

### **REQUIRED CORE (30 credits)**

EN 101 College Writing

EN 102 Introduction to Literary Genres

Select one (3 credits): Mathematics (MA) course designated A

Select one (3 credits): Science (SC) course designated A

Select one (3 credits): History (HI) course designated B or C or Fine Arts (AH, AR, CO, MU) course designated A

Select one (3 credits): Philosophy (PH) course designated B or C

Select one (3 credits): Religion (RS) course designated B or C

Select three (9 credits): Courses designated B or C in three different disciplines

**DISCIPLINE SPECIFIC (21 credits)**

BE 135	Business Communications
BE 161	Financial Accounting
BE 202	Statistics for Business and Economics
BE 205	Principles of Microeconomics
MG 231	Principles of Marketing
MG 367	Strategic Management

**ELECTIVES (9 credits)**

Select three (9 credits): Liberal Arts courses

**Business Management, B.S.**

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**(48 credits)**

The Bachelor of Science in Business Management, under the Tagliatela School of Business and Leadership, is designed for students looking for positions in management occupations which continue to experience growth in Connecticut and on the national level. The program provides a strong foundation of knowledge and experiences that enable our graduates to be business leaders — those capable of making sound and ethical business decisions in a continuously changing environment. Our program allows students to major in Business Management or choose a concentration in Entrepreneurship, Human Resource Management or Marketing Management.

Upon completing the program of study in Business Management, students will:

- Be able to demonstrate skills in quantitative analysis, scientific method, teamwork, written and oral communications, information literacy, and reading comprehension.
- Demonstrate knowledge of accounting, finance, management, international business, human resource management, marketing, economics, statistics, and business law and business ethics.
- Demonstrate the capacity for creative thinking.
- Demonstrate the ability to critically analyze ethical questions and engage in moral decision-making at the individual, company, and societal level.
- Apply learning from diverse disciplines to advanced strategic management issues.

**Accreditation**

The Tagliatela School of Business and Leadership at Albertus Magnus College has received specialized accreditation for the Bachelor of Science in Business Management through the International Accreditation Council for Business Education (IACBE) located at 11960 Quivira Road in Overland Park, Kansas, USA. The IACBE grants accreditation for business and accounting programs only. Locations for program offerings are at the sole discretion of the Member.

## Business Management, B.S. - Business Management

This concentration meets the Connecticut State Department of Education requirements for those traditional undergraduate students enrolled in the initial teacher preparation program at Albertus Magnus College and are seeking a secondary level teacher certification with a business endorsement. Contact the Department of Education and Teacher Preparation for additional information.

### **MAJOR REQUIREMENTS**

#### **REQUIRED CORE (24 credits)**

BE 135	Business Communications
BE 161	Financial Accounting
BE 202	Statistics for Business and Economics
BE 205	Principles of Microeconomics
BE 334	Business Law
MG 131	Principles of Management
MG 231	Principles of Marketing
MG 391	Business Capstone

#### **CONCENTRATION REQUIREMENTS (24 credits)**

BE 204	Principles of Macroeconomics
MG 228	International Business Management
MG 335	Human Resource Law
MG 362	Human Resource Management
MG 365	Issues of Small and Family Business
MG 367	Strategic Management
MG 380	Management Internship

Select one (3 credits):

CIS 115	Computer Essentials
CIS 171	Business Spreadsheet Development
CIS 388	Introduction to Project Management
MG 315	Nonprofit Fundraising and Introduction to Foundation Grant Writing

*\*ADP students may substitute another course for MG 380 in consultation with the advisor.*

## Business Management, B.S. - Entrepreneurship

### MAJOR REQUIREMENTS

#### REQUIRED CORE (24 credits)

BE 135	Business Communications
BE 161	Financial Accounting
BE 202	Statistics for Business and Economics
BE 205	Principles of Microeconomics
BE 334	Business Law
MG 131	Principles of Management
MG 231	Principles of Marketing
MG 391	Business Capstone

#### CONCENTRATION REQUIREMENTS (24 credits)

BE 204	Principles of Macroeconomics
BE 248	Business Modeling and Analysis
MG 240	Social Entrepreneurship
MG 320	Product Development
MG 335	Human Resource Law
MG 365	Issues of Small and Family Business
MG 382	Entrepreneurship Internship
CIS 388	Introduction to Project Management

*\*ADP students may substitute another course for MG 382 in consultation with the advisor.*

## Business Management, B.S. - Human Resource Management (Accelerated Degree Program Only)

### MAJOR REQUIREMENTS

#### REQUIRED CORE (24 credits)

BE 135	Business Communications
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BE 161	Financial Accounting
BE 202	Statistics for Business and Economics
BE 205	Principles of Microeconomics
BE 334	Business Law
MG 131	Principles of Management
MG 231	Principles of Marketing
MG 391	Business Capstone

**CONCENTRATION REQUIREMENTS (24 credits)**

BE 204	Principles of Macroeconomics
MG 335	Human Resource Law
MG 337	Human Resource Recruiting and Selection
MG 339	International Human Resource Management
MG 362	Human Resource Management
MG 367	Strategic Management
PY 232	Organizational Psychology

Select one (3 credits):

CIS 115	Computer Essentials
CIS 171	Business Spreadsheet Development
CIS 388	Introduction to Project Management
MG 315	Nonprofit Fundraising and Introduction to Foundation Grant Writing

**Business Management, B.S. - Marketing*****MAJOR REQUIREMENTS*****REQUIRED CORE (24 credits)**

BE 135	Business Communications
BE 161	Financial Accounting
BE 202	Statistics for Business and Economics
BE 205	Principles of Microeconomics
BE 334	Business Law

MG 131 Principles of Management

MG 231 Principles of Marketing

MG 391 Business Capstone

**CONCENTRATION REQUIREMENTS (24 credits)**

BE 204 Principles of Macroeconomics

MG 241 Marketing Research and Strategy

MG 320 Product Development

MG 322 Promotional Marketing

MG 335 Human Resource Law

MG 367 Strategic Management

MG 380 Management Internship

Select one (3 credits):

CIS 115 Computer Essentials

CIS 171 Business Spreadsheet Development

CIS 388 Introduction to Project Management

MG 315 Nonprofit Fundraising and Introduction to Foundation Grant Writing

*\*ADP students may substitute another course for MG 380 in consultation with the advisor.*

## Communications, B.A.

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### (45 credits)

The Bachelor of Arts in Communications, under the Department of Arts and Communication, is designed to prepare students for their individual career goals. Students who complete any of our majors will be ready to continue to graduate school options or professional careers in fields that include studio arts, digital arts, broadcasting, media, journalism, digital and social media, business, and law, or carve out their own entrepreneurial space. Our students will develop both technical and broad integrative skills within their chosen field, and will be able to work with and manage many different types of people.

Upon completing the program of study in Communications, students will:

- Demonstrate basic oral and written communications skills.
- Demonstrate knowledge of mass media structures and a facility with respect to media literacy.

- Demonstrate critical thinking capabilities through interpretation, analysis, evaluation and reaction.
- Demonstrate specific media creative skills in one of more of the following areas: advertising, public relations, media writing, film and television production, sports promotion and performance.
- Demonstrate an ability to apply skills and knowledge gained through coursework in a real media context.
- Demonstrate a clear understanding of the significant roles within and impact upon society and culture.
- Demonstrate recognition of and the formation of personal positions on the significant ethical issues associated with mass media in modern society.

## **Communications, B.A. - Advertising**

### **MAJOR REQUIREMENTS**

#### **REQUIRED CORE (27 credits)**

CO 121	Introduction to Mass Communication
CO 141	Public Speaking
CO 161	Human Communication
CO 219	Research Methods
CO 220	Sociology of Communications
CO 229	Introduction to Digital Communications
CO 326	The Creative Mind
CO 380	Internship
CO 391	Communications Capstone

#### **CONCENTRATION REQUIREMENTS (18 credits)**

MG 231	Principles of Marketing
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Select five (15 credits):

AR 114	Graphic Design I
AR 201	Introduction to Computer Art
AR 214	Graphic Design II
AR 314	Advanced Graphic Design I
AR 315	Advanced Graphic Design II
AR 335	Digital Photography I

AR 336	Digital Photography II
BE 205	Principles of Microeconomics
CIS 286	Internet and Web Publishing
CO 230	Internet Marketing and Advertising
CO 260	Advertising Techniques
CO 261	Public Relations
CO 362	Persuasion
CO 365	Writing for Interactive Media
EN 143A	Introduction to Creative Writing
EN 143B	Introduction to Creative Writing
MG 241	Marketing Research and Strategy
MG 320	Product Development
MG 328	International Marketing

## Communications, B.A. - Electronic Media Production

(Traditional Undergraduate Program Only)

### **MAJOR REQUIREMENTS**

#### **REQUIRED CORE (27 credits)**

CO 121	Introduction to Mass Communication
CO 141	Public Speaking
CO 161	Human Communication
CO 219	Research Methods
CO 220	Sociology of Communications
CO 229	Introduction to Digital Communications
CO 326	The Creative Mind
CO 380	Internship
CO 391	Communications Capstone

#### **CONCENTRATION REQUIREMENTS (18 credits)**

CO 365            Writing for Interactive Media  
 Select five (15 credits):

AR 201	Introduction to Computer Art
AR 218	Introduction to Digital Game Development
AR 335	Digital Photography I
AR 336	Digital Photography II
AR 360	Digital Game Development I
AR 361	Digital Game Development II
CIS 286	Internet and Web Publishing
CIS 301	Technology and the Arts
CO 239	Digital Video & Audio I
CO 242	Electronic Field Production
CO 341	Film Appreciation

## **Communications, B.A. - with Minor**

### ***MAJOR REQUIREMENTS***

#### **REQUIRED CORE (27 credits)**

CO 121	Introduction to Mass Communication
CO 141	Public Speaking
CO 161	Human Communication
CO 219	Research Methods
CO 220	Sociology of Communications
CO 229	Introduction to Digital Communications
CO 326	The Creative Mind
CO 380	Internship
CO 391	Communications Capstone

#### **CONCENTRATION REQUIREMENTS (18 credits)**

Complete the required courses for a declared minor. See the list of minors for specific requirements. Minimum of 18 credits is required.

## **Communications Minor**

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## (18 credits)

The minor in Communications will prepare students to effectively use various communication skills in their respective fields. Students can choose between studio arts, digital arts, broadcasting, media, journalism, or digital and social media, or carve out their own path.

To earn the Communications minor, students must complete the courses listed below: Choose one course from the following courses:

CO 121 Introduction to Mass Communication

CO 141 Public Speaking

Five Communications (CO) courses

## Computer Information Systems, B.S.

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### (51 credits)

The Bachelor of Science in Computer Information Systems, under the Tagliatela School of Business and Leadership, is designed to develop students' skills across a wide range of technology-oriented disciplines. By studying a variety of technology applications, students gain the ability to effectively implement and lead organizations through the selection, integration and end-user support required of IT professionals.

Upon completing the program of study in Computer Information Systems, students will:

- Identify the principal concepts, theories, and practices in the functional areas of technology and information systems.
- Recognize ethical principles in information technology and apply them to organizational decision making.
- Demonstrate competence in interpersonal skills, oral and written communication, leadership and teamwork appropriate for my chosen field.
- Utilize critical thinking and problem solving skills to solve technology and business problems.
- Demonstrate responsible behaviors in a digital world.
- Demonstrate the ability to integrate the various components of information technology into a functional whole.

## Computer Information Systems, B.S.

### *MAJOR REQUIREMENTS*

#### REQUIRED CORE (36 credits)

BE 135 Business Communications

CIS 170 Operating System Concepts

CIS 171	Business Spreadsheet Development
CIS 172	Database Development
CIS 174	Introduction to Programming
CIS 279	Management of the Information Systems Function
CIS 282	Computer Networks
CIS 286	Internet and Web Publishing
CIS 325	Data Communications
CIS 330	Issues in Computer Ethics
CIS 388	Introduction to Project Management

Select one (3 credits):

CIS 380	Internship
CIS 393	Senior Computer Project

### **FLEXIBLE CORE (15 credits)**

Select five (15 credits):

AR 113	Three-Dimensional Design
AR 114	Graphic Design I
AR 201	Introduction to Computer Art
AR 214	Graphic Design II
CIS 110	Contemporary Issues in Computer Information Systems
CIS 115	Computer Essentials
CIS 210	Data Privacy and Digital Security
CIS 221	Security Auditing and Risk Assessment
CIS 231	Legal Issues in Cybersecurity
CIS 252	Special Topics
CIS 276	Systems Analysis and Design
CIS 301	Technology and the Arts
CIS 315	Healthcare and Information Systems
CIS 320	Computer Forensics I
CIS 321	Computer Forensics II
CIS 331	Incident Management and Response

CIS 385 Information Systems Security

CIS 390 Independent Study

## **Computer Information Systems, B.S. - Cybersecurity**

### **MAJOR REQUIREMENTS**

#### **REQUIRED CORE (33 credits)**

BE 135 Business Communications

CIS 115 Computer Essentials

CIS 170 Operating System Concepts

CIS 171 Business Spreadsheet Development

CIS 174 Introduction to Programming

CIS 279 Management of the Information Systems Function

CIS 282 Computer Networks

CIS 330 Issues in Computer Ethics

CIS 385 Information Systems Security

CIS 388 Introduction to Project Management

Select one:

CIS 380 Internship

CIS 393 Senior Computer Project

#### **CONCENTRATION REQUIREMENTS (18 credits)**

CIS 221 Security Auditing and Risk Assessment

CIS 231 Legal Issues in Cybersecurity

CIS 320 Computer Forensics I

CIS 321 Computer Forensics II

CIS 325 Data Communications

CIS 331 Incident Management and Response

## **Computer Information Systems Minor**

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## (18 credits)

The minor in Computer Information Systems (CIS) allows students to diversify their coursework and add career-relevant skills to their resume. The CIS minor is a great partner to many different majors at Albertus, including Business Management, Accounting/Finance, Criminal Justice, Social Science, and many others. To earn the minor in CIS, students must complete the courses listed below:

Six Computer Information Systems (CIS) courses

This flexibility allows students to tailor their CIS coursework to best meet their academic and career goals.

## Criminal Justice, B.S.

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### (45 credits)

The Bachelor of Science in Criminal Justice, under the Department of Sociology, is designed to prepare students for employment in those social services and criminal justice sectors which directly support police and government law enforcement efforts. The program will also prepare them for graduate work in these fields. The focus of the major will be to ensure that students understand the criminal justice system in the United States as it is related to class structure, race, ethnicity, and gender so that they will develop a more person-centered understanding of crime and law enforcement. Counseling skills, coupled with an understanding of individuals' behavior within families and groups in society, will ensure that students, as leaders in the community and as professionals, are prepared for respectful and effective interaction with citizens.

This focus on a person-centered orientation, rooted in the discipline of Sociology, also provides a strong foundation from which “action-oriented” ethics teaching can be provided. Our students, through both core and major courses, as well as in their Criminal Justice field experiences, will be exposed to and practice ethical reasoning and will work to gain an understanding of the perspective of others.

Our students receive extensive field experience through participation in at least one guided internship. This experience provides a more broad set of career options, including graduate education in fields such as criminal justice, law, social work or public administration.

Upon completing the program of study in Criminal Justice, students will:

- Develop a basic understanding of policing, the judiciary, and corrections.
- Develop a specialized criminal justice vocabulary.
- Develop an understanding of the foundations of American criminal law.
- Develop an understanding of constitutional law in America.
- Develop an understanding of criminal theory.
- Develop analytical reading and writing ability.

## **MAJOR REQUIREMENTS**

### **REQUIRED CORE (27 credits)**

CJ 111	Introduction to the Criminal Justice System
CJ 121	Contemporary Social Problems
SO 218	Statistics for Behavioral Sciences
SO 219	Research Methods
CJ 231	Deviance and Criminology
CJ 232	Juvenile Delinquency
CJ 233	Corrections
CJ 234	Contemporary Issues in Criminal Justice
SO 242	Race, Ethnicity and Racism

### **CONCENTRATION REQUIREMENTS (18 credits)**

CJ 310	Sociology of Law and Social Control
CJ 345	Criminal Law and Procedure
CJ 380	Internship
CJ 391	Senior Seminar: Ethics

Select two (6 credits):

SO 111	Introduction to Sociology
SO 241	Urban Sociology
CJ 238	Criminal Evidence
CJ 239	National Security & Civil Liberty
CJ 255	Special Topics
CJ 280	Criminal Justice Practicum

*\*ADP students may substitute CJ 390 for CJ 380*

## **Criminal Justice Minor**

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### **(18 credits)**

Building on the College's strengths in Criminal Justice and Sociology, the Criminal Justice minor will prepare students for employment in those criminal justice sectors which directly support police and government law enforcement efforts.

To earn the Criminal Justice minor, students must complete the courses listed below:

CJ 111 Introduction to the Criminal Justice System

Five Criminal Justice (CJ) courses

## **Cybersecurity, B.S.**

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### **(51 credits)**

The Bachelor of Science in Cybersecurity, under the Tagliatela School of Business and Leadership, is designed for students interested in studying the dynamic field of cybersecurity through a semi-technical framework. By combining technical and non-technical coursework, as well as the study of essential criminal justice models, students engage in a holistic and interdisciplinary approach to cyber security education. The curriculum fosters the development of skills required to work within and between organizations to protect data, maintain security and respond to incidents within a legal and ethical context. (Note: enrollment in the Cybersecurity major requires use of an online, virtual cybersecurity lab which requires students to purchase an annual subscription)

Upon completing the program of study in Cybersecurity, students will:

- Exhibit basic competencies in interpersonal skills, oral and written communication, leadership, and teamwork appropriate for the business world.
- Acquire and apply basic knowledge in the student's chosen field.
- Integrate the functional components of business into a workable whole.
- Illustrate the ability to apply critical thinking and reasoning skills and to utilize effective problem solving techniques.
- Demonstrate an awareness and appreciation for cultural, ethical, and responsible behaviors in a global world.

### **MAJOR REQUIREMENTS**

#### **REQUIRED CORE - COMPUTER INFORMATION SYSTEMS (33 credits)**

CIS 170	Operating System Concepts
CIS 174	Introduction to Programming
CIS 221	Security Auditing and Risk Assessment
CIS 231	Legal Issues in Cybersecurity
CIS 282	Computer Networks
CIS 320	Computer Forensics I
CIS 325	Data Communications
CIS 330	Issues in Computer Ethics

CIS 331 Incident Management and Response

CIS 388 Introduction to Project Management

Select one (3 credits):

CIS 380 Internship

CIS 393 Senior Computer Project

**REQUIRED CORE - CRIMINAL JUSTICE (18 credits)**

CJ 111 Introduction to the Criminal Justice System

CJ 231 Deviance and Criminology

CJ 234 Contemporary Issues in Criminal Justice

CJ 238 Criminal Evidence

CJ 239 National Security & Civil Liberty

CJ 345 Criminal Law and Procedure

## Entrepreneurship

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### (18 credits)

The minor in Entrepreneurship provides an opportunity for students to learn about entrepreneurship – the process of creating value through recognizing and developing opportunities. Students will learn how to recognize opportunities, formulate solutions, and deliver results. The minor focuses on developing the students' entrepreneurial mindset and is a great complement to any academic major.

To earn the Entrepreneurship minor, students must complete the courses listed below:

BE 248 Business Modeling and Analysis

MG 131 Principles of Management

MG 231 Principles of Marketing

MG 365 Issues of Small and Family Business

MG 382 Entrepreneurship Internship

One Management (MG) courses course

## Finance, B.S.

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## (54 credits)

The Bachelor of Science in Finance, under the Tagliatela School of Business and Leadership, is designed for students looking to enter the exciting fields of Corporate Finance and Personal Financial Planning, which is currently experiencing a significant rate of growth in employment opportunities. The program will provide students with a strong knowledge of finance principles and business applications and prepare them for a variety of careers in the financial services field.

Upon completing the program of study in Finance, students will:

- Demonstrate an understanding of the valuation effects of each financial decision.
- Demonstrate an understanding of the risk-return relationship and its effect on decision-making.
- Demonstrate the ability to access and use basic tools to calculate and measure financial outcomes.
- Identify the major financial statements of a corporation and indicators of good performance.
- Complete the credit hours and content areas required to meet the educational requirements for CPA certification.
- Demonstrate preparedness to pursue a career in a finance related field.

### **Accreditation**

The Tagliatela School of Business and Leadership at Albertus Magnus College has received specialized accreditation for the Bachelor of Science in Finance through the International Accreditation Council for Business Education (IACBE) located at 11960 Quivira Road in Overland Park, Kansas, USA. The IACBE grants accreditation for business and accounting programs only. Locations for program offerings are at the sole discretion of the Member.

### **MAJOR REQUIREMENTS**

#### **REQUIRED CORE (21 credits)**

BE 161	Financial Accounting
BE 162	Managerial Accounting
BE 202	Statistics for Business and Economics
BE 205	Principles of Microeconomics
BE 334	Business Law
MG 131	Principles of Management
MG 231	Principles of Marketing

#### **CONCENTRATION REQUIREMENTS (33 credits)**

BE 135	Business Communications
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BE 204	Principles of Macroeconomics
BE 222	International Finance
BE 225	Money and Banking
BE 227	The Stock Market
BE 265	Corporate Financial Management
BE 361	Federal Income Taxation for Individuals
BE 366	Investment Analysis
BE 381	Finance Internship
MG 391	Business Capstone
CIS 171	Business Spreadsheet Development

*\*ADP students may substitute BE 220, BE 247 OR BE 261 for BE 381*

## Finance Minor

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### (18 credits)

The finance minor provides students with a foundational understanding of the financial markets and corporate finance. The knowledge acquired in the finance minor can assist individuals in a business-related career and making personal investment choices. Students must complete fifteen credits of required coursework and enroll in a three credit upper-level finance course.

To earn the Finance minor, students must complete the courses listed below:

BE 161	Financial Accounting
BE 162	Managerial Accounting
BE 225	Money and Banking
BE 227	The Stock Market
BE 265	Corporate Financial Management
One Finance (BE) course or CIS 171: Business Spreadsheet Development	

## General Studies, B.A.

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### (45 credits)

The Bachelor of Arts in General Studies is intended for students who wish to pursue a particular topic that crosses departmental lines based on their professional goals and interests. You will choose from a wide variety of courses in the arts, humanities, social

and traditional sciences. The academic program for each student is individually planned with the director.

## **MAJOR REQUIREMENTS**

### **REQUIRED CORE (45 credits)**

Select fourteen (42 credits): Courses in consultation with the advisor.

Select one (3-6 credits): Interdepartmental Coordinating Seminar or Independent Study Project

## **Healthcare Management, B.S.**

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### **(51 credits)**

The Bachelor of Science in Healthcare Management, under the Tagliatela School of Business and Leadership, is designed to prepare students for a career in the healthcare sector and provide groundwork for those who are interested in furthering their education. Students receive theoretical classes along with practical experiential opportunities, graduating with an internship in their field of interest. This allows those in the major to experience first hand what their healthcare studies job will entail. This major enables its students to become business leaders in industries that focus on the health and well-being of others; hospitals, clinics, and other facilities that give patient care. Healthcare is the fastest growing job sector in the country. Those who graduate from Albertus with a Healthcare Management degree are leaders who are ready to make an impact on this fundamental field.

Upon completing the program of study in Healthcare Management, students will:

- Demonstrate achievement of core business skills in the functional areas of accounting, finance, economics, marketing, management, and human resources.
- Be able to critically evaluate the context, quality, and administrative structure of health care delivery within and outside the United States.
- Demonstrate an understanding of contemporary legal and ethical issues in healthcare management.
- Effectively engage in research and data analysis, including statistical analysis, in the field of healthcare management.
- Demonstrate an understanding of the public health system and analyze strategic and tactical factors that impact its effectiveness.
- Demonstrate basic competencies in written communication and oral presentation skills appropriate for a health care management professional.
- Demonstrate culturally appropriate knowledge and leadership advocacy in a changing health care system.
- Demonstrate the ability to collaborate and work effectively in teams.

### **Accreditation**

The Tagliatela School of Business and Leadership at Albertus Magnus College has received specialized accreditation for the Bachelor of Science in Healthcare Management through the International Accreditation Council for Business Education (IACBE) located at 11960 Quivira Road in Overland Park, Kansas, USA. The IACBE grants accreditation for business and accounting programs only. Locations for program offerings are at the sole discretion of the Member.

## **MAJOR REQUIREMENTS**

### **REQUIRED CORE (24 credits)**

BE 135	Business Communications
BE 161	Financial Accounting
BE 202	Statistics for Business and Economics
BE 205	Principles of Microeconomics
BE 334	Business Law
MG 131	Principles of Management
MG 231	Principles of Marketing
MG 392	Healthcare Management Capstone

### **CONCENTRATION REQUIREMENTS (27 credits)**

BE 247	Healthcare Finance
CIS 315	Healthcare and Information Systems
MG 235	Healthcare Management
MG 336	Healthcare Law
MG 308	Ethical Issues in Healthcare
MG 311	Introduction to Public Health
MG 312	Global Health
MG 348	Data Analysis for Healthcare Managers
MG 383	Healthcare Management Internship

*\*ADP students may substitute MG 335, MG 362, MG 367 or CIS 388 for MG 383*

## **Healthcare Management Minor**

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### **(18 credits)**

The Healthcare Management minor combines business management courses with healthcare courses that enable the student to learn how these basic management tools



and skills are applied in a healthcare setting. Students learn business principles and skills essential to managing a healthcare business in the provider, payer, or insurance aspect of the healthcare industry. It is ideal for students interested in learning more about the U.S. healthcare system, including business, public health, public administration, and management.

To earn the Healthcare Management minor, students must complete the courses listed below:

BE 247	Healthcare Finance
MG 235	Healthcare Management
MG 308	Ethical Issues in Healthcare
MG 311	Introduction to Public Health
MG 312	Global Health
MG 336	Healthcare Law

## Human Services, B.S.

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### (54 credits)

The Bachelor of Science in Human Services, under the Department of Psychology, is designed to provide students with a career-oriented degree which is combined with a rigorous Liberal Arts education. The major prepares the student to work in the community in professional capacities such as community outreach worker, case manager, community support counselor, clinician, mental health worker, and job coach. This major requires six credits of supervised internship experience. It is an interdisciplinary major drawing upon courses from several disciplines, including: Psychology, Sociology, Management, and Philosophy, in addition to the core general education courses.

Upon completing the program of study in Human Services, students will:

- Demonstrate skills in observation, needs assessment, social intervention, program development and implementation, and evaluation of outcomes.
- Assess the human service needs of individuals, families, and communities.
- Analyze major social issues, social problems, and current socio-political and socio-cultural events which affect human services.
- Understand and apply legal and ethical standards affecting the delivery of human services.

### **MAJOR REQUIREMENTS**

#### **REQUIRED CORE (54 credits)**

HS 101	Introduction to Human Services
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MG 131	Principles of Management
SO 111	Introduction to Sociology
PY 111	Introduction to Psychology
PY 211	Abnormal Psychology
PY 213	Counseling Techniques
PY 235	Drug and Alcohol Abuse
PY 250	Community Psychology
HS 280	Human Services Practicum I
HS 281	Human Services Practicum II
HS 311	Issues in Human Services

Select two (6 credits):

PY 214	Death and Dying
PY 330	Child Development
PY 341	Adolescent Psychology
PY 350	Adulthood and Aging

Select two (6 credits):

SO 212	Social Work: History and Practice
SO 213	Social Work: Populations and Policies
SO 242	Race, Ethnicity and Racism

Select two (6 credits):

SO 121	Contemporary Social Problems
SO 231	Deviance and Criminology
SO 232	Juvenile Delinquency
SO 241	Urban Sociology

Select one (3 credits): Philosophy (PH) and/or Religion (RS) course in consultation with the advisor.

*\*Courses are offered annually through the Accelerated Degree Program (ADP) for HS 101, PY 213, PY 235, and HS 311*

## Humanities, B.A.

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## (45 credits)

The Bachelor of Arts in Humanities, under the Department of English and Humanities, is designed for the student who is self-disciplined, self-motivated, and interested in pursuing a topic, theme, or cross-cultural project that is interdisciplinary in nature. Students pursuing a Bachelor of Arts in Humanities work with an advisor to outline a program focused on five of the following subjects: Art, Communications, English, History, Languages and Culture, and Philosophy and Religion.

Although the field of concentration crosses departmental lines, some particular theme, topic, or historical period should serve as a focal point. The student should, with the assistance of the director who must approve the selection and distribution of the courses, select a sufficient number of courses around this focal point to assure a more profound understanding of the area of study.

Upon completing the program of study in Humanities, students will:

- Increase their competence in close analysis of texts across the humanities.
- Cultivate an appreciation for cultural difference and an understanding of other points of view.
- Improve in writing clearly and correctly.
- Engage in professions that require clear, precise, and effective oral and written communication.

## **MAJOR REQUIREMENTS**

### **REQUIRED CORE (45 credits)**

Select fourteen (42 credits) focused in five academic disciplines: Studio Art (AR), Communications (CO), English (EN), History (HI), Languages and Cultures (LC), Philosophy (PH) and/or Religion (RS) courses in consultation with the advisor.

HU 390                      Independent Study

## **Liberal Studies, A.A.**

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## (60 credits)

The Associate of Arts in Liberal Studies is a two-year undergraduate degree that provides students with a foundational education in liberal arts.

To satisfy the requirements of the Associate of Arts degree, students need to complete 60 hours of coursework that include 30 credits in general education requirements; 15 credits in a given discipline; and 15 credits in Liberal Arts electives.

Students must complete a minimum of 21 credits as matriculating students at the College. These 21 credits must be the last credits toward the degree.

Students must maintain a minimum grade point average of 2.0 for all work attempted at the College.

## **COLLEGE REQUIREMENTS**

### **REQUIRED CORE (30 credits)**

EN 101            College Writing

EN 102            Introduction to Literary Genres

Select one (3 credits): Mathematics (**MA**) course designated A or Science (**SC**) course designated A

Select one (3 credits): History (**HI**) course designated B or Fine Arts (**AH, AR, CO, MU**) course designated A

Select one (3 credits): Philosophy (**PH**) course designated B

Select one (3 credits): Religion (**RS**) course designated B

Select one (3 credits): Social Science (**BE, PO, PY, SO**) course designated B

Select three (9 credits): Courses designated B or C in three different disciplines

### **DISCIPLINE SPECIFIC (15 credits)**

Select five (15 credits): Courses from a field of concentration

### **ELECTIVES (15 credits)**

Select five (15 credits): Liberal Arts courses

## **Management Minor**

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### **(18 credits)**

The Management minor equips students with the foundational knowledge needed to develop essential analytical, interpersonal and applied decision-making skills necessary in complex business environments in a variety of industries.

To earn the Management minor, students must complete the courses listed below:

BE 161            Financial Accounting

MG 131            Principles of Management

MG 231            Principles of Marketing

MG 362            Human Resource Management

MG 365            Issues of Small and Family Business

MG 367 Strategic Management

## Philosophy, B.A.

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### (36 credits)

The Bachelor of Arts in Philosophy, under the Department of Philosophy and Religion, is largely self-designed in consultation with a faculty member/mentor, and the student is encouraged to be in pursuit of a particular question or subject area. The major consists of ten courses and a six-credit independent study/final project. Students will maintain an ePortfolio of their work in the major so that their progress can be monitored and assessed, as well as for the pedagogical purpose of student self-reflection.

Upon completing the program of study in Philosophy, students will:

- Read for a deep understanding.
- Think clearly and critically.
- Communicate effectively in written and oral forms of expression.
- Conscientiously engage multiple perspectives.
- Apply their learning to the world.
- Develop the habits and aptitudes of a contemplative life.

### **MAJOR REQUIREMENTS**

#### **REQUIRED CORE (12 credits)**

PH 211 Ancient Greek Thought

PH 393 Final Project I

PH 394 Final Project II

Select one (3 credits)

PH 224 Modern Philosophy

PH 225 Contemporary Philosophy

#### **FLEXIBLE CORE (24 credits)**

Select five (15 credits): Philosophy (PH) courses

Select three (9 credits): Religion (RS) courses

## Religion, B.A.

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## (36 credits)

The Bachelor of Arts in Religion, under the Department of Philosophy and Religion, is largely self-designed in consultation with a faculty member/mentor, and the student is encouraged to be in pursuit of a particular question or subject area. The major consists of ten courses and a six-credit independent study/final project. Students will maintain an ePortfolio of their work in the major so that their progress can be monitored and assessed, as well as for the pedagogical purpose of student self-reflection.

Upon completing the program of study in Religion, students will:

- Read for a deep understanding.
- Think clearly and critically.
- Communicate effectively in written and oral forms of expression.
- Conscientiously engage multiple perspectives.
- Apply their learning to the world.
- Develop the habits and aptitudes of a contemplative life.

### **MAJOR REQUIREMENTS**

#### **REQUIRED CORE (12 credits)**

RS 283 Religion and Society

RS 393 Final Project I

RS 394 Final Project II

Select one (3 credits)

RS 221 World Religions

RS 275 History of Christianity

#### **FLEXIBLE CORE (24 credits)**

Select five (15 credits): Religion (**RS**) courses

Select three (9 credits): Philosophy (**PH**) courses

## **Philosophy and Religion Minor**

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### (18 credits)

To earn the Philosophy and Religion minor, students must complete the courses listed below:

Select six (18 credits): Philosophy (**PH**) and Religion (**RS**) courses selected in consultation with a faculty member from the department.

## **Project Management, B.S.**

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## (51 credits)

The Bachelor of Science in Project Management, under the Tagliatela School of Business and Leadership, is designed for students to develop their understanding and expertise in the technical, professional, and strategic expertise necessary to lead projects successfully from inception to completion. The program prepares students for careers using their knowledge in a wide variety of roles and industries.

The Bachelor of Science in Project Management combines a liberal arts core curriculum and an interdisciplinary blend of managerial, computer science, legal, finance, business and communications courses.

Upon completing the program of study in Project Management, students will:

- Describe a project life cycle and map each stage in the cycle.
- Identify the resources needed for each stage of a project, including involved stakeholders, tools and materials.
- Develop a project scope while considering factors such as customer requirements and internal/external goals.
- Define and communicate “best practices” within the framework of project management.
- Discuss how organizational culture impacts a project.

### **MAJOR REQUIREMENTS**

#### **REQUIRED CORE (24 credits)**

BE 135	Business Communications
BE 161	Financial Accounting
BE 202	Statistics for Business and Economics
BE 205	Principles of Microeconomics
BE 334	Business Law
MG 131	Principles of Management
MG 231	Principles of Marketing
MG 385	Advanced Project Management Practicum

#### **CONCENTRATION REQUIREMENTS (24 credits)**

BE 162	Managerial Accounting
BE 265	Corporate Financial Management
CIS 174	Introduction to Programming
MG 142	Introduction to Project Management
MG 261	Project Planning

MG 367	Strategic Management
MG 370	Project Execution, Monitoring & Control, Implementation & Closure
MG 380	Management Internship

Select one (3 credits):

CIS 115	Computer Essentials
CIS 171	Business Spreadsheet Development
MG 315	Nonprofit Fundraising and Introduction to Foundation Grant Writing

*Courses offered fully online through LCMC: MG 385, MG 142, MG 261, MG 370*

## Project Management Minor

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### (18 credits)

Businesses of all sizes rely on the expertise of project teams to accomplish their goals. Everyone, at some point in their career, will either be part of a team or lead a team. Project management is about managing people, planning, organizing, and achieving specific goals on-time and on-budget. The Project Management minor will provide students with key skills to lead projects from start to finish.

To earn the Project Management minor, students must complete the courses listed below:

CIS 174	Introduction to Programming
MG 142	Introduction to Project Management
MG 261	Project Planning
MG 367	Strategic Management
MG 370	Project Execution, Monitoring & Control, Implementation & Closure
MG 385	Advanced Project Management Practicum

*Courses offered fully online through LCMC: MG 142, MG 261, MG 370, MG 385*

## Psychology, B.A.

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### (39 - 45 credits)

The Bachelor of Arts in Psychology, under the Department of Psychology, is designed to provide students with a broad background into the theoretical foundations of psychology and its practical applications, with a strong emphasis on research methods. Given our small faculty to class ratio, our programs are tailored to meet the individual needs and interests of students. Students will be prepared for a career in a helping profession, such



as counseling or education. They will be able to design, conduct, and analyze research studies and apply their knowledge and critical thinking skills in a professional setting and in personal relationships.

Upon completing the program of study in Psychology, students will:

- Identify and articulate major concepts, theories, and research findings in psychology.
- Identify, read, and critically evaluate professional literature in psychology-related fields.
- Design, conduct, interpret, and communicate the findings of empirical studies.
- For those who wish to pursue employment in helping professions (e.g., counseling or education): demonstrate basic knowledge and skills relevant to their projected careers.

## Psychology, B.A. - General Psychology

This program provides students with a broad background in contemporary psychology and its theoretical foundations, with a strong emphasis on research methods. It is flexible and can be tailored to meet students' interests. This program is strongly recommended for students intending to pursue advanced studies in psychology or related fields. The critical thinking skills fostered by this concentration are useful in many academic and professional settings.

### **MAJOR REQUIREMENTS**

#### **REQUIRED CORE (15 credits)**

PY 111	Introduction to Psychology
PY 218	Statistics for Behavioral Sciences
PY 325	Experimental Methods and Research Design
PY 340	Psychological Assessment
Select one (3 credits)	

PY 280	Practicum
PY 391	Senior Seminar

#### **CONCENTRATION REQUIREMENTS (24 credits)**

PY 311	History and Systems of Psychology
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Select two (6 credits):

PY 211	Abnormal Psychology
PY 321	Personality
PY 323	Social Psychology
PY 330	Child Development

Select two (6 credits):

PY 222	Learning
PY 234	Brain and Behavior
PY 236	Motivation
PY 237	Cognitive Psychology

Select three (9 credits): Psychology (PY) courses in consultation with the advisor.

## Psychology, B.A. - Art Therapy

This program provides preparation for specialized training in the use of creative arts in psychotherapy. The art therapist, working with other mental health professionals, offers clients an outlet for creative expression and a method for enhancing self-esteem via personal communication using various media. Students may pursue graduate training in art therapy or other mental health fields.

### **MAJOR REQUIREMENTS**

#### **REQUIRED CORE (15 credits)**

PY 111	Introduction to Psychology
PY 218	Statistics for Behavioral Sciences
PY 280	Practicum
PY 325	Experimental Methods and Research Design
PY 340	Psychological Assessment

#### **CONCENTRATION REQUIREMENTS (18 credits)**

PY 211	Abnormal Psychology
PY 312	Psychotherapy
PY 321	Personality
PY 371	Introduction to Art Therapy
PY 372	Theory and Practice of Art Therapy

Select one (3 credits):

PY 330	Child Development
PY 341	Adolescent Psychology
PY 350	Adulthood and Aging

#### **REQUIRED CORRELATIVES (12 credits)**

AR 111	Drawing I
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AR 231 Introduction to Ceramics

AR 311 Painting I

Select one (3 credits): Studio Art (AR) course

## Psychology, B.A. - Child Development

This program provides structured preparation for work with typically developing or exceptional children. Students generally pursue employment or graduate studies in education or in clinical fields that emphasize work with children.

### MAJOR REQUIREMENTS

#### REQUIRED CORE (15 credits)

PY 111 Introduction to Psychology

PY 218 Statistics for Behavioral Sciences

PY 280 Practicum

PY 325 Experimental Methods and Research Design

PY 340 Psychological Assessment

#### CONCENTRATION REQUIREMENTS (27 credits)

PY 210 Behavior Modification

PY 229 Psychology of the Exceptional Child

PY 242 Educational Psychology

PY 330 Child Development

PY 380 Internship

Select (6 credits):

PY 131 Development of Art in Childhood

PY 132 Development of Play in Childhood

PY 133 Reasoning and Numeracy in Childhood

PY 134 Attachment and Relationships in Childhood

PY 248 Cultural Psychology

ED 212 History and Philosophy of Education

*\* PY 380 is worth 9 credits and PY 131, PY 132, PY 133, and PY 134 are worth 1.5 credits.*

**RECOMMENDED CORRELATIVES**

PY 341	Adolescent Psychology
SO 232	Juvenile Delinquency
SO 242	Race, Ethnicity and Racism

**Psychology, B.A. - Counseling and Mental Health**

This program provides structured preparation for work in the prevention and remediation of emotional, behavioral, and educational problems. Students generally pursue employment or graduate studies in counseling or related fields.

**MAJOR REQUIREMENTS****REQUIRED CORE (15 credits)**

PY 111	Introduction to Psychology
PY 218	Statistics for Behavioral Sciences
PY 280	Practicum
PY 325	Experimental Methods and Research Design
PY 340	Psychological Assessment

**CONCENTRATION REQUIREMENTS (27 credits)**

PY 210	Behavior Modification
PY 211	Abnormal Psychology
PY 213	Counseling Techniques
PY 222	Learning
PY 312	Psychotherapy
PY 380	Internship

*\* PY 380 is worth 6 credits.*

Select one (3 credits):

PY 330	Child Development
PY 341	Adolescent Psychology
PY 350	Adulthood and Aging

Select one (3 credits):

PY 229	Psychology of the Exceptional Child
PY 250	Community Psychology

## RECOMMENDED CORRELATIVES

BI 111	General Biology I
BI 112	General Biology II
BI 116	The Human Body
PY 235	Drug and Alcohol Abuse
PY 248	Cultural Psychology
SO 212	Social Work: History and Practice
SO 242	Race, Ethnicity and Racism

## Psychology Minor

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### (18 credits)

To earn the Psychology minor, students must complete the courses listed below:

PY 111 Introduction to Psychology

Select three (9 credits): Psychology (PY) courses.

Select one (3 credits):

PY 321 Personality

PY 232 Organizational Psychology

PY 330 Child Development

## Social Science, B.A.

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### (48 credits)

The Bachelor of Arts in Social Science, under the Department of Sociology, is an interdisciplinary major that is the combination of the four social sciences: Sociology, Psychology, Political Science and Economics or Business.

This major requires 16 courses spread out over the social sciences. Very often courses for the major will also count as Designated General Education Requirements.

The Social Science major will enable students to:

- Develop a solid understanding of two social science disciplines and be exposed to at least two others.

- Demonstrate the ability to use the multiple social science perspectives in analyzing society and human behavior.
- Engage in creating their own curriculum in consultation with their advisor. Depending on their future goals they may choose a sequence of courses meant to prepare them for applied social science work, research oriented social science work, or a broad and interdisciplinary background suited to a number of life pathways.
- Participate in the Internship Program in the various concentrations and thus be evaluated by supervisors on their performance.
- Participate in independent academic research on a topic of their choice.
- Assess a client's long-term and short-term goals in order to design beneficial digital marketing strategies.

## **MAJOR REQUIREMENTS**

### **REQUIRED CORE (48 credits)**

Select seven (21 credits): First chosen social science - Psychology (SO) or Sociology (PY) courses

Select five (15 credits): Second chosen social science - Psychology (SO) or Sociology (PY) courses

Select two (6 credits):

BE 204	Principles of Macroeconomics
BE 205	Principles of Microeconomics
CJ 111	Introduction to the Criminal Justice System
PO 111	World Politics
PO 112	American Politics and Government
PO 115	Introduction to Urban Studies
PO 230	State and Local Government

Select two (6 credits): Business/Economics (BE), Political Science (PO), Psychology (PY), and/or Sociology (SO) courses

## **Sociology, B.A.**

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### **(33 - 42 credits)**

The Bachelor of Arts in Sociology, under the Department of Sociology, is an adaptable discipline that concentrates on all aspects of society for the purpose of making a positive impact in people's lives. A sociological perspective provides an acknowledgement of the

importance of diversity, creates informed citizens, and fosters a deep understanding of the many social forces that shape the lives and behaviors of individuals and groups.

Studying sociological theories and methods of inquiry, combined with experiential opportunities, prepares students for rewarding careers in social work, law, government, teaching, public policy, marketing, and more.

Every aspect of the social world is a part of studying Sociology, including topics such as marriage and family, deviation from social norms, roles at work, gender roles, group interaction, social inequality, sexuality, public policy, criminology, aging, attitude development, and more.

Sociology majors are taught to think critically and conduct research about social problems, social phenomena, social dilemmas, and the social world. Using both qualitative research methods and statistical tools, majors gather and analyze data to write reports that will convey research findings and present their perspectives on social issues. By thinking globally about issues and developing strong communication skills, Sociology majors will refine their presentation skills by sharing findings with both their faculty and peers.

As a graduate with a sociology degree, students will have a foundation for cognitive understanding and the ability to better engage with the globalizing world. Albertus strives to equip their sociology students with the tools needed to understand the shifting social world, preparing them to contribute solutions to social problems in society, learn to take a position on issues, and to construct justification to support their perspective with problem-solving skills. We encourage them to exercise their creative abilities to find remedies.

Upon completing the program of study in Sociology, students will:

- Be able to examine the relationship between the individual and society and recognize how race/ethnicity, gender, age and social class affect an individual's life and life choices.
- Demonstrate an understanding of the fundamentals of quantitative research by designing and carrying out a research project.
- Demonstrate an understanding of course content specific to their concentration by successfully completing an internship.
- Demonstrate an understanding of the relationship between theory and qualitative research methods by successfully completing the Qualitative Methods course.
- Demonstrate the ability to apply sociological theories and research skills to issues and concerns they grapple with as active citizens of a democratic society.

## **Sociology, B.A. - General Sociology**

### **MAJOR REQUIREMENTS**

#### **REQUIRED CORE (18 credits)**

SO 111 Introduction to Sociology

SO 218	Statistics for Behavioral Sciences
SO 219	Research Methods
SO 371	Classical Sociological Theory
SO 372	Contemporary Sociological Theory
SO 391	Senior Seminar

**CONCENTRATION REQUIREMENTS (15 credits)**

Select five (15 credits): Sociology (SO) courses in consultation with the advisor.

**RECOMMENDED CORRELATIVES**

CIS 115	Computer Essentials
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## **Sociology, B.A. - Criminal Justice**

### **MAJOR REQUIREMENTS**

**REQUIRED CORE (18 credits)**

SO 111	Introduction to Sociology
SO 218	Statistics for Behavioral Sciences
SO 219	Research Methods
SO 371	Classical Sociological Theory
SO 372	Contemporary Sociological Theory
SO 391	Senior Seminar

**CONCENTRATION REQUIREMENTS (18 credits)**

SO 121	Contemporary Social Problems
SO 231	Deviance and Criminology
SO 232	Juvenile Delinquency
SO 233	Corrections
SO 310	Sociology of Law and Social Control
SO 380	Internship

**RECOMMENDED CORRELATIVES**

CIS 115	Computer Essentials
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## Sociology, B.A. - Social Work and Social Welfare

### MAJOR REQUIREMENTS

#### REQUIRED CORE (18 credits)

SO 111	Introduction to Sociology
SO 218	Statistics for Behavioral Sciences
SO 219	Research Methods
SO 371	Classical Sociological Theory
SO 372	Contemporary Sociological Theory
SO 391	Senior Seminar

#### CONCENTRATION REQUIREMENTS (24 credits)

SO 121	Contemporary Social Problems
SO 212	Social Work: History and Practice
SO 213	Social Work: Populations and Policies
SO 242	Race, Ethnicity and Racism
SO 380	Internship

Select three (9 credits):

SO 231	Deviance and Criminology
SO 232	Juvenile Delinquency
SO 235	Drug and Alcohol Abuse
SO 241	Urban Sociology

#### RECOMMENDED CORRELATIVES

PY 250	Community Psychology
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## Sociology Minor

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### (18 credits)

To earn the Sociology minor, students must complete the courses listed below:

SO 111	Introduction to Sociology
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Select five (15 credits): Sociology (SO) courses



# Courses

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## All Courses

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### Art (AR)

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#### **AR-111      Drawing I**

An introduction to observational drawing. Development of a personal vision and an individual style through an exploration of the expressive means of drawing: form, line, texture, composition. Various tools and techniques. General Education: A. 3 credits

#### **AR-113      Three-Dimensional Design**

Provides an analytical approach to design elements and principles with an emphasis on spatial organization and three-dimensional forms using a variety of materials and techniques. This course investigates numerous approaches to understanding the visual world. General Education: A. 3 credits

#### **AR-114      Graphic Design I**

An introduction to page layout and design as it relates to constructed documents including books, posters, and brochures. Provides an overview of the field of commercial art including advertising, web design, and art direction. 3 credits

#### **AR-122      Two-Dimensional Design**

An introduction to the elements of two-dimensional design and study of visual language principles used to organize the plane. Projects are geared to solving visual "problems" with an eye toward elegant and economical solutions. This course will be conducted using the computer as the primary tool and investigating numerous approaches to understanding the visual world. General Education: A. 3 credits

#### **AR-139      Introduction to Digital Video & Audio**

This course focuses on concepts and techniques associated with digital video production with a focus on internet distribution. Topics include introductory video production and post-production principles, introductory animation principles, documentary best-practices, pre-production planning, and both on-location and studio production. Through a combination of planned location shoots, group projects, and individual creative production students will be exposed to principles and practices associated with both field and studio production. General Education: A. 3 credits

**AR-201 Introduction to Computer Art**

An introduction to imaging using windows based tools. The course explores digital bit mapped and vector systems to create two-dimensional works for paper and the web.

General Education: A. 3 credits

**AR-211 Drawing II**

A continuation of AR 111 with an emphasis on development of a personal style and drawing as communication and expression. P: AR 111. 3 credits

**AR-212 Figure Drawing**

Figure Drawing is an advanced drawing course. Students enrolled should already have developed a competency in the technical aspects of observational drawing. This course is an introduction to the skills and concepts associated with drawing the nude and clothed human form through creative studio and homework projects. P: AR 111. 3 credits

**AR-213 Color**

This course includes projects analyzing the physical and psychological aspects of color in painting and design with emphasis on theories of color interaction. General Education: A. 3 credits

**AR-214 Graphic Design II**

A continuation of AR 114 with a focus on typography, layout, and design for commercial publication. Type specification, production techniques, and digital design tools will be surveyed. The course culminates with a portfolio of publication-ready design. P: AR 114. 3 credits

**AR-216 Arts and Entrepreneurship**

This course introduces students to a variety for students in creative fields within their individual practices, providing business skills, tools, and resources to enable future achievement of their creative goals with an emphasis on professional practice. This course will focus on creating new, self-driven opportunities for creative production.

General Education: A. 3 credits

**AR-218 Introduction to Digital Game Development**

This studio course will introduce students to the primary concepts of game-making in a digital age, examining games as an emergent art form. Students will replicate historic games using contemporary digital tools and produce both physical and digital game elements. Students will study the development and impact of games as interactive art.

General Education: A. 3 credits

**AR-231 Introduction to Ceramics**

Study of the formal elements of shape, volume, color, and texture as they relate to clay and glazes; important historical and contemporary examples; techniques in handling clay, especially hand-building. 3 credits

**AR-232 Ceramics II**

A continuation of AR 231 with more emphasis on various ways of finishing, glazing, and firing hand built as well as wheel thrown clay. P: AR 231. 3 credits

**AR-235 Introduction to Photography I**

Introduces students to the fine art and craft of photography and photographic printmaking. Instruction in camera and darkroom techniques leads to a portfolio with emphasis on visual thinking and photographic seeing. 3 credits

**AR-236 Photography II**

A continuation of AR 235, Photography II develops a personal approach to photography and solving formal and technical problems. P: AR 235. 3 credits

**AR-239 Digital Video & Audio I**

A continuation of AR/CO 139, this course provides support for students to develop and complete an intermediate project using digital video and audio tools. Students will carry individual projects through pre-production, production, post-production and distribution. Students will further be required to assist with the productions of their peers. P: AR 139 or CO 139. 3 credits

**AR-243 Motion Graphics & Visual Effects I**

This course builds on the post-production skills introduced in AR/CO 139 developing motion graphics and compositing visual effects for digital, time-based productions. Students will study the history of visual effects and motion graphics technology, contemporary and historic time-based works, and develop original animated content. P: AR 139 or CO 239. 3 credits

**AR-244 Motion Graphics & Visual Effects II**

This course builds on the post-production skills introduced in AR/CO 243 and allows for students to develop advanced works of digital animation. If offered simultaneously with Digital Video I or II, this course may further support the significant development of motion graphics or visual effects for peers' productions in those courses. P: AR 243 or CO 243. 3 credits

**AR-252 Special Topics**

Selected topic studied in-depth within an Art frame of reference. 3 credits

**AR-255 Special Topics**

Selected topic studied in-depth within an Art frame of reference. 3 credits

**AR-311 Painting I**

An introduction to various techniques and approaches to painting with acrylic and/or oils. Regular critiques, gallery visits. P: AR 111, AR 213 or permission of Department Chair. 3 credits

**AR-312 Painting II**

An advanced course in painting. Students will develop their personal style through an in-depth approach toward technical and conceptual problems. P: AR 311. 3 credits

**AR-313 Advanced Painting III**

This course provides the student with the opportunity to explore advanced technical and conceptual work in painting. It allows the student to create one or two thematically linked bodies of work which will be accompanied by supporting research, a written proposal and an Artist's Statement. Students are mentored in the development of an "interview ready" portfolio/binder and other career preparation materials. P: AR 311, AR 312. 3 credits

**AR-314 Advanced Graphic Design I**

Introduction to design for the World Wide Web. Students will create a professional portfolio site for themselves and take it live to the web with their own domain name. P: AR 214. 3 credits

**AR-315 Advanced Graphic Design II**

A semester in company identity and package design. Design to meet the strategic needs of corporate branding and packaging. P: AR 314. 3 credits

**AR-331 Advanced Ceramics I**

An opportunity for further work at advanced levels in the medium. P: AR 231, AR 232. 3 credits

**AR-332 Advanced Ceramics II**

An opportunity for further work at advanced levels in the medium. P: AR 231, AR 232, AR 331. 3 credits

**AR-335 Digital Photography I**

An exploration of photographic color, light, and design using digital tools. Coursework includes scanning into digital image from conventional film. Adobe Photoshop software is utilized to manipulate, edit, collage, and combine digital images. 3 credits

**AR-336 Digital Photography II**

An opportunity to explore advanced coursework in digital photographic editing. Students will pursue a defined project throughout the semester. P: AR 335. 3 credits

**AR-337 Advanced Photography I**

An opportunity for motivated students to pursue more advanced work in still photography including color and large format work. P: AR 235, AR 236. 3 credits

**AR-338 Advanced Photography II**

An opportunity for motivated students to pursue more advanced work in still photography including color and large format work. P: AR 235, AR 236, AR 337. 3 credits

**AR-339 Digital Video & Audio II**

A continuation of AR/CO 239, this course provides support for students to develop and complete an advanced project using digital video and/or audio tools. Students will carry individual projects through pre-production, production, post-production and distribution. Students will further be required to assist with the productions of their peers. P: AR 239 or CO 239. 3 credits

**AR-355 Special Topics**

Selected topic studied in-depth within an Art frame of reference. 3 credits

**AR-356 3D Modelling and Animation I**

Students will explore 3D techniques such as modeling, motion, transformation, lighting, and texturing in the creation of original assets, virtual worlds, and animations. Students will strengthen their individual artistic voice while creating assets for either time-based or interactive creative works. 3 credits.

**AR-357 3D Modelling & Animation II**

A continuation of AR 356, 3D Modelling & Animation II provides an opportunity for students to pursue a singular time-based project or, if taken in conjunction with AR 360 or 361, develop original assets for an interactive project. Students will more deeply research and develop their abilities with 3D character design, environmental design, virtual lighting, model rigging, and animation. P: AR 356. 3 credits

**AR-360 Digital Game Development I**

Digital Game Development I builds upon the foundations of the introduction course and gives the student the opportunity, time, resources, and faculty support to build individual games from conception to playable prototype. P: AR 218. 3 credits

**AR-361 Digital Game Development II**

A continuation of AR 360, Game Development II allows the student to complete a more finished version of their work from that previous class. Game Development II will further offer a foundation in distributing platforms and marketing practices. P: AR 218, AR 360. 3 credits

**AR-380 Art Practicum**

Program of supervised practical experience in museum, gallery, art, or advertising studio related to the student's course of study in art. P: Permission of Department Chair. 2-12 credits

**AR-381 Internship: Art Management**

This is a field based course in which students gain on site experience working in the Art and/or Art Management field for 120 contact hours per 3 credits. The student is responsible for maintaining an integrative journal and completing other academic requirements. A student may repeat this course only once, and the second internship must be at a different location. P: Junior or Senior standing. 3 to 12 credits

**AR-390 Special Problems in Art**

In this course, the student will, under the supervision of the department chair/program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-12 credits

**AR-391 Senior Project**

Includes discussion of current writings on art and art criticism, and a studio project or research paper. Exhibition required of seniors concentrating in studio art; lecture or project required of those concentrating in the history of art. P: Open to Senior Art majors. 3 credits

**Art History (AH)**

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**AH-143 Evolution of Art: Ideas and Practice**

This is an art history survey course which encourages active learning through creative studio projects, research, collaborative discussion and problem solving. The course will examine a selection of major visual art forms in various cultures and time periods ranging from the ancient to the contemporary. General Education: A. 3 credits



**AH-230 Art History Survey I**

A survey of painting, sculpture, and architecture of the Western World from prehistory to the Late Gothic. This course investigates aesthetic and technical developments in art and architecture and their relationship to the social, political, and cultural growth of Western civilization. It is designed to introduce students to new perspectives through the visual language of art history (Prehistoric, Ancient Egyptian, Greek, Roman, Medieval, and Islamic influences on the development of Romanesque and Gothic). General Education: A. 3 credits

**AH-230W Art History Survey I**

A survey of painting, sculpture, and architecture of the Western World from prehistory to the Late Gothic. This course investigates aesthetic and technical developments in art and architecture and their relationship to the social, political, and cultural growth of Western civilization. It is designed to introduce students to new perspectives through the visual language of art history (Prehistoric, Ancient Egyptian, Greek, Roman, Medieval, and Islamic influences on the development of Romanesque and Gothic). General Education: A. 3 credits

**AH-231 Art History Survey II**

A continuation of Art History I, the survey of Western painting, sculpture, and architecture from the 14th century Renaissance to 19th century Neo-Classicism (Renaissance, Baroque, Rococo, Romanticism, Neoclassicism). General Education: A. 3 credits

**AH-231W History of Art II**

A continuation of Art History I, the survey of Western painting, sculpture, and architecture from the 14th century Renaissance to 19th century Neo-Classicism (Renaissance, Baroque, Rococo, Romanticism, Neoclassicism). General Education: A. 3 credits

**AH-232 Art History Survey III**

A continuation of Art History II, the survey of Western painting, sculpture, and architecture from 19th century Realism and Impressionism to the major modernist and postmodernist movements of the 20th-21st century (Realism, Impressionism, Post-Impressionism, Cubism, Futurism, Surrealism, Abstract Expressionism, Pop, Op, Minimalism to the New Genre of Today). General Education: A. 3 credits

**AH-321 Modern Art and Architecture**

This course introduces students to the Modernist movement in art and architecture and the currents that came after it. Capitalizing on our proximity to fine examples of Modern art and architecture in New Haven, students are given opportunities to learn beyond the classroom. Visual art movements covered include impressionism, expressionism, Dada, surrealism, abstract expressionism, pop art, conceptual art, minimalism, Earthwork, site-

specific art, and video art. In architecture, students become acquainted with Le Corbusier, Frank Lloyd Wright, the Bauhaus, the International Style, Postmodern innovators from Phillip Johnson and Frank Gehry, and recent artists who cross boundaries between art and architecture, such as Olalekan Jeyifous and Patricia Johanson. Aesthetic tropes are examined and evaluated, including realism, disorder, fragmentation, the sublime, irony, pastiche, surface, depth, ruins, and everydayness. As an interdisciplinary course bridging Art History and Philosophy students are also introduced to theorists of art, culture, and architecture who have not only observed these movements, but in some cases shaped them. They range from Charles Baudelaire and Freidrich Nietzsche to Theodor Adorno, Walter Benjamin, Roland Barthes, Susan Sontag, Frederic Jameson, Jean Baudrillard, Jean Francois Lyotard, Robert Venturi, Charles Jencks, and others. General Education: C. 3 credits

### **AH-321W      Modern Art and Architecture**

This course introduces students to the Modernist movement in art and architecture and the currents that came after it. Capitalizing on our proximity to fine examples of Modern art and architecture in New Haven, students are given opportunities to learn beyond the classroom. Visual art movements covered include impressionism, expressionism, Dada, surrealism, abstract expressionism, pop art, conceptual art, minimalism, Earthwork, site-specific art, and video art. In architecture, students become acquainted with Le Corbusier, Frank Lloyd Wright, the Bauhaus, the International Style, Postmodern innovators from Phillip Johnson and Frank Gehry, and recent artists who cross boundaries between art and architecture, such as Olalekan Jeyifous and Patricia Johanson. Aesthetic tropes are examined and evaluated, including realism, disorder, fragmentation, the sublime, irony, pastiche, surface, depth, ruins, and everydayness. As an interdisciplinary course bridging Art History and Philosophy students are also introduced to theorists of art, culture, and architecture who have not only observed these movements, but in some cases shaped them. They range from Charles Baudelaire and Freidrich Nietzsche to Theodor Adorno, Walter Benjamin, Roland Barthes, Susan Sontag, Frederic Jameson, Jean Baudrillard, Jean Francois Lyotard, Robert Venturi, Charles Jencks, and others. General Education: C. 3 credits

### **AH-351      Special Topics**

Selected topic studied in-depth within an Art History frame of reference. 3 credits

### **AH-351W      Special Topics**

Selected topic studied in-depth within an Art History frame of reference. 3 credits

### **AH-380      Art History Practicum**

Program of supervised practical experience in museum, gallery, or arts administration related to the student's course of study in art history. P: Permission of Department Chair. 2-12 credits

**AH-390 Special Problems in Art History**

In this course, the student will, under the supervision of the department chair/program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-12 credits

**Art Management (AM)**

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**AM-111 Introduction to Art Management**

Through this course, students will gain an understanding of the theory and practice of art management in nonprofit and for-profit organizations. 3 credits

**AM-129 Art Space Management**

This course is designed for students to study and to discover how spaces are managed as facilitators of the promotion of art to the community. 3 credits

**AM-216 Arts and Entrepreneurship**

This course introduces students to a variety of students in creative fields within their individual practices, providing business skills, tools, and resources to enable future achievement of their creative goals with an emphasis on professional practice. This course will focus on creating new, self-driven opportunities for creative production. General Education: A. 3 credits

**AM-315W Nonprofit Fundraising and Introduction to Foundation Grant Writing**

Through this course, students will gain insight into best practices in nonprofit fundraising, including an introduction into the world of foundation grant writing. Topics covered include: history of charitable giving, rationale for donor giving, legal and organizational aspects of a nonprofit corporation, Internal Revenue Code requirements related to charitable giving, creating a plan of development, creating a case statement, the donor cycle, and an introduction to private foundation grant research, writing, and submission. The course generally includes an experiential component in which students prepare and submit a grant application to a local foundation. 3 credits

**AM-351 Museum and Curatorial Studies**

This course introduces students to the cultural role of museums and galleries, deepening their understanding of the intellectual and practical tasks of curating exhibitions and maintaining collections. Recent scholarship on the origins and functions of the museum will be studied. This course is ideal for students interested in careers in art-related fields, such as studio art, art history, arts management, and art education. 3 credits

**AM-380 Art Management Internship**

Program of supervised practical experience in arts management in a field related to the student's course of study. P: AM 111 and AM 315W. 3 credits

**Biology (BI)**

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**BI-111 General Biology I**

The goal of this course is to familiarize the student with fundamental principles which govern all organisms. Topics introduced include biological themes illustrated throughout the semester, cell structure and physiology, Darwinian evolution, and genetics. To be taken in conjunction with BI 111L. General Education: A. 3 credits

**BI-111L General Biology I Laboratory**

BI 111L uses a series of laboratory exercises designed to provide hands-on experience in addressing various biological principles and to introduce the scientific method of experimental design. To be taken in conjunction with BI 111. 3 hours. 1 credit

**BI-112 General Biology II**

This course is a continuation of General Biology I with a comparative approach to various organ systems. What is an animal? What are the various modes of nutrition? What evolutionary steps have organisms made to become more efficient at surviving? What organ systems have they exploited? Their physiology, maintenance of homeostasis and the relationships the organ systems have to each other will be explored. To be taken in conjunction with BI 112L. 3 credits

**BI-112L General Biology II Laboratory**

BI 112L explores the anatomy and physiology of selected organisms through dissection-based activities. To be taken in conjunction with BI 112. 3 hours. 1 credit

**BI-116 The Human Body**

A non-majors course designed to provide a fundamental background in human biology and to serve as a basic introduction to the anatomy and physiology of humans. Emphasis is placed on examining the functions of various systems and their relationships to each other. Hands-on activities may be offered during the course giving the student a chance to experience the wonders of the human body for themselves. General Education: A. 3 credits

**BI-205 Special Topics**

Selected topic studied in-depth within a Biology frame of reference. 3 credits

**BI-215            Microbiology**

This introductory-level course concentrates on fundamental functional and structural characteristics of microscopic organisms, bacteria, viruses, and lower eukaryotic species comprising the fungi, protozoa, and algae. Categorical features related to morphology, genetics, and metabolic processes will be studied. The course also highlights the importance of these groups of organisms as causative agents of infectious diseases and as powerful genetic tools in research. To be taken in conjunction with BI 215L. P: BI 111, BI 112. 3 credits

**BI-215L            Microbiology Laboratory**

Students gain experience in basic laboratory techniques that demonstrate the isolation and culturing of microbes, morphological traits of select microorganisms, and the exchange of genetic material between microbial cells. Biochemical assays that differentiate metabolic functions and enzymatic activities of bacterial and fungal species are introduced. The course provides training in the formatting and detailing of laboratory reports that review the experimental exercises. To be taken in conjunction with BI 215. P: BI 111, BI 112. 3 hours. 1 credit

**BI-216            Cell Biology**

This course addresses life at the cellular level. Topics include the composition and physiology of major organelles, signal transduction, cancer, cell migration, and adhesion. To be taken in conjunction with BI 216L. P: BI 111. 3 credits

**BI-216L            Cell Biology Laboratory**

This course includes exercises employing methods commonly used in studying areas in cell biology. Laboratory techniques include DNA/protein electrophoresis, bacterial transformation, protein expression, and purification. To be taken in conjunction with BI 216. 3 hours. 1 credit

**BI-310            Genetics**

This course is designed to introduce the student to DNA and its roles in the forming of genes, heredity, and the variation of organisms. Mendelian genetics, fundamental molecular genetics, and the genetic basis of evolution are included as well. To be taken in conjunction with BI 310L. P: BI 111, BI 112. 3 credits

**BI-310L            Genetics Laboratory**

Laboratory exercises include DNA/protein electrophoresis, polymerase chain reaction (PCR), restriction enzyme analysis and computer-based image analysis. To be taken in conjunction with BI 310. 3 hours. 1 credit

**BI-316 Human Anatomy & Physiology I**

Part one of a two course sequence that explores the structure and function of the human body. Topics include a detailed analysis of the components and functions of the primary tissues and the integumentary, skeletal, muscular and nervous systems. To be taken in conjunction with BI 316L. 3 credits

**BI-316L Human Anatomy & Physiology I Laboratory**

Laboratory periods involve hands-on coverage and analyses of the structures and functions of the primary tissues and the integumentary, skeletal, muscular, and nervous systems. To be taken in conjunction with BI 316. 3 hours. 1 credit

**BI-317 Human Anatomy & Physiology II**

Part two of a two course sequence that explores the structure and function of the human body. Topics include the structures and functions of the endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary, immune and reproductive systems. To be taken in conjunction with BI 317L. P: BI 316. 3 credits

**BI-317L Human Anatomy & Physiology II Laboratory**

Laboratory periods involve hands-on coverage and analyses of the endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary, immune and reproductive systems. To be taken in conjunction with BI 317. 3 hours. 1 credit

**Business & Economics (BE)**

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**BE-135 Business Communications**

This introductory course in written and oral communications will enable students to become more effective business communicators. Special focus is given to selecting and using visual aids and PowerPoint to enhance presentations. 3 credits

**BE-135W Business Communications**

This introductory course in written and oral communications will enable students to become more effective business communicators. Special focus is given to selecting and using visual aids and PowerPoint to enhance presentations. 3 credits

**BE-161 Financial Accounting**

In this introductory course, we will introduce students to accounting principles and procedures, and to the processes by which financial transactions are recorded, classified, and analyzed to help business decision-makers. Students will learn to prepare and interpret financial statements. 3 credits

**BE-162            Managerial Accounting**

An introduction to the use of accounting information by managers. Topics include the use of accounting information for planning and control, performance evaluation, decision-making, and the statement of cash flows, as well as financial statement analysis. P: BE 161. 3 credits

**BE-202            Statistics for Business and Economics**

Students will be introduced to the basic principles of statistical analysis that are useful in effective business decision-making. Some topics covered include descriptive statistics, probability and random events, sampling, and estimation. P: MA 111, MA 116, MA 120 or MA 121. 3 credits

**BE-204            Principles of Macroeconomics**

Survey of introductory macroeconomics with a focus on economic growth, unemployment, and inflation. Topics covered include national income, fiscal policy, money, the banking system, and monetary policy. Balance of payments and currency exchange rate issues are analyzed. General Education: B. 3 credits

**BE-205            Principles of Microeconomics**

Microeconomic concepts and tools will be utilized to evaluate the economic behavior of individuals. The "invisible" market forces (price mechanism) and external forces (social, cultural, political, and legal forces) will be explored and examined from personal perspectives as well as their aggregate effect on the economy. General Education: B. 3 credits

**BE-220            Personal Finance**

This course is an examination of personal finance and the many tools available in the preparation of a personal financial plan. Areas of discussion include the following: banking, products and services offered by typical banks and credit unions, credit and credit repair, home finance and understanding various mortgages, financial planning including IRA and retirement planning, annuities, life insurance, long term care, making a will, estate planning and trusts, taxes, and an understanding of the role of stocks, bonds and mutual funds. 3 credits

**BE-222            International Finance**

This course will cover topics applicable to global financial markets. Students will learn concepts pertaining to exchange rates, international currency flows, transaction exposure for multinational firms, interest rate differentials, country risk, and the international debt and equity markets. P: BE 161, BE 204. 3 credits

**BE-225 Money and Banking**

In this course we will study monetary systems and the role of money and banks in supporting the economy. Topics will include the structure and operation of financial markets, the behavior of interest rates, the operation of the banking industry, and the structure of the Federal Reserve System. General Education: C. 3 credits

**BE-227 The Stock Market**

As stock markets take on a more important role in the investment plans of individuals, it becomes essential to know the fundamentals of how Wall Street and other financial centers work. In this course we will examine the various types of securities traded on Wall Street, including stocks, bonds, mutual funds, and futures and options. Students will also learn to understand financial news and to design and manage their own stock portfolios. 3 credits

**BE-247 Healthcare Finance**

This course will provide an introduction to healthcare finance and the current financial environment in which healthcare organizations function. The course will expand on basic financial accounting concepts, explore financial concepts unique to healthcare, and examine techniques that lead to improved cost-effectiveness in a variety of healthcare organizations. The perspectives of various interest groups will be discussed: providers, insurers, policy makers, patients and the general public. P: BE 161. 3 credits

**BE-248 Business Modeling and Analysis**

This course introduces the modern theory of entrepreneurship as a scientific method. Students learn formal business modeling and analysis methods, focused on the development of a financial and/or social impact model, and on the practice of business model validation. Each student builds and validates their own business idea in this course. P: BE 161, MG 131, MG 231. 3 credits

**BE-251 Special Topics**

Selected topic studied in-depth within a Business frame of reference. 3 credits

**BE-251W Special Topics**

Selected topic studied in-depth within a Business frame of reference. 3 credits

**BE-261 Intermediate Accounting I**

Provides an intensive study of accounting theory as it relates to the measurement of assets, liabilities, and capital structure. Students will prepare and analyze detailed financial statements. P: BE 161, BE 162. 3 credits



**BE-262 Intermediate Accounting II**

Provides an intensive study of accounting theory as it relates to the measurement of assets, liabilities, and capital structure. Students will prepare and analyze detailed financial statements. P: BE 261. 3 credits

**BE-263 Cost Accounting**

In this course, we examine the theory and practice of cost accounting techniques and show how they are used in manufacturing businesses. Topics include job order, process costing, standard cost systems, and variance analysis. P: BE 161, BE 162. 3 credits

**BE-265 Corporate Financial Management**

Students will study the financing, valuation, and organization of business firms. Topics include: financial analysis, capital budgeting, valuation of corporate assets, long and short-term sources of funding, and cost of capital. P: BE 162. 3 credits

**BE-334 Business Law**

In this course, we study the basic legal principles that guide business relationships. Emphasis is placed on examination of the Uniform Commercial Code, contracts, sales, commercial paper, negotiable instruments, and business organizations. 3 credits

**BE-334W Business Law**

In this course, we study the basic legal principles that guide business relationships. Emphasis is placed on examination of the Uniform Commercial Code, contracts, sales, commercial paper, negotiable instruments, and business organizations. 3 credits

**BE-361 Federal Income Taxation for Individuals**

In this course, we study the theory and procedures of the Federal Income Tax System. Emphasis is placed on individual taxation using a forms-based approach. P: BE 162. 3 credits

**BE-362 Auditing**

This course examines auditing concepts and procedures employed by public accountants for summarizing and analyzing the records and operations of business organizations. Students will use working papers and software programs to examine and evaluate transactions. P: BE 262. 3 credits

**BE-363 Advanced Accounting I**

This course will cover the following advanced financial accounting topics: consolidated financial statements for corporations, entries for transactions denominated in foreign currencies, adjustments for market value changes in financial instruments, and accounting for partnerships. P: BE 262. 3 credits

**BE-366 Investment Analysis**

This course will focus on advanced investment issues. Students will learn concepts pertaining to behavioral finance, technical and fundamental analysis, equity and bond valuation, portfolio management, professional money management, derivative securities, alternative investments, and portfolio analysis. P: BE 227, BE 265. 3 credits

**BE-380 Accounting Internship**

This is a field-based course in which students gain on-site employment experience in a local accounting firm or accounting department of a business establishment for 120 contact hours per 3 credits. The student is responsible for maintaining an integrative journal and completing other academic requirements. P: 12 credits in accounting. 3-12 credits

**BE-381 Finance Internship**

This is a field-based course in which students gain on-site employment experience in a local finance firm or finance department of a business establishment for 120 contact hours per 3 credits. The student is responsible for maintaining an integrative journal and completing other academic requirements. P: 12 credits in finance. 3-12 credits

**BE-390 Independent Study**

In this course, the student will, under the supervision of the department chair/program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-12 credits

**BE-394 Accounting Theory in Practice**

This course will provide an opportunity to apply the knowledge and skills learned in previous courses in solving real world case problems. Students will complete a critical analysis of accounting, finance, and ethics problems. Through case studies, students will enhance their problem-solving skills by formulating solutions to problems that are encountered in accounting environments. 3 credits

**BE-395 Accounting Capstone**

This course is designed to provide students the opportunity to utilize software programs currently being used in the industry. The course will be interactive with students working on the computer solving accounting problems. Accounting techniques learned in previous classes will be completed with a variety of software programs, including general ledger, audit, and tax packages, as well as Microsoft Excel. P: Senior status. 3 credits

## Chemistry (CH)

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### **CH-121      General Chemistry I**

A study of matter and atomic structure, measurements, mass-mole relationships, chemical nomenclature and composition, reaction stoichiometry, solution chemistry including acid-base, redox and precipitation reactions, the theory of gas laws, electronic structure and the Periodic table of elements, covalent bonding and related topics. To be taken in conjunction with CH 121L. P: Background in Mathematics equivalent to Algebra II. General Education: A. 3 credits

### **CH-121L      General Chemistry I Laboratory**

General laboratory incorporating qualitative and quantitative techniques such as titrations, filtrations, basic statistics and graphing, mass-mole relationships, and chromatography will be included. To be taken in conjunction with CH 121. 3 hours. 1 credit

### **CH-122      General Chemistry II**

A study of liquids, solids and intermolecular bonding, concentration units and colligative properties, thermochemistry, chemical kinetics, equilibrium in chemical systems, acid and bases, acid-base theory and equilibria studies (including buffers and titrations), precipitation equilibria, coordination compounds, spontaneity of reactions, electrochemistry, and nuclear reactions (time permitting). To be taken in conjunction with CH 122L. P: CH 121. 3 credits

### **CH-122L      General Chemistry Laboratory II**

Laboratory experiments include those related to empirical formulas and reaction stoichiometry. Others will be experiments utilizing basic analytical techniques: titrations, gravimetry, spectroscopy and electrochemistry. To be taken in conjunction with CH 122. 3 hours. 1 credit

### **CH-205      Special Topics**

Selected topic studied in-depth within a Chemistry frame of reference. 3 credits

### **CH-207W      Chemistry of Nutrition**

This course discusses nutrition and exercise, nutrition and the life cycle, and world nutrition grounded in basic chemical concepts such the atom, molecules, chemical reactivity and energy, as well as integrating fundamental biological concepts including cell structure and basic anatomy. Current social and health issues such the relation of nutrition to diabetes and other diseases, food technology and fad dieting will be incorporated throughout the course. 3 credits

**CH-221L      Organic Chemistry I Laboratory**

Introduction to various organic laboratory techniques including distillation, reflux, extractions, recrystallization, chromatography, qualitative analysis, and laboratory safety (and related matters). Experiments include paper and thin-layer chromatography, elimination, nucleophilic substitution, and addition reactions. To be taken in conjunction with CH 221W. P: CH 121, CH 122, CH 121L, CH 122, CH 122L. 3 hours. 1 credit

**CH-221W      Organic Chemistry I**

This course focuses on fundamentals of structure and bonding in organic compounds. Study of the structure, properties, preparation, reactions, and reaction mechanisms of organic compounds including alkanes, alkenes, alkynes, alcohols, and alkyl halides. Includes stereochemistry of organic compounds; plus detailed examination of the mechanisms of free radicals and nucleophilic substitution reactions. To be taken in conjunction with CH 221L. P: CH 121, CH 122. 3 credits

**CH-222      Organic Chemistry II**

Study of the structure, properties, preparation, and reactions of organic compounds including alkadienes, arenes, organometallics, alcohols, ethers, aldehydes, ketones, carboxylic acids, amines, and various other derivative groups. Electrophilic aromatic substitution, Grignard, Fischer Esterification and other major organic reactions. Application of organic reactions using principles of retrosynthesis. Basic theory of spectroscopic methods NMR, UV-Vis, IR, and MS will be introduced and spectral interpretation of organic compounds emphasized. To be taken in conjunction with CH 222L. P: CH 221W. 3 credits

**CH-222L      Organic Chemistry II Laboratory**

Experiments will incorporate spectroscopic analysis (NMR, UV, IR and MS) with synthesis and organic reaction experiments such as oxidation-reduction, esterification, saponification, and nucleophilic substitution reactions. To be taken in conjunction with CH 222. P: CH 221, CH 221L. 3 hours. 1 credit

**CH-241      Introduction to Analytical Chemistry I**

This course includes the analysis of data in analytical chemistry, basic statistics, stoichiometry, titrations, chemical equilibrium, acids, bases and buffers, gravimetry, complexometry, redox, and principles of spectrophotometry. Some experiments may be mini-projects. To be taken in conjunction with CH 241L. P: CH 222, CH 222L. 3 credits

**CH-241L      Introduction to Analytical Chemistry I Laboratory**

Laboratory experiments will incorporate lecture material emphasizing data collection (and statistical analysis) and analytical techniques including titrations, gravimetry and spectrophotometry. To be taken in conjunction with CH 241. Some experiments may be mini-projects. P: CH 222, 222L. 3 hours. 1 credit

**CH-242 Introduction to Analytical Chemistry II**

Introduction to theory and use of modern chemical instrumentation techniques including titrations (acid-base, complexometric), spectroscopy (UV, IR, AAS), electrochemistry, chromatography (GC, HPLC), and other techniques. To be taken in conjunction with CH 242L. Some experiments may be mini-projects. P: CH 222, CH 222L, CH 241, CH 241L. 3 credits

**CH-242L Introduction to Analytical Chemistry II Laboratory**

Laboratory experiments will incorporate lecture material including titrations, spectrophotometry, electrochemistry and chromatography. To be taken in conjunction with CH 242. P: CH 222, CH 222L, CH 241, CH 241L. 3 hours. 1 credit

**CH-321 Physical Chemistry I**

A study of the theoretical principles underlying the areas of thermodynamics, statistical mechanics, chemical equilibrium, and properties of gases. To be taken in conjunction with CH 321L. Some experiments may be mini-projects. P: CH 241, CH 241L, CH 242, CH 242L, MA 122. SC 131, SC 132 are strongly recommended. 3 credits

**CH-321L Physical Chemistry I Laboratory**

Laboratory experiments will incorporate lecture material relating to equilibrium, gas laws, acid-base chemistry, thermochemistry and kinetics. To be taken in conjunction with CH 321. P: CH 241, CH 241L, CH 242, CH 242L, MA 122. SC 131, SC 132 are strongly recommended. 1 credit

**CH-322 Physical Chemistry II**

A study of the theoretical principles underlying the areas of phase equilibria, properties of mixtures, electrochemistry, kinetics, quantum chemistry, basic spectroscopy, macroscopic and microscopic structures. To be taken in conjunction with CH 322L. Some experiments may be mini-projects. P: CH 321, CH 321L, MA 122. SC 131, SC 132 are strongly recommended. 3 credits

**CH-322L Physical Chemistry II Laboratory**

Laboratory experiments will incorporate lecture material relating to viscosity, equilibrium, kinetics, and electrochemistry. To be taken in conjunction with CH 322. P: CH 321, CH 321L. 1 credit

**CH-324 Biochemistry**

Study of the structure and function of complex macromolecules such as proteins, nucleic acids, lipids, and carbohydrates. Intermolecular interactions and regulatory mechanisms that control these interactions will be examined. Cellular metabolism and a quantitative analysis of certain biochemical reactions will also be covered. To be taken in conjunction

with CH 324L. P: BI 111, BI 112, CH 221, CH 222. BI 216 is strongly recommended. 3 credits

### **CH-324L      Biochemistry Laboratory**

Experimental techniques are aimed at extracting and quantitating proteins from cells. Purified macromolecules are analyzed using a combination of chromatographic, electrophoretic, and immunobiological methods. Students gain proficiency in operating equipment and instruments commonly found in a biochemical laboratory. The course may also include visits to off-campus sites engaged in advanced and highly specialized biochemical experimentation. To be taken in conjunction with CH 324. P: BI 111, BI 112, CH 221, CH 222. BI 216 is strongly recommended. 1 credit

## **College Course (CC)**

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### **CC-101      Preparation for College Study**

This course is recommended for any Accelerated Degree Program student who has not taken a college level course or any student who would like to enhance their skills in the areas of self-management, learning techniques, time management, using eLearning and MyAlbertus. An emphasis will be placed on methods for managing the unique challenges experienced by adult learners. 3 credits

### **CC-113      Transfer Professional Development Seminar**

All traditional undergraduate students are required to develop an ePortfolio aligned with the benchmarks in core skills of the College's general education Insight Program. In this course, the transfer student will create an ePortfolio to demonstrate learning over time, reflect on personal strengths and weaknesses, practice responsible use of digital technologies, and prepare for meaningful careers. Required for all transfer students in their initial semester. 1 credit

### **CC-201      Study Abroad**

### **CC-213      Professional Development Seminar**

A course designed to support students in the midpoint of their academic experience through continued development of their general education ePortfolio in Handshake, as well as career exploration and preparation. Through selection and reflection upon academic and co-curricular work, students will identify personal strengths and weaknesses, practice responsible use of digital technologies, and prepare for meaningful careers. Required for all traditional undergraduate students with sophomore standing. 1 credit

### **CC-255      Special Topics**

Selected topic studied. 1.5-3 credits

**CC-260 Career, Internship and Job Strategies**

This course introduces students to career development, internship, and the job search process. Students identify their short and long-term career goals through a comprehensive process of self-evaluation. Students gain a realistic assessment of their skills, values, interests, and life experiences and learn how to apply this information when making career decisions. Students develop skills related to career research, resume development, social media marketing, letter writing, networking, interviewing, and job/internship/graduate school search methods. Students will also create a professional page in their ePortfolio related to their career development. This one-credit course is required of juniors in the general education program and must be taken as a prerequisite to participating in an internship or practicum. Open to traditional undergraduate juniors and seniors only. 1 credit

**Communications (CO)**

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**CO-117 Introduction to Theatre**

The introduction to the study of theatre develops the student's appreciation of and response to the theatrical event and the collaboration efforts essential to producing a quality experience General Education: A. 3 credits

**CO-121 Introduction to Mass Communication**

Survey of basic content and structural elements of mass media and their functions and influences on society. Examines social, economic, political, and cultural changes from the perspective of mass communication theory and practice. General Education: A. 3 credits

**CO-125 Podcast Writing & Development**

This course introduces students to the digital audio production process. The course will provide students the opportunity to plan, script, and produce short audio programs. Topics include: surveying the proper equipment for the production, arranging recording sessions, techniques for mixing, and editing sessions. 3 credits

**CO-139 Introduction to Digital Video & Audio**

This course focuses on concepts and techniques associated with digital video production with a focus on internet distribution. Topics include introductory video production and post-production principles, introductory animation principles, documentary best-practices, pre-production planning, and both on-location and studio production. Through a combination of planned location shoots, group projects, and individual creative production students will be exposed to principles and practices associated with both field and studio production. General Education: A. 3 credits

**CO-141 Public Speaking**

A skills-based course focusing on the theory and practice of public speaking with emphasis on content, audience analysis, organization, language, delivery, critical evaluation of messages and listening skills. Emphasis is on student performance emphasizing original thinking, effective organization and direct communication of ideas. General Education: A. 3 credits

**CO-161 Human Communication**

A study of communication principles and processes as they relate to interpersonal communication, intrapersonal communication, small group and team communication, culture and communication, communication in organizations, and mediated communication. Students engage in practical and ethical application of concepts to their professional and personal lives. General Education: A. 3 credits

**CO-210 Creative Copywriting**

This course will study core strategies for the commercial application of creative writing. Students will develop original copywriting skills, study their implementation, and analyze their effectiveness. 3 credits

**CO-219 Research Methods**

This course is a "hands on" approach to research in which the student will learn to design and carry out field observations, experiments, content analyses, or surveys. 3 credits

**CO-220 Sociology of Communications**

This course focuses on mass media representations of gender, race, class, and culture. Students will critically engage all forms of mass media from the traditional to new technologies to examine the effect media has on their lives, ways in which opinions are formed and how culture is shaped. 3 credits

**CO-220W Sociology of Communications**

This course focuses on mass media representations of gender, race, class, and culture. Students will critically engage all forms of mass media from the traditional to new technologies to examine the effect media has on their lives, ways in which opinions are formed and how culture is shaped. 3 credits

**CO-229 Introduction to Digital Communications**

This course will provide students with a detailed critical introduction to the field of digital communications. Topics will include practical applications of digital communication across disciplines: communications studies, journalism, public relations, advertising, media and cinema studies, and communication technology. The class will offer students a glimpse of these disciplines and allow them to integrate them all together.



Additionally, this course will provide an entry point for students who have had little experience with either digital technology or communication courses. 3 credits

### **CO-230 Internet Marketing and Advertising**

Internet marketing and promotional communications are increasing at dramatic rates. Both large and small businesses and individual entrepreneurs cannot hope to survive in the 21st Century without strong Internet marketing and advertising plans. This course will introduce the student to the basics of product/service promotion as practiced using the medium of the World Wide Web. Specifically, topics to be explored include: What is "e-business"?, Internet User Characteristics and Behavior, Online Market Research, Product and Pricing on the Net, The Net as Distribution Channel, The Internet Marketing Plan, and Advertisement Design for the Web. 3 credits

### **CO-239 Digital Video & Audio I**

A continuation of AR/CO 139, this course provides support for students to develop and complete an intermediate project using digital video and audio tools. Students will carry individual projects through pre-production, production, post-production and distribution. Students will further be required to assist with the productions of their peers. P: AR 139 or CO 139. 3 credits

### **CO-242 Electronic Field Production**

This course focuses on concepts and techniques associated with Electronic Field Production (EFP). Topics include Electronic News Gathering (ENG), sports coverage, commercials, music videos, and on-location dramatic productions. In ENG work the primary goal is to get the story, however conditions are not always ideal. Special attention will be given to contingency planning and preparation for unforeseen circumstances. Through a combination of planned location shoots and group projects, students will be exposed to principles and practices associated with all aspects of field production. 3 credits

### **CO-243 Motion Graphics & Visual Effects I**

This course builds on the post-production skills introduced in AR/CO 139 developing motion graphics and compositing visual effects for digital, time-based productions. Students will study the history of visual effects and motion graphics technology, contemporary and historic time-based works, and develop original animated content. P: AR 139 or CO 239. 3 credits

### **CO-244 Motion Graphics & Visual Effects II**

This course builds on the post-production skills introduced in AR/CO 243 and allows for students to develop advanced works of digital animation. If offered simultaneously with Digital Video I or II, this course may further support the significant development of motion graphics or visual effects for peers' productions in those courses. P: AR 243 or CO 243. 3 credits

**CO-254 Special Topics**

Selected topic studied in-depth within a Communications frame of reference. 3 credits

**CO-255 Special Topics**

Selected topic studied in-depth within a Communications frame of reference. 3 credits

**CO-255W Special Topics**

Selected topic studied in-depth within a Communications frame of reference. 3 credits

**CO-260 Advertising Techniques**

In this course, we introduce the student to the workings of modern advertising. Focusing upon the creative process in American advertising, students will submit originally conceived and prepared advertisements or advertising copy as weekly assignments. In addition, students will explore market research and media buying as allied topics. No prior skills are required, but enthusiasm and imagination are welcome prerequisites. This course is highly recommended for those wishing to pursue a career in advertising, marketing, public relations, and/or promotional communications. 3 credits

**CO-261 Public Relations**

This course focuses upon the informational and promotional roles that public relations plays in commercial and non-profit sectors. In addition to developing a student's writing skills, we will address employee communication, community relations, media relations, government relations, and social responsibility. Problem solving and PR expressive skills are emphasized. Highly recommended for those students interested in corporate communications. 3 credits

**CO-263 Social Media Storytelling**

How do you tell a story in 280 characters or a series of pictures? This course will teach storyboarding for social media platforms, how to use text, pictures, and hashtags to create a story on social media. 3 credits

**CO-267 Social Media Journalism**

This course explicitly studies journalistic practice in a social media environment. Students will study contemporaneous new media works of journalism while developing, writing, disseminating and analyzing their own original factual content. 3 credits

**CO-301 Organizational Communications**

Bureaucracies and large-sized organizational structures abound in modern America. Frankly, there is no escaping this reality. Organizational Communications takes historical, structural and ethical perspectives in examining the nature and role of communications within the organizational framework. Direct attention will be given to applying these perspectives to the phenomenon of the modern sports industries,

but comparative and contrasting attention will be given to large, midsize, and small businesses; and to those organizations that exist in the not-for-profit sector. Although part of the Sports Communications Sequence, Organizational Communications is highly recommended for all students interested in better understanding and affecting the dynamics involved in effective communications within any organizational framework.

General Education: C. 3 credits

### **CO-301W      Organizational Communications**

Bureaucracies and large-sized organizational structures abound in modern America. Frankly, there is no escaping this reality. Organizational Communications takes historical, structural and ethical perspectives in examining the nature and role of communications within the organizational framework. Direct attention will be given to applying these perspectives to the phenomenon of the modern sports industries, but comparative and contrasting attention will be given to large, midsize, and small businesses; and to those organizations that exist in the not-for-profit sector. Although part of the Sports Communications Sequence, Organizational Communications is highly recommended for all students interested in better understanding and affecting the dynamics involved in effective communications within any organizational framework.

General Education: C. 3 credits

### **CO-326      The Creative Mind**

What marks and makes a creative mind? What is the difference between talent and creativity? Have you explored your potential as a creative person? Can we solve contemporary problems without developing our creative self? These are some of the questions explored as we develop knowledge of our creative mind. General Education: C. 3 credits

### **CO-339      Digital Video & Audio II**

A continuation of AR/CO 239, this course provides support for students to develop and complete an advanced project using digital video and/or audio tools. Students will carry individual projects through pre-production, production, post-production and distribution. Students will further be required to assist with the productions of their peers. P: AR 239 or CO 239. 3 credits

### **CO-341      Film Appreciation**

As an introduction to the study of cinema, this course focuses upon the theories, principles, and expressive skills associated with film analysis. Through the examination of selected early film classics, major motion picture narratives, and film shorts, the student will learn to apply classical, auteur, and genre approaches to film criticism. The student is expected to view movies outside of class meetings and to write several, short analytical reviews. The emphasis is upon "film literacy" and the ability to "read" a motion picture. General Education: C. 3 credits

**CO-351 Special Topics in Cinema Studies**

This course highlights a specific collection of cinema production and criticism as chosen by the instructor. This course will rotate its focus and may be taken for credit up to three times with specific approval from the instructor to ensure an identical focus is not repeated. This course will feature regular cinematic screenings, review of scholarly criticism, and original analysis. Students are not expected to have any prior film analysis background. General Education: C. 3 credits

**CO-362 Persuasion**

In this interactive course, students will learn the key theories, concepts, and strategies that define persuasive communication. Students will start from the basic theories of audience analysis and measuring attitudes and use them to craft and evaluate persuasive messages, especially for social media. Students will also get the opportunity to apply course concepts, utilize persuasive skills, and expand their professional portfolios by participating in a community-based campaign and experiential-learning project. General Education: C. 3 credits

**CO-365 Writing for Interactive Media**

Despite the changing media landscape, good writing skills are a necessity for professional communication. Students in this class use written modalities to create, develop, and hone a distinct, searchable written voice within varied media environments. Much of professional media work involves creating a consistent voice or presence for a person, organization, or company. In this course, participants focus on how to accomplish (or enhance) this process using effective compositional techniques. 3 credits

**CO-371 Political Communication in the 21st Century**

In the 21st century, a new political system is taking shape in the United States shaped profoundly by the interactive telecommunications revolution. America is increasingly turning into an electronic republic and this is transforming our views of democracy and the way we interact with government. Armed with modern technical devices, we have all become instant journalists ready to report and document on any newsworthy event. With the advent of the Internet, web blogging, and "instant" news, communications has been substantially redefined. This course will explore both the opportunities and the dangers ahead for political communications in the electronic information age. 3 credits

**CO-372 Political Activism on Social Media**

This course will introduce students to the movements born and continued on social media. The course will help students understand and reflect beyond "like/share" mode of activism and push them into creating actionable and behavioral changes via multimedia campaigns on social media. 3 credits

**CO-380 Internship**

Communications internships offer the opportunity for students to be placed at professional, media related sites in either the profit or not-for-profit sectors. These on-the-job experiences allow students to gain "real world" experience and skills while earning college credit. Internships require that the student complete 40 hours of site service for every credit received for the experience. 1-12 credits

**CO-390 Independent Study**

In this course, the student will, under the supervision of the program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-3 credits

**CO-391 Communications Capstone**

In the Communications Capstone students develop a specialized project and portfolio focused on learning from their Communications courses in a comprehensive manner. The National Communication Association (NCA) standards of communication competence provide the grounding for the course. As part of the course, students are asked to demonstrate mastery or excellence in following NCA communication competencies: (1) communication theory and practice (ability to explain, synthesize, apply, and critique theories and concepts), (2) communication inquiry (ability to apply appropriate analytical tools to answer a question or solve a problem), (3) audience adaptation (ability to adapt messages, oral and written, to the diverse needs of an audience), and (4) critical thinking (ability to listen to messages actively, evaluate messages thoughtfully, and respond to messages mindfully). P: Senior status. 3 credits

**CO-394 Social Media Capstone**

The capstone project will have the student culminate the coursework they have completed in the major. They will run a real-time project based on the theories they have learned and test their skills on social media platforms. 3 credits

**Computer Information Systems (CIS)**

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**CIS-110 Contemporary Issues in Computer Information Systems**

This course will introduce students to a range of current issues experienced by technology and information systems leaders in a variety of industry sectors. By taking advantage of guest speakers and research into emerging technology challenges, students will gain an appreciation of the scope of the technology industry and the potential opportunities they will encounter through the CIS program and in their future careers.

This course will offer potential CIS majors an introduction to the field and offer existing CIS students a broad perspective on the ways in which technology affects businesses. 3 credits

### **CIS-115 Computer Essentials**

A general description of the use of computers in business and an introduction to solving practical business problems using the microcomputer. Topics include basic computer architecture, input/output devices, and storage devices. Microcomputer topics concentrate on five areas: word processing, spreadsheets, databases, graphics, and communications. Microsoft Office is used. This course is designed for those who feel they need an introductory computer course. 3 credits

### **CIS-131 Programming for Everyone I**

This course, built in collaboration with Google, provides a gentle, but thorough, introduction to programming using Python. You will learn the core concepts and techniques needed to create programs and perform basic data analysis. By the end of this course, you'll be ready to pursue further study in computer science and unlock more advanced programming courses. This online class has optional live sessions. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). 3 credits

### **CIS-132 Programming for Everyone II**

This course, built in collaboration with Google, follows on from Programming for Everyone I. In the first half of the course, you will learn how to leverage your Python skills to treat the internet as a source of data. The second half of the course will teach you the fundamentals of Structured Query Language (SQL) and database design. By the end of the course, you will improve your programming skills and learn how to build a range of applications. This online class has optional live sessions. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). P: CIS 131. 3 credits

### **CIS-170 Operating System Concepts**

An introduction to computer operating systems, this course teaches techniques for setting up files and directories, backing up files, and organizing programs on a microcomputer. The course teaches practical instruction in Windows. 3 credits

### **CIS-171 Business Spreadsheet Development**

A detailed description of the use, design, and development of complex spreadsheets to solve business problems. Topics include graphing, macro development, and other advanced spreadsheet features and techniques. Principles of good spreadsheet design are emphasized throughout the course. Special emphasis will be placed on accounting software applications. Microsoft Excel is one of the packages used in this course. 3 credits

**CIS-172 Database Development**

A detailed description of the use of databases in business and practical instruction in the development of databases on the microcomputer. Topics include table creation, sorting, indexing, and reporting. Students develop an understanding of the uses of databases in business and the management of a database on a microcomputer. Microsoft Access is used. 3 credits

**CIS-174 Introduction to Programming**

An introduction to computer programming. This course concentrates on developing good techniques for planning, developing, and maintaining computer programs. These include: the development of algorithms, structures coding techniques, and testing techniques. The course includes practical instruction in writing programs on the microcomputer using Visual Basic. 3 credits

**CIS-210 Data Privacy and Digital Security**

This course will explore a variety of topics relating to online privacy, digital safety, digital citizenship, and the protection of personal information in the increasingly digital world. Students will engage with topics such as data brokering, facial recognition technology, personally identifiable information, government regulation, industry oversight, and the responsibility of organizations and individuals to act in an ethical manner across a range of disciplines and contexts. General Education: C. 3 credits

**CIS-221 Security Auditing and Risk Assessment**

This course covers the foundational methods of security auditing and presents the key elements of security risk assessment for organizations. Students will get a practical view of the primary risk assessment methods and exposure to tools commonly used in the process of conducting security audits. Topics to be covered will include risk mapping, security risk remediation and ongoing audit methods to ensure the integrity of organizational data. 3 credits

**CIS-231 Legal Issues in Cybersecurity**

This course will focus on practical and legal issues affecting organizational leadership within the IT sector. The topics covered in this class will include compliance with federal and industry-specific protocols, protecting the rights of stakeholders, employee oversight and privacy laws, establishment of business policies, and analysis of the changing legal frameworks for Cybersecurity professionals. General Education: C. 3 credits

**CIS-231W Legal Issues in Cybersecurity**

This course will focus on practical and legal issues affecting organizational leadership within the IT sector. The topics covered in this class will include compliance with federal and industry-specific protocols, protecting the rights of stakeholders, employee oversight and privacy laws, establishment of business policies, and analysis of the changing legal frameworks for Cybersecurity professionals. General Education: C. 3 credits

**CIS-252 Special Topics**

Selected topic studied in-depth within a Computer Information Systems frame of reference. 3 credits

**CIS-276 Systems Analysis and Design**

An introduction to analyzing and designing computer systems for business. Topics include cost benefit analysis, input/output design, file design, data flow diagramming, and project management. Students will learn to work effectively as a member of a project team designing a complex computer system. 3 credits

**CIS-279 Management of the Information Systems Function**

In this course, students study the principles of managing an information systems service function in business. Topics include: objectives, organization, client relations, cost allocation, computer center operations, legal issues, and the application development process. P: CIS 115. 3 credits

**CIS-282 Computer Networks**

A study of the hardware and software used in local area networks. Includes study of the use and maintenance of network operations systems. 3 credits

**CIS-286 Internet and Web Publishing**

This course covers the basics of web design, including search engine optimization, website layout, navigation, calls to action and other essentials of effective design for the World Wide Web. Students create their own websites with multiple related pages, links to other sites, and complex graphics and photographs. 3 credits

**CIS-301 Technology and the Arts**

This course includes all forms of creative expression, and their evolution through digital technology. It demonstrates the connection between the arts, humanities, and technology that continue to influence today's digital society. General Education: C. 3 credits

**CIS-301W Technology and the Arts**

This course includes all forms of creative expression, and their evolution through digital technology. It demonstrates the connection between the arts, humanities, and technology that continue to influence today's digital society. General Education: C. 3 credits

**CIS-315 Healthcare and Information Systems**

Information technology is transforming the delivery, management, and economics of healthcare. This course will explore the technologies that support healthcare information systems, such as software applications; system analysis and design; data management; networks and data communication; and system standards and security. Particular attention will be paid to the benefits and challenges of information technologies in



medical record keeping; remote diagnosis and treatment; and improving efficiency and quality of care. 3 credits

### **CIS-320 Computer Forensics I**

This course is designed as an introduction to computer forensics. It will cover the basic concepts of cybercrime and information systems forensics, and provide a solid foundation for more advanced computer forensic concepts. It will include the processes involved in searching hardware, computer programs and data for evidence. 3 credits

### **CIS-321 Computer Forensics II**

This continuation course will introduce students to advanced information systems forensics techniques. It will include the processes involved in searching hardware, computer programs, and data for evidence. P: CIS 320. 3 credits

### **CIS-325 Data Communications**

This course is designed to provide students with an understanding of the technologies and products related to communications systems. It will include management issues related to network planning, implementation, and administration. Among the topics covered are: distributed data processing, communication techniques, network design, and security. 3 credits

### **CIS-330 Issues in Computer Ethics**

An introduction to ethical decision-making as it relates to computer technology. This course includes the investigation of Internet-related and on-the-job issues. Items addressed include privacy and freedom of speech issues, intellectual property rights, the creation and maintenance of computer databases, and computer-related criminal activities. General Education: C. 3 credits

### **CIS-330W Issues in Computer Ethics**

An introduction to ethical decision-making as it relates to computer technology. This course includes the investigation of Internet-related and on-the-job issues. Items addressed include privacy and freedom of speech issues, intellectual property rights, the creation and maintenance of computer databases, and computer-related criminal activities. General Education: C. 3 credits

### **CIS-331 Incident Management and Response**

This course addresses the methods by which an IT professional can manage cybersecurity incidents and follow up procedures to be conducted immediately after an event. Topics to be covered include analysis of the extent of the infiltration, incident containment, root cause analysis, evaluation of the scope of the data breach, and strategies to engage in constructive dialogue with stakeholders. 3 credits

**CIS-340      Application Development I: Exploring Web Applications**

Modern development relies on frameworks which provide developers with powerful tools to speed up development. If you want to build apps, you need to understand how to use frameworks. This course, which has been built in collaboration with Google, will introduce you to Django - a framework used for data-driven web applications. You'll learn the fundamentals of Django, improve your database management skills, and begin developing your own apps. This online class has optional live sessions. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). P: CIS 131. CIS 132 is strongly recommended. 3 credits

**CIS-341      Application Development II: Building Web Applications**

This course - built in collaboration with Google - is the second part of the application development series. In this course, you will put your skills into practice and build your own application. By the end of this course, you'll have a greater understanding of the technologies that power modern apps and be able to build your own. This online class has optional live sessions. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). P: CIS 131, CIS 132, CIS 340. 3 credits

**CIS-346      User Experience I: Understanding User Experience**

Technology companies spend billions of dollars ensuring that their products are intuitive and delight users. This course will teach you how they do that. You'll learn what drives product usability, the basics of User Experience (UX) design and research, and how to build wireframes and prototypes. By the end of this course, you'll be on your way to building experiences that make customers happy. This online class has optional live sessions. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). 3 credits

**CIS-347      User Experience II: Building Compelling User Experiences**

This course builds upon User Experience I and teaches students how to build effective user experiences through a rigorous process of implementing best practices, testing designs and iterating. This course will also cover topics such as branding, color palettes, user journeys, and designing for multiple platforms. To successfully complete this course, students will need to build a mobile app or website prototype and iterate upon it based on user feedback. This online class has optional live sessions. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). P: CIS 346. 3 credits

**CIS-380      Internship**

This is a field-based course in which students gain on-site employment experience in a local business establishment for 120 contact hours per 3 credits. The student is responsible for maintaining an integrative journal and completing other academic requirements. A student may repeat this course only once, and the second internship must be in a different place of employment. P: 12 credits in the Business Administration,

Management, and Sport Management Department plus junior or senior standing. 3-12 credits

### **CIS-385 Information Systems Security**

A study of security policies, models, and mechanisms for secrecy, integrity, and availability. Topics include operating system models and mechanisms for mandatory and discretionary controls; data models, concepts, and mechanisms for database security; basic cryptography and its applications; security in computer networks and distributed systems; and control and prevention of viruses. Concentration will be placed on the related legal issues. 3 credits

### **CIS-388 Introduction to Project Management**

This course covers principles, practices, and techniques for the management of business and technology projects. Topics include: project planning, scheduling, performing cost estimates, risk analysis, implementation and control, and project termination. This course introduces a variety of project management software packages. 3 credits

### **CIS-390 Independent Study**

In this course, the student will, under the supervision of the department chair/program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-12 credits

### **CIS-393 Senior Computer Project**

The graduating senior undertakes a major research project in the field of CIS, which includes on-site inquiry and the writing of a senior thesis on the basis of research. P: Senior standing. 3 credits

## **Criminal Justice (CJ)**

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### **CJ-111 Introduction to the Criminal Justice System**

Students will review the origins and foundations of our American system of policing, the relationship between the individual citizen and the state/federal governments' police powers. Included in this section of the course will be an overview of the Fourth Amendment, the Fifth Amendment, and the Sixth Amendment. Students will also review the judicial system, and become familiar with the procedures followed in a criminal trial. Finally, the students will examine sentencing issues and the sanctions available against a criminal convict, including incarceration in jail or prison, probation, and parole. General Education: B. 3 credits

**CJ-121 Contemporary Social Problems**

This course focuses on how social institutions and social organization generate problems for people and for society. Particular attention will be paid to political and economic inequalities, health and illness, education, the environment, and the criminal justice system. General Education: C. 3 credits

**CJ-121W Contemporary Social Problems**

This course focuses on how social institutions and social organization generate problems for people and for society. Particular attention will be paid to political and economic inequalities, health and illness, education, the environment, and the criminal justice system. General Education: C. 3 credits

**CJ-231 Deviance and Criminology**

An examination of the social construction of the categories of "crime" and "deviance" with a focus on data and theories used in Sociology and Criminal Justice Studies. P: CJ 111 or SO 111. 3 credits

**CJ-232 Juvenile Delinquency**

Investigation of delinquency as a social category, including theories of construction and causation, patterns of delinquency, and the working of the juvenile justice system. P: CJ 111 or SO 111. 3 credits

**CJ-233 Corrections**

Examination of philosophy, theory, and practice of criminal punishment and of the processes which characterize arrest, prosecution, trial, and sentencing. Formal and informal operation of law enforcement agencies are studied, with special attention to patterns of differential treatment accorded different social and economic groups. P: CJ 111 or SO 111. 3 credits

**CJ-234 Contemporary Issues in Criminal Justice**

This course is designed to challenge students' ability to discern the complexities of some of the fundamental issues faced by criminal justice professionals today, including the consequences of our nation's "war" on drugs; the possible consequences of the legalization of drugs; gun control; the insanity defense; the development of the victim's rights movement; predicting juvenile delinquency; and probation and parole. P: CJ 111. 3 credits

**CJ-238 Criminal Evidence**

This course is designed to introduce students to the rules of evidence which govern the conduct of criminal trials. Starting out with an explanation of direct and circumstantial evidence, students will then examine the hearsay rule and its many exception, privileges, and the standards which govern expert and lay testimony. Finally, students will finish the

course with an examination of how the courtroom rules affect police officers in the field as they investigate criminal behavior. P: CJ 111. 3 credits

### **CJ-239 National Security & Civil Liberty**

In this course, students will explore the complex problems faced by our nation as we attempt to balance the conflicting need to maintain our national security with the need to ensure individual civil liberty. Topics covered include: subjecting civilians to military justice, martial law declaration, suspending habeas corpus, designating persons as unlawful combatants, and law enforcement scrutiny of lawful political protest. In addition, students will review how the events taking place during various time periods in our history, such as the Civil War, the Cold War era, and the 1960s shaped our government's policies toward balancing security needs with the guarantee of civil liberties we enjoy. 3 credits

### **CJ-255 Special Topics**

Selected topic studied in-depth within a Criminal Justice frame of reference. 3 credits

### **CJ-280 Criminal Justice Practicum**

Fieldwork experience with approval of Program Director. P: CJ 111 plus 15 hours in Criminal Justice. 3 credits

### **CJ-310 Sociology of Law and Social Control**

This course explores the social processes of law and social control in the social context of the United States. Discusses major theories of law and considers the role of law as both a cause and effect of social change. P: CJ 111 or SO 111. 3 credits

### **CJ-345 Criminal Law and Procedure**

This course is designed to introduce students to the development of substantive and procedural due process, focusing on the ancient roots of criminal law from Medieval England up to the present day. Various topics such as criminal responsibility, causation, attempts, crimes and criminal procedure will be analyzed. P: CJ 111. 3 credits

### **CJ-380 Internship**

Fieldwork experience approved by the Program Director. P: Junior or senior status. 3 credits

### **CJ-390 Independent Study**

In this course, the student will, under the supervision of the department chair/program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop

the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-12 credits

### **CJ-391 Senior Seminar: Ethics**

In this seminar-based course, students in Criminal Justice will study the difficult ethical issues faced by criminal justice practitioners on a daily basis and how the ethical challenges faced by police, prosecutors, judges, and corrections officers can be effectively addressed. 3 credits

## **Digital Media Studies (DM)**

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### **DM-380 Internship**

Digital Media Studies internships offer the opportunity for students to be placed at professional, media related sites in either the profit or not-for-profit sectors. These on-the-job experiences allow students to gain "real world" experience and skills while earning college credit. Internships require that the student complete 40 hours of site service for every credit received for the experience. 1-12 credits

### **DM-391 Digital Media Studies Capstone**

This course serves as the capstone course for the major in Digital Media Studies. It will provide an environment where the student can identify and critique threads of learning from previous Media Studies coursework. It will give students the opportunity to assess their proficiency in the literacies associated in the program: oral, promotional, management, computer, written, and media. The course culminates in the production and formal showing of a multimedia project to be designed in consultation with the faculty member. 3 credits

## **Drama (DR)**

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### **DR-244A Creative Writing: Poetry, Short Fiction, Short Theater Pieces**

This course invites students with a serious interest in writing to compose various forms of poetry, short fiction, and/or theater pieces. Through weekly writing and class workshops, this course helps students discover material, find and develop an authentic voice, and experiment with different kinds of writing. 3 credits

### **DR-244B Creative Writing: Poetry, Short Fiction, Short Theater Pieces**

This course invites students with a serious interest in writing to compose various forms of poetry, short fiction, and/or theater pieces. Through weekly writing and class workshops, this course helps students discover material, find and develop an authentic voice, and experiment with different kinds of writing. 3 credits

**DR-245A      The Composing Process**

Making use of class exercises, workshops, and individual conferences, this course will guide students to discovering materials, affecting audiences, and writing creatively with clarity and power. 3 credits

**DR-245B      The Composing Process**

Making use of class exercises, workshops, and individual conferences, this course will guide students to discovering materials, affecting audiences, and writing creatively with clarity and power. 3 credits

**DR-255      Special Topics**

Selected topic studied in-depth within a Drama frame of reference. 3 credits

**DR-255W      Special Topics**

Selected topic studied in-depth within a drama frame of reference. 3 credits

**DR-283      Shakespeare I**

This course explores the literary and theatrical genius of one of the world's greatest and most controversial artists. We will read, discuss, and watch performances (both film and live) of Shakespeare's major plays. This course focuses on the turbulent history plays (Richard II, Henry IV Part I and Part II, Henry V); sparkling romantic comedies (A Midsummer Night's Dream, As You Like It); and two of the most popular and poignant tragedies (Romeo and Juliet, Hamlet). 3 credits

**DR-283W      Shakespeare I**

This course explores the literary and theatrical genius of one of the world's greatest and most controversial artists. We will read, discuss, and watch performances (both film and live) of Shakespeare's major plays. This course focuses on the turbulent history plays (Richard II, Henry IV Part I and Part II, Henry V); sparkling romantic comedies (A Midsummer Night's Dream, As You Like It); and two of the most popular and poignant tragedies (Romeo and Juliet, Hamlet). 3 credits

**DR-284      Shakespeare II**

This course explores the literary and theatrical genius of one of the world's greatest and most controversial artists. We will read, discuss, and watch performances (both film and live) of Shakespeare's major plays. This course focuses on three great tragedies (Macbeth, Othello, King Lear); two mind-bending, problematic plays (Antony and Cleopatra, Measure for Measure); and the fascinating and beautiful final plays (The Winter's Tale, The Tempest). 3 credits

**DR-284W Shakespeare II**

This course explores the literary and theatrical genius of one of the world's greatest and most controversial artists. We will read, discuss, and watch performances (both film and live) of Shakespeare's major plays. This course focuses on three great tragedies (Macbeth, Othello, King Lear); two mind-bending, problematic plays (Antony and Cleopatra, Measure for Measure); and the fascinating and beautiful final plays (The Winter's Tale, The Tempest). 3 credits

**DR-293 From Adultery to Apocalypse: Five Amazing Plays**

This course focuses on such crucial issues as Heroism; Love in a Violent World: War and Anti-Capitalism; Apocalypse. We explore plays of different countries, cultures, centuries, and languages. We develop the skills to understand, inhabit, and carefully analyze selected plays both as literary texts and as theatrical events. This course offers students an opportunity to engage in creative and critical dialogue with the plays, their characters, and their authors as well as with each other, and to articulate that experience both orally and in writing. General Education: B. 3 credits.

**DR-326 The Creative Mind**

What marks and makes a creative mind? What is the difference between talent and creativity? Have you explored your potential as a creative person? Can we solve contemporary problems without developing our creative self? These are some of the questions explored as we develop knowledge of our creative mind. General Education: C. 3 credits

**DR-383 Murder to Miracle-Four Shakespeare Plays**

This course is designed to offer an opportunity to read and compare four selected plays with the themes of murder and miracle. It is open to students in any major and at any level. No prior experience in reading plays is required. 3 credits

**DR-383W Murder to Miracle-Four Shakespeare Plays**

This course is designed to offer an opportunity to read and compare four selected plays with the themes of murder and miracle. It is open to students in any major and at any level. No prior experience in reading plays is required. 3 credits

**DR-390 Independent Study**

In this course, the student will, under the supervision of the department chair/program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-12 credits



## Education (ED)

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### **ED-170 Health Education for Teachers**

This course familiarizes students with the topics of nutrition, first aid, disease, community health, mental health, youth suicide, child abuse, and alcohol and drug abuse, as well as other health considerations, as they may impact school success. The course includes discussion and practice of methods for instructing young people about these health-related topics. 2 credits

### **ED-190 Orientation to the Schools**

A weekly seminar including an overview of major events and court decisions that have affected public schools during the nation's history, and a consideration of social, political, and legal issues on individual schools and school districts, as well as various challenges teachers experience as part of their daily routine. Students are expected to write brief weekly papers and keep reflective journals, as well as to participate in electronic discussion forums. Attention is given to the process of developing a professional Teaching Portfolio. This course includes a field experience requirement consisting of forty hours spent in a school environment under the supervision of a site supervisor. 2 credits

### **ED-212 History and Philosophy of Education**

Overview of why and how we educate children. Topics include implicit and explicit goals of education, social reproduction theory, an analysis of selected educational systems in recorded human history, the history of education in the United States, and contemporary educational philosophies. 3 credits

### **ED-222 Learning**

Whenever experience changes our behavior in a lasting way, learning has taken place. Learning includes acquisition of knowledge, mastery of concepts, cultivation of skills, and development of habits. This course surveys what is known about key forms of learning, emphasizing classical conditioning, operant conditioning, observational learning, verbal learning, and information processing models of memory. Major theories that attempt to explain these processes and how these theories are applied to real world concepts, such as education, will be covered. P: PY 111. 3 credits

### **ED-227 Special Education for the Classroom Teacher I**

Teacher candidates in the undergraduate teacher preparation program will understand the diverse needs of all students, especially those likely to be enrolled in inclusion classes, and will gain skills to differentiate instruction in all classes. They also will have understanding of CT and Federal legislation pertaining to exceptionalities (such as IDEA, 504 Plans, RtI/SRBI, Pupil Planning and Placement Team process, Individualized Educational Plan (IEP) development, and accommodations/modifications) to ensure their

compliance with current regulations and policies. This course requires a 15 hour field experience in a school. 3 credits

### **ED-228 Special Education for the Classroom Teacher II**

Teacher candidates in the undergraduate teacher preparation program will acquire an understanding of the diverse needs of all students, especially those likely to be enrolled in inclusion classes. They will acquire skills and strategies to meet special needs of students by devising various activities and assignments within the classroom. Specifically, those enrolled in this course will acquire special education knowledge and skills related to instruction in reading comprehension and content-specific literacy needed for success in classes across the curriculum. The course also includes instruction in the detection and recognition of dyslexia, and develops candidates' skills in providing structured literacy interventions for students with dyslexia. Also, as they learn to differentiate instruction, teacher candidates will acquire skill in the use of assistive technology to meet the learning needs of students with a variety of special needs. Additionally, students will become knowledgeable in strategies for addressing social and emotional needs of students in the general classroom. An important component of this course focuses on teacher candidates' reflection on their own cultural competencies, and the strengthening of these competencies in preparation for the diverse population who will be part of the school community in which they will teach. P: ED 227. 1 credit

### **ED-229 Psychology of the Exceptional Child**

Not all children develop along 'typical' lines. For some, cognitive and/or social-emotional development differs sharply from what is considered normative. This course concerns the psychology of such children, especially insofar as their differences may produce problems in living (e.g., academic failure or social stigmatization). Assessment and diagnostic procedures (e.g., psychological tests) as well as intervention strategies (e.g., behavior modification) will be covered. Specific language and academic skills disorders, autistic-spectrum disorders, mental retardation, selected medical conditions, disruptive behavior disorders, 'internalizing' disorders (e.g., separation anxiety), and the consequences of neglect and abuse will be considered. Some attention also will be paid to the issues raised by giftedness and special talents. In addition to describing the various disorders clinically and phenomenologically, we will try to understand their origins, nature, and developmental implications, and how they can be recognized and effectively addressed in specialized settings (e.g., clinics), in regular classrooms, and in the home. This course includes a fifteen-hour field experience. This course does not fulfill the required special education courses for teacher candidates seeking initial teacher certification in Connecticut. Teacher candidates should consult with the Certification Officer for information about the required special education courses. P: PY 111 and PY 211 or PY 330. 3 credits

### **ED-242 Educational Psychology**

This course is a study of the assumptions about learning and development that underlie various educational practices by acquainting students with different theories in both of

these areas. It provides students with opportunities to develop their problem solving skills in the context of education and psychology. Some of the topics the course covers are development and individual differences, learning theories, problem solving, instructional objectives and methods, motivation, behavior management, and assessment. P: PY 111. 3 credits

### **ED-251 Special Topics**

Selected topic studied in-depth within an Education frame of reference. 1-8 credits

### **ED-320 Teaching Reading and Writing Across the Curriculum**

Emphasis in this course is on the essential importance of including instruction in reading and writing in every class as a means of enabling students to understand and articulate concepts and vocabulary related to content area studies. By becoming familiar with current ILA Standards, as well as with the RTI (SRBI) approach to effective instruction of all students, those enrolled in the course research, observe, and practice techniques and strategies for effective instruction of verbal literacy as an integral part of content instruction at both the middle and high school levels. Effective differentiated instruction, including instruction for English language learners, is an important component of this course. Also, part of the course is a fifteen-hour field experience, spread over the entire semester. This field experience, that takes place at a local school, enables the teacher candidate to assist with classroom reading and writing instruction, and affords familiarization with working with English language learners. 3 credits

### **ED-321 Curriculum and Methods of Teaching**

This course addresses both curriculum and methods of instruction at both the middle and secondary levels. Attention is given to planning and organization of lessons and study units, effective strategies for classroom teaching, including classroom management techniques, differentiated instruction, and use of appropriate means of assessment. A field experience of at least 20 hours, spread over the entire semester, is a component of this course. Teacher candidates are placed with teachers at the level and in the content area in which they anticipate seeking endorsement. Taken during the same semester as ED 322. 3 credits

### **ED-322 Technological Applications in Classroom**

This course introduces students to educational technology currently available for classroom use and considers various ways in which teachers employ such technology as effective teaching tools. Student projects and class presentations are central to activities in this course. Taken during the same semester as ED 321. 2 credits

### **ED-330 Child Development**

An examination of the major theories, issues, and research related to the developing child from conception to puberty, with emphasis on emotional, cognitive, and social development. Current issues, such as the effects of drugs on the fetus, child abuse, and

day care centers will be discussed. This course is not required for those who seek initial teacher certification at the middle or secondary level. P: PY 111. 3 credits

### **ED-341          Adolescent Psychology**

This course examines the development of the individual during the period of transition from childhood to adulthood, including physical changes, personality development, and the influence of family, school, and culture on adolescents. P: PY 111. 3 credits

### **ED-390          Independent Study**

In this course, the student will, under the supervision of the program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-12 credits

### **ED-391          Teaching Practicum**

This course consists of a weekly seminar that introduces teacher candidates to edTPA, the student teacher assessment used in Connecticut, and (if arrangements can be made) to the Japanese Lesson Study approach to planning and teaching lessons. In addition, a field experience of at least twenty-four hours spread over the entire semester enables the teacher candidate to prepare for the student teaching experience by observing a highly qualified teacher in a classroom setting at the middle or secondary school level. The teacher candidate will write journals reflecting on the relationship between effective instructional strategies and student learning. As part of the field experience, opportunity is provided for the candidate to engage in limited teaching experiences under the supervision of the classroom teacher. 3 credits

### **ED-392          Student Teaching**

Concentrated and full-time classroom teaching, under the supervision of a cooperating teacher and a supervisor from the college's Education Programs Department. This experience enables teacher candidates to experience how theory is applied to practice for the purpose of successful teaching and learning. Credit for this course includes participation in weekly seminars on campus during the semester of student teaching. Credit for this course includes participation in weekly seminars on campus during the semester of student teaching. P: ED 391. 9 credits

### **ED-393          edTPA Portfolio**

At the end of the student teaching experience, student teachers are required to complete an edTPA portfolio. The Connecticut Department of Education requires successful completion of the edTPA portfolio as a culminating summative assessment that is one

measure of qualification for initial teacher certification. This performance assessment is designed to evaluate teacher candidates' knowledge and skills in planning, instructing, and assessing student learning. By submission of lesson plans, assessments, and student work, as well as by video recordings and responses to prompts, teacher candidates demonstrate their readiness to teach. This course supports teacher candidates in the aforementioned areas as they move through the edTPA portfolio process. Taken during the same semester as ED 392. This course has a lab fee. 2 credits

## English (EN)

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### **EN-100 Introduction to College English**

A basic English course in college-level reading comprehension and expository composition. This course helps prepare students to read, think, and write at the level generally expected in college classes. EN 100 is for students whose preparation is marginal in the skills essential for success in post-secondary education and who may need instruction in the fundamentals of reading and writing Standard English. 4 credits

### **EN-101 College Writing**

Through the study of the basic strategies of the composing process, students employ written expression as a vehicle of critical thinking as they are trained in the craft of expository writing and coached in skills necessary for producing clear, concise, and coherent essays. 3 credits

### **EN-102 Introduction to Literary Genres**

The Department's standard introductory survey of literary genres, this course focuses on the comprehension and analysis of fiction, poetry, drama, and the literary essay. Students are required to write at least three expository literary-analytical essays, and they are coached in the articulate and cogent oral explication of literary texts. This course is part of the required core curriculum. P: EN 101 or its equivalent. 3 credits

### **EN-106W Written Expression I**

Through the study of the basic strategies of the composing process, students employ written expression as a vehicle of critical thinking as they are trained in the craft of expository writing and coached in skills necessary for producing clear, concise, and coherent essays. 3 credits

### **EN-107W Written Expression II**

Continuing EN 106W, the second semester builds upon students' fundamental knowledge of expository writing and increases proficiency in reading and writing, particularly argument, persuasion, and research. An introduction to the major literary genres provides a context for written response. P: EN 106W. 3 credits

**EN-109 Elements of Effective Writing**

This course is designed for the student who needs intensive practice in the techniques of effective writing. Through a focus on the writing process, this course aims to further develop students' abilities to express themselves in persuasion, argument, and some research writing. 3 credits

**EN-143A Introduction to Creative Writing**

A writing course designed as a general introduction to the strategies of literary composition. Through sustained and systematic practice in the techniques that stimulate and refine creative writing, students will exercise and develop intuitive and critical abilities essential to significant artistic achievement. 3 credits

**EN-143B Introduction to Creative Writing**

A writing course designed as a general introduction to the strategies of literary composition. Through sustained and systematic practice in the techniques that stimulate and refine creative writing, students will exercise and develop intuitive and critical abilities essential to significant artistic achievement. 3 credits

**EN-151 Special Topics**

Selected topic studied in-depth within an English frame of reference. 3 credits

**EN-155W Writing for Humanities: Composing with the Classics**

This is a course designed to complement work in Honors: HU 114. Students will refine their understanding of the writing process as they continue to gain a greater appreciation for the relationship between reading texts intelligently and writing with clarity and precision. 1 credit

**EN-170 Foundations of Literary Study**

This course introduces students to essential concepts and skills in the discipline of English. Students will develop their skills as readers and writers through the practice of close reading and making literary arguments. They will also learn to work with secondary sources to enrich their understanding of literature in its historical and cultural contexts. 3 credits

**EN-210 Creative Copywriting**

This course will study core strategies for the commercial application of creative writing. Students will develop original copywriting skills, study their implementation, and analyze their effectiveness. 3 credits

**EN-211 Post Colonial Literature**

This course surveys the emergence of new national literatures in English within the former British Empire. By exploring the question, "what does it mean to be post-

colonial?", students will gain a deeper understanding of cultures outside those of America and Britain. Students will discover the work of writers from developing nations and former settler colonies, including India, Nigeria, South Africa, Canada, Australia, and New Zealand. 3 credits

### **EN-220            The Short Story**

A study of the thematic and stylistic range of the short story, with a concentration on the work of several English-language masters of the genre, such as Hawthorne, Poe, James, Crane, Joyce, Hemingway, O'Connor, and Oates. General Education: B. 3 credits

### **EN-220W        The Short Story**

A study of the thematic and stylistic range of the short story, with a concentration on the work of several English-language masters of the genre, such as Hawthorne, Poe, James, Crane, Joyce, Hemingway, O'Connor, and Oates. General Education: B. 3 credits

### **EN-227            Masterworks of British Literature I**

Introduces students to the treasures of British literature: the tales of Chaucer; sonnets of Shakespeare; poems of Sidney, Spenser, Donne, Marvell, Milton, Dryden, Pope; essays of Swift and Samuel Johnson. Making use of some of the most beautiful and suggestive literary texts in English, this course helps students to become confident and responsive readers of literature. 3 credits

### **EN-227W        Masterworks of British Literature I**

Introduces students to the treasures of British literature: the tales of Chaucer; sonnets of Shakespeare; poems of Sidney, Spenser, Donne, Marvell, Milton, Dryden, Pope; essays of Swift and Samuel Johnson. Making use of some of the most beautiful and suggestive literary texts in English, this course helps students to become confident and responsive readers of literature. 3 credits

### **EN-228            Masterworks of British Literature II**

The second half of Masterworks of British Literature explores selections from among the prose and poetry of Blake, Wordsworth, Coleridge, Byron, Shelley, Keats; the works of Tennyson, Arnold, the Brownings, Ruskin, Mill, Newman, Carlyle, Pater; and such modern poets as Yeats, Eliot, Auden, and Heaney. 3 credits

### **EN-234            Contemporary Fiction**

This course will take a dynamic look at literature as it is currently unfolding. We will read a diverse range of short stories and novels from the current century. Who is writing now, on what common themes and in what sorts of styles? The curriculum considers not only the way literature speaks to the current moment, but also its lineage, asking what literary traditions the authors may be perpetuating - or reacting against. 3 credits

**EN-236 British and American Novel of the 20th Century**

A comparison of innovative modernist works with more traditional novels of the same era, reflecting the forces which shaped twentieth-century Western culture. Authors considered may include Joseph Conrad, E.M. Forster, Virginia Woolf, James Joyce, Ernest Hemingway, William Faulkner, Edith Wharton, Zora Neale Hurston, and Richard Wright. Also studied are selected works from recent decades. 3 credits

**EN-244A Creative Writing: Poetry, Short Fiction, Short Theater Pieces**

This course invites students with a serious interest in writing to compose various forms of poetry, short fiction, and/or theater pieces. Through weekly writing and class workshops, this course helps students discover material, find and develop an authentic voice, and experiment with different kinds of writing. 3 credits

**EN-244B Creative Writing: Poetry, Short Fiction, Short Theater Pieces**

This course invites students with a serious interest in writing to compose various forms of poetry, short fiction, and/or theater pieces. Through weekly writing and class workshops, this course helps students discover material, find and develop an authentic voice, and experiment with different kinds of writing. 3 credits

**EN-245A The Composing Process**

Making use of class exercises, workshops, and individual conferences, this course will guide students to discovering materials, affecting audiences, and writing creatively with clarity and power. 3 credits

**EN-245B The Composing Process**

Making use of class exercises, workshops, and individual conferences, this course will guide students to discovering materials, affecting audiences, and writing creatively with clarity and power. 3 credits

**EN-250 Special Studies in Literature**

Topics are interdisciplinary and/or may focus on literature in translation. 3 credits

**EN-250W Special Studies in Literature**

Topics are interdisciplinary and/or may focus on literature in translation. 3 credits

**EN-251 Young Adult Literature**

This course centers on different kinds of literature read by young adults. It is particularly useful to future teachers. General Education: B. 3 credits

**EN-255 Special Topics in British and American Literature**

These courses focus on specific themes, periods, genres, or groups of writers in British and/or American literature. 3 credits



**EN-255W Special Topics**

Selected topic studied in-depth within English frame of reference. 3 credits

**EN-261 Literary Romanticism**

This course explores outstanding prose and poetry from selected major Romantic writers such as Blake, Wordsworth, Coleridge, Byron, Shelley, and Keats from the British literary tradition, and Cooper, Hawthorne, Poe, Emerson, Thoreau, and Melville from the American literary tradition. 3 credits

**EN-263 Social Media Storytelling**

How do you tell a story in 280 characters or a series of pictures? This course will teach storyboarding for social media platforms, how to use text, pictures, and hashtags to create a story on social media. 3 credits

**EN-267 Social Media Journalism**

This course explicitly studies journalistic practice in a social media environment. Students will study contemporaneous new media works of journalism while developing, writing, disseminating and analyzing their own original factual content. 3 credits

**EN-268 Nature and American Literature**

This course is an historic and contemporary look at the interplay between wilderness, nature, and civilization in American culture. The course represents a study of how writers imagine and represent nature and wilderness in American literature, and which genres are most effective. Readings are drawn from writers ranging from Henry Thoreau, John Muir, Sarah Orne Jewett, and Willa Cather to Theodore Roethke, Gary Snyder, Stephanie Mills, Barry Lopez, Wendell Berry and Leslie Marmon Silko. The class may also consider artistic themes of nature and wilderness, such as paintings from the Hudson River School and American Impressionism to more contemporary visions of the American landscape. 3 credits

**EN-283 Shakespeare I**

This course explores the literary and theatrical genius of one of the world's greatest and most controversial artists. We will read, discuss, and watch performances (both film and live) of Shakespeare's major plays. This course focuses on the turbulent history plays (Richard II, Henry IV Part I and Part II, Henry V); sparkling romantic comedies (A Midsummer Night's Dream, As You Like It); and two of the most popular and poignant tragedies (Romeo and Juliet, Hamlet). 3 credits

**EN-283W Shakespeare I**

This course explores the literary and theatrical genius of one of the world's greatest and most controversial artists. We will read, discuss, and watch performances (both film and live) of Shakespeare's major plays. This course focuses on the turbulent history plays

(Richard II, Henry IV Part I and Part II, Henry V); sparkling romantic comedies (A Midsummer Night's Dream, As You Like It); and two of the most popular and poignant tragedies (Romeo and Juliet, Hamlet). 3 credits

### **EN-284            Shakespeare II**

This course explores the literary and theatrical genius of one of the world's greatest and most controversial artists. We will read, discuss, and watch performances (both film and live) of Shakespeare's major plays. This course focuses on three great tragedies (Macbeth, Othello, King Lear); two mind-bending, problematic plays (Antony and Cleopatra, Measure for Measure); and the fascinating and beautiful final plays (The Winter's Tale, The Tempest). 3 credits

### **EN-284W        Shakespeare II**

This course explores the literary and theatrical genius of one of the world's greatest and most controversial artists. We will read, discuss, and watch performances (both film and live) of Shakespeare's major plays. This course focuses on three great tragedies (Macbeth, Othello, King Lear); two mind-bending, problematic plays (Antony and Cleopatra, Measure for Measure); and the fascinating and beautiful final plays (The Winter's Tale, The Tempest). 3 credits

### **EN-293            From Adultery to Apocalypse: Five Amazing Plays**

This course focuses on such crucial issues as Heroism; Love in a Violent World: War and Anti-Capitalism; Apocalypse. We explore plays of different countries, cultures, centuries, and languages. We develop the skills to understand, inhabit, and carefully analyze selected plays both as literary texts and as theatrical events. This course offers students an opportunity to engage in creative and critical dialogue with the plays, their characters, and their authors as well as with each other, and to articulate that experience both orally and in writing. General Education: B. 3 credits.

### **EN-321            The Athlete and Sport Across Popular Media and Culture**

This course will explore the athlete in sport by examining various representations of sports, the mind/body connection for the athlete, and socio-cultural factors and implications of sports, across a variety of media, including film, television, and the memoir. This inter- and multi- disciplinary course will draw upon literature from media studies, psychology, sociology, and philosophy to examine various narratives and theories of the athlete's journey, and sport in general. We will cover a variety of topics including narratives of greatness, injury, race, gender, ability, class, embodiment, setbacks, and institutions. General Education: C. 3 credits

### **EN-323            Youth Activism Across the Americas Through Media and Culture (1920s-Present)**

Within Childhood and Youth Studies, young people are often thought of in terms of futurity. Youth activism is one example that challenges this concept. Taking an anti-

racist and anti-imperial approach, this course will survey youth activism across North and South America over the past one hundred years. Using multi- and inter- disciplinary approaches, we will explore various media coverage of real youth activists by examining news articles, television broadcasts, books, oral traditional stories, film and television presentations, as well as digital spaces including blogs, tiktok, youtube and other new media sites. We will also address the representation of the youth activist figure in popular culture today, situating them within a cultural-historical context. 3 credits

### **EN-325 Cultures of Young People Through Media Texts**

This course will draw upon literature from various disciplines including cultural studies, media studies, human geography, sociology and psychology to explore the many narratives of what constitutes childhood and teenagehood in different parts of the world, while problematizing the notion of the universal child's experience. By examining a variety of media texts including movies, TV, novels, children's books, and music, we will describe and analyze how meaning and cultural scripts compare to young people's real experiences in the world. Some topics we will cover include family, friendship, girlhood, boyhood, children's rights, work, play, coming of age, relationships, socio-economic class, race, ability, and religion. By exploring diverse experiences of young people, and by analyzing how they are represented across a variety of genres throughout film history, the course will draw attention to the ideological messages that inform social and cultural understandings of youth and the young person today. 3 credits

### **EN-337 Modern Poetry**

This course traces the development of modern poetry in Britain and America, with an emphasis on the origin and impact of modernism. Through reading and appreciating modern poetry in all its variety, students will explore what it means to be modern-and perhaps post-modern as well. Poets may include Yeats, Pound, Frost, Eliot, Stevens, Williams, Auden, Moore, Hughes, Bishop, Larkin, Ashbery, and Heaney. 3 credits

### **EN-343A Seminar in Poetry Writing**

This seminar explores and develops students' interest in different kinds of poetic forms. It includes a final portfolio in the form of a collection of poems or a single long poem. Students can expect to submit their more accomplished work to various literary publications (including Breakwater) and poetry competitions. P: EN 244A/B or permission of instructor. 3 credits

### **EN-343B Seminar in Poetry Writing**

This seminar explores and develops students' interest in different kinds of poetic forms. It includes a final portfolio in the form of a collection of poems or a single long poem. Students can expect to submit their more accomplished work to various literary publications (including Breakwater) and poetry competitions. P: EN 244A/B or permission of instructor. 3 credits

**EN-344A Seminar in Fiction Writing**

An intensive class in composing and evaluating short stories and longer fiction. Students will work on a variety of brief exercises and one major project in narrative composition.

P: EN 244A/B or permission of instructor. 3 credits

**EN-344B Seminar in Fiction Writing**

An intensive class in composing and evaluating short stories and longer fiction. Students will work on a variety of brief exercises and one major project in narrative composition.

P: EN 244A/B or permission of instructor. 3 credits

**EN-345A Seminar in Composing Autobiography**

This seminar uses readings, class exercises, and workshop activities to help students begin the process of exploring different versions of writing one's self as a literary text. Issues addressed include becoming the "author" of oneself; autobiography as the "rewriting" of the self; confession and deception as "autobiographical" impulses; the relation between autobiography and fiction. Students compose autobiographical poems or narratives as their final portfolio project. P: EN 143A/B or permission of instructor. 3 credits

**EN-345B Seminar in Composing Autobiography**

This seminar uses readings, class exercises, and workshop activities to help students begin the process of exploring different versions of writing one's self as a literary text. Issues addressed include becoming the "author" of oneself; autobiography as the "rewriting" of the self; confession and deception as "autobiographical" impulses; the relation between autobiography and fiction. Students compose autobiographical poems or narratives as their final portfolio project. P: EN 143A/B or permission of instructor. 3 credits

**EN-356 Studies in American Literature**

This course will introduce students to major themes in American literature with an emphasis on the diversity of America's literary traditions, including African-American and Indigenous American writing. 3 credits

**EN-360 Literature of Love**

This course focuses on the literature of love. As we read selected works from the early Greek poet Sappho to contemporary American poets, we will explore the various meanings love takes on in different cultures, centuries, and contexts-and we will consider the possibility that writing itself can be a way of loving. If you think that love poetry is sentimental or predictable, this seminar will surprise you! General Education: C. 3 credits

**EN-360W Literature of Love**

This course focuses on the literature of love. As we read selected works from the early Greek poet Sappho to contemporary American poets, we will explore the various meanings love takes on in different cultures, centuries, and contexts-and we will consider the possibility that writing itself can be a way of loving. If you think that love poetry is sentimental or predictable, this seminar will surprise you! General Education: C. 3 credits

**EN-361 Literature of the Immigrant**

Immigration is always two stories: a leaving and an arrival. This course considers the American immigrant experience through the perspective of literature. Novels, short stories, poetry, essays, and memoirs are read to gain understanding of the struggle of creating new lives in an unfamiliar culture. General Education: C. 3 credits

**EN-365 Writing for Interactive Media**

Despite the changing media landscape, good writing skills are a necessity for professional communication. Students in this class use written modalities to create, develop, and hone a distinct, searchable written voice within varied media environments. Much of professional media work involves creating a consistent voice or presence for a person, organization, or company. In this course, participants focus on how to accomplish (or enhance) this process using effective compositional techniques. 3 credits

**EN-380 Internship**

Field work experience open to senior majors. Requires permission of Department Chair, with whom hours and credits are to be arranged. 3-6 credits

**EN-383 Murder to Miracle-Four Shakespeare Plays**

This course is designed to offer an opportunity to read and compare four selected plays with the themes of murder and miracle. It is open to students in any major and at any level. No prior experience in reading plays is required. 3 credits

**EN-383W Murder to Miracle-Four Shakespeare Plays**

This course is designed to offer an opportunity to read and compare four selected plays with the themes of murder and miracle. It is open to students in any major and at any level. No prior experience in reading plays is required. 3 credits

**EN-390 Independent Study**

In this course, the student will, under the supervision of the department chair/program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and

culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-12 credits

### **EN-391 Senior Seminar in British and American Literature**

This is the culminating seminar for English majors which invites in-depth study of selected seminal literary texts. Past seminars have focused on the question: How does reading and knowing poets of the past relate to our reading and knowing of poets of our own time? 3 credits

### **EN-394 Senior Seminar in English, Writing, and Media**

A capstone class with readings in literature and culture culminating in a final project bringing together the three strands of the program. 3 credits

## **Global Studies (GL)**

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### **GL-111 Introduction to Global Studies**

Globalization refers to the processes which are pulling everyone on the planet together. In Introduction to Global Studies, we will look at politics, history, economics, and ecology to understand both the compression of the world and the rise of consciousness of the globality of human experience. Topics will include terrorism; migration from poor to rich countries; human rights; the flow of jobs and money around the world; human trafficking; transnational smuggling of drugs, weapons, and art; and the impact of human beings on the biosphere. 3 credits

### **GL-217 Human Rights and Religious Witness in Latin America: a Film Course**

The Americas - North, Central, and South - are the product of European colonial conquest of the Western Hemisphere five hundred years ago. This film course explores the consequences of this colonial origin and examines the cycle of oppression and resistance to oppression in Latin America, more specifically, in Mexico and Central America, from the conquest to the contemporary period. Eight films will dramatize the tragic, beautiful, and epic story of Latin America yesterday and today. Students will report on the films and their relationship to the context of globalizing forces of the Spanish conquest, colonialism, Christianity, trade, American hegemony in the western hemisphere, the Cold War, immigration, and human rights. For each of these globalizing forces, we will employ a twofold approach: (a) identify the actions of the colonial or governmental power and (b) describe the reactions of the Church and of the people. Associated with this approach, we will ask two sets of questions: (a) What justification did the colonial powers use to conquer, dominate, and enslave people? Likewise, in the postcolonial era, what justification did the independent governments use to suppress the people? (b) On the other side of the conflicts, what motivated the champions of human rights, who rose up in every age of this history to defend the indigenous peoples and the peasants? Their examples will lead us to a consideration of Liberation Theology. One

benefit of this course is the ability to see a continuity of history: the actions of rulers and the reactions of the ruled follow recurring patterns through time. Students will be asked to describe this continuity. The past isn't dead; it isn't even past. (William Faulkner). A question for students to contemplate is this: How is the past living on in the present?  
General Education: C. 3 credits

### **GL-255W Special Topics**

Selected topic studied in-depth within a Global Studies frame of reference. 3 credits

### **GL-323 Islam and the West**

Is the West, especially America, under siege from Islam? Is conflict between America and Islam inevitable? Or is there common ground? What has Islam contributed to the world and to the West? This course provides an overview of the relationship between Islam and the West, including the basics of the religion and civilization of Islam, the relationship of Islam to the West, and considerations concerning Muslims in Western countries, including America. The course takes an interdisciplinary approach, combining elements of history, religion, and culture. General Education: C. 3 credits

## **History (HI)**

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### **HI-111 Western Civilization I**

A survey of European cultures since the Renaissance designed to give an understanding of the major forces and events which have shaped the modern world. This course covers the period from the Renaissance to the French Revolution, including the Reformation, the age of religious wars, the rise of absolutism, and the Enlightenment. General Education: B. 3 credits

### **HI-112 Western Civilization II**

A survey of European cultures since the Renaissance designed to give an understanding of the major forces and events that have shaped the modern world. This course covers from the era of the French Revolution to the present, including romanticism, nationalism, industrialization, imperialism, fascism, and the two world wars. General Education: B. 3 credits

### **HI-121 United States History I**

A survey of United States history from the colonial period to the present. This course covers United States history through Reconstruction, including the colonial era, the age of the American Revolution, the early republic, and the sectional conflict. General Education: B. 3 credits

### **HI-122 United States History II**

This course covers United States history from Reconstruction to the present, including social and economic development in the late nineteenth century, populism,

progressivism, the two world wars and the interwar period, as well as developments in American life since 1945. General Education: B. 3 credits

### **HI-140 Migration and the City**

Cities have long been centers of attraction and interaction between diverse groups drawn to the economic, social, and cultural opportunities provided by urban centers. This course provides an introduction to historical and contemporary issues of migration, residential mobility, housing and neighborhood change, and immigrant populations in urban centers. It explores the differences and commonalities between immigrant and non-immigrant communities, programs and policies tackling social and ethnic inequalities, and the creative development of arts, literature and music that arise from contact between people with different resources, abilities, preferences, and cultures. Attention will be paid to both domestic and international migrations. General Education: B. 3 credits

### **HI-150 Rights, Slavery and Revolution**

This course will analyze the period in world history where calls for human rights and freedom existed alongside a social and economic system of racial slavery. After situating European slavery in the context of the global economy, the course analyzes the French Revolution as a moment when the issue of human rights emerges in the West. The tension between slavery and human rights culminates with the Haitian Revolution, the first full-scale revolution for independence. The course concludes by asking questions about the place of that revolution in contemporary historical narratives. How does minimizing the Haitian revolution impact our understanding of that period, ideas of freedom and rights, and the idea of revolution itself? General Education: B. 3 credits

### **HI-150W Rights, Slavery and Revolution**

This course will analyze the period in world history where calls for human rights and freedom existed alongside a social and economic system of racial slavery. After situating European slavery in the context of the global economy, the course analyzes the French Revolution as a moment when the issue of human rights emerges in the West. The tension between slavery and human rights culminates with the Haitian Revolution, the first full-scale revolution for independence. The course concludes by asking questions about the place of that revolution in contemporary historical narratives. How does minimizing the Haitian revolution impact our understanding of that period, ideas of freedom and rights, and the idea of revolution itself? General Education: B. 3 credits

### **HI-252 Topics in Historical Study**

A course in European, American, or World History which will focus on a single topic or theme. 3 credits

### **HI-252W Topics in Historical Study**

A course in European, American, or World History which will focus on a single topic or theme. 3 credits



**HI-253            Topics in Historical Study**

A course in European, American, or World History which will focus on a single topic or theme. 3 credits

**HI-304            History through Biography**

This course will focus on biography as a form of historical inquiry, presenting examples of biography from diverse eras and with various approaches as well as subjects with distinctive problems. Additional readings from historians and writers will also help each student clarify a position on the nature of biography. General Education: C. 3 credits

**HI-311            Renaissance and Reformation**

An in-depth study of the European cultural reawakening of the 15th century and of the religious, intellectual, social, and political ferment of the era of the Reformation. General Education: C. 3 credits

**HI-315            Nineteenth-Century Europe**

A study of continental European history from the Congress of Vienna to World War I. General Education: C. 3 credits

**HI-316            War and Peace in 20th Century Europe**

A study of European history from World War I through the decades of Fascism and depression to the end of World War II. General Education: C. 3 credits

**HI-316W          War and Peace in the 20th Century Europe**

A study of European history from World War I through the decades of Fascism and depression to the end of World War II. General Education: C. 3 credits

**HI-320            History of Colonial America**

A survey of early America from the late fifteenth century to the mid-eighteenth century. The course looks at Native American peoples and their initial contact with explorers and settlers and the continuing interactions of Americans, Europeans, and Africans throughout the era. Particular attention is given to comparative analysis of selected colonies and the types of social, economic, political, and cultural institutions that emerged. General Education: C. 3 credits

**HI-330            History of Immigration**

Why do Americans often view new cohorts of immigrants with fear and suspicion despite our being a nation of immigrants? This course will trace the experiences of various groups of immigrants to North America from the Colonial period to the present. The course will examine the push factors that compel immigrants to emigrate and the pull factors present in the United States that encourages them to immigrate. This course

will also examine the reception of, struggles of, and pressures facing new groups of immigrants. General Education: C. 3 credits

### **HI-334            The Sixties: From Kennedy to Vietnam**

A study of the domestic and foreign policies of the Kennedy, Johnson, and Nixon administrations with attention to the social, economic and cultural changes of the decade. Major emphasis is given to the question of economic prosperity and its impact upon society, the rights revolutions, youth culture, and Great Society programs. The course concludes with a study of American withdrawal from Vietnam, Watergate, and stagflation. General Education: C. 3 credits

### **HI-341            World Revolution in the Twentieth Century**

A study of the major revolutions of the twentieth century with special attention to the theoretical approaches to the nature of revolution. Primary attention will be given to the Mexican Revolution of 1910, the Russian Revolution of 1917, the Chinese Revolutions of 1911 and 1949, and the Great Proletarian Cultural Revolution. General Education: C. 3 credits

### **HI-344            African Slavery in the Atlantic World**

The development of slavery in the Atlantic basin from its fifteenth-century beginnings through the nineteenth-century era of abolition with particular emphasis on the development of the slave trade, the evolution of slave cultures, economies, and societies in the New World and the impact of these on the Old World. The course will also explore the development of anti-slavery movements and demise of slavery. General Education: C. 3 credits

### **HI-355            Special Topics**

Selected topic studied in-depth within a historical frame of reference. 3 credits

### **HI-380            Practicum**

Fieldwork experience initiated with permission of the Department Chair. 2-12 credits

### **HI-385            Historiography**

An examination of the nature of the historical enterprise and historical methodology as well as prominent interpreters and interpretations of the past. Much of this seminar style course is devoted to critical analysis of the writings of historians and the preparation of a historiographic essay. P: Senior status. History majors only. 3 credits

### **HI-390            Independent Study**

In this course, the student will, under the supervision of the department chair/program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student

not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-12 credits

### **HI-391 Senior Research Seminar**

Required of all senior majors, students will research and write a significant essay based upon primary source material to the degree possible, in which they will demonstrate their mastery of the craft of History. P: HI 385. 3 credits

## **Human Services (HS)**

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### **HS-101 Introduction to Human Services**

An overview of the principles and practices of human services, including: concept of "cradle-to-grave" care and its implications; components of the human services delivery system; nature and current status of the various human services professions; social, occupational, and professional outlook for the near future; and personal and ethical issues involved in choosing to enter the human services field. 3 credits

### **HS-255 Special Topics**

Selected topic studied in-depth within a Human Services frame of reference. 3 credits

### **HS-280 Human Services Practicum I**

A field experience with a Human Services agency. Students who intend to take Practicum I must see their academic advisor at the beginning of the semester. Practicum must be arranged through the Office of Career & Professional Development. This should be done no later than the middle of the semester prior to beginning the practicum placement. In addition, students must complete a preparatory workshop offered by the Office of Career & Professional Development during the semester before beginning their on-site work. 3 credits

### **HS-281 Human Services Practicum II**

A field experience with a Human Services agency. Students who intend to take Practicum II must see their academic advisor at the beginning of the semester. Practicum must be arranged through the Office of Career & Professional Development. This should be done no later than the middle of the semester prior to beginning the practicum placement. In addition, students must complete a preparatory workshop offered by the Office of Career & Professional Development during the semester before beginning their on-site work. 3 credits

**HS-311 Issues in Human Services**

An in-depth examination of professional and personal issues relative to the human services professional. Consideration will be given to the position of human services organizations in government policy and the place of human services professionals in both public and private education, health care, and social welfare systems. Attention will also be given to the personal challenges faced by human services professionals, including typical occupational stressors and their impact, the importance of professionally ethical behavior, and ethical dilemmas that may be encountered. P: HS 101, HS 280, HS 281. 3 credits

**Humanities (HU)**

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**HU-101 Introduction to College Life**

A course designed to introduce incoming traditional undergraduate students to the concept of a Liberal Arts education and to assist students in making a successful transition into the Albertus Magnus College community. Through discussion and reflection, this course will identify campus resources and strategies for success that will help students develop their academic and personal goals. Students will participate in activities both in and out of the classroom that will help prepare them to become lifelong learners and vibrant members of the Albertus Magnus community. Required for incoming traditional undergraduate, first-year students. 1 credit

**HU-108 The Examined Life I**

In the first semester, students begin to develop critical habits and thinking skills. Inspired, in part, by the "see, judge, act" method of analysis central to the tradition of Catholic Social Teaching, the course is composed of three major units 1) Who am I? 2) How should I think?; and 3) What should I do? In Unit 1.1 ("Who am I?") the endeavor begins with giving an account of oneself-historicizing one's experience, location, identity, aspirations, and convictions. Unit 1.2 ("How should I think?") has the goal of examining oneself by learning how to question assumptions and presuppositions. This involves both attitude and skill—a "courage to think for oneself" coupled with methods for doing so in a well-reasoned way. Unit 1.3 ("What can I do?") rounds out a "pursuit of truth that is practical in its application" and responsive to today's "ethical challenges" by arriving at the goal of justice-seeking. Here, students will learn how the critical dispositions and skills infused in the Liberal Arts tradition can and have been applied to address urgent contemporary problems. 3 credits

**HU-109 The Examined Life II**

In the second semester, students apply the critical habits and skills developed in the first semester. In unit 1, students will identify the knowledge and skills from the first semester that are central to engaging with complex real world issues. After this brief introduction, individual instructors select two real-world "problems" that students in their section will familiarize themselves with and address in a collaborative and partially self-guided way. Mirroring the development of critical habits and skills in the first semester, students are

invited to formulate crucial questions, identify and conduct necessary lines of research, schematize past, existing, and imaginable responses, critically evaluate possible courses of action, engage in experiences inside and outside of the classroom, produce events and artifacts that demonstrate the fruition of their work and conclusions drawn, and reflect on the learning experience and the merits of what has been accomplished. 3 credits

### **HU-111          Reading Texts in Context I**

This course seeks to expose students to classical and contemporary texts from the broad range of liberal arts disciplines and to enhance students' abilities to read texts intelligently. This required course is part of the general education curriculum. 3 credits

### **HU-111W        Reading Texts in Context I**

This course seeks to expose students to classical and contemporary texts from the broad range of liberal arts disciplines and to enhance students' abilities to read texts intelligently. This required course is part of the general education curriculum. 3 credits

### **HU-112          Reading Texts in Context II**

This course seeks to expose students to classical and contemporary texts from the broad range of liberal arts disciplines and to enhance students' abilities to read texts intelligently. This required course is part of the general education curriculum. 3 credits

### **HU-112W        Reading Texts in Context II**

This course seeks to expose students to classical and contemporary texts from the broad range of liberal arts disciplines and to enhance students' abilities to read texts intelligently. This required course is part of the general education curriculum. 3 credits

### **HU-113          Invitation to Insight I**

In this first of two courses in the College's General Education Insight Program, students employ the differing lenses of history, science, religions, literature, and art to begin a four-year journey exploring, from various viewpoints, what it means to be human. Using the rich resources of multiple perspectives and theories, students gain a "bird's eye view" of the human condition. This context serves as a provisional horizon against which, in subsequent courses in the Insight Program, individuals look more deeply at the significant particulars of the human condition in contemporary times. The course work in the first semester consists of three units: Cosmos (considering the human place in space and time), Bios (examining the remarkable phenomenon of life), and Homo sapiens (tracing the emergence and early experience of the human species). Through this exploration, students develop and enhance competencies in core skills essential to flourish in the contemporary world, especially in professional life. The course is designed with a strong emphasis on reading, writing, critical thinking, and collaborative learning. Required for first-year traditional undergraduate students. 3 credits

**HU-114 Invitation to Insight II**

In this second course of the College's General Education Insight Program, students focus on the historical experience of the human species: Civitas (the age of civilizations), Modernity (the developments emanating from Europe in the sixteenth century of the modern era), and Post-Modernity (the contemporary moment). Through this exploration, students develop and enhance competencies in core skills essential to flourishing in the contemporary world, especially in professional life. The course is designed with a strong emphasis on reading, writing, critical thinking, and collaborative learning. Required for first-year traditional undergraduate students. 3 credits

**HU-255 Special Topics**

Selected topic studied in-depth within Humanities frame of reference. 3 credits

**HU-255W Special Topics**

Selected topic studied in-depth within a Humanities frame of reference. 3 credits

**HU-321 The Athlete and Sport Across Popular Media and Culture**

This course will explore the athlete in sport by examining various representations of sports, the mind/body connection for the athlete, and socio-cultural factors and implications of sports, across a variety of media, including film, television, and the memoir. This inter- and multi- disciplinary course will draw upon literature from media studies, psychology, sociology, and philosophy to examine various narratives and theories of the athlete's journey, and sport in general. We will cover a variety of topics including narratives of greatness, injury, race, gender, ability, class, embodiment, setbacks, and institutions. General Education: C. 3 credits

**HU-323 Youth Activism Across the Americas Through Media and Culture (1920s-Present)**

Within Childhood and Youth Studies, young people are often thought of in terms of futurity. Youth activism is one example that challenges this concept. Taking an anti-racist and anti-imperial approach, this course will survey youth activism across North and South America over the past one hundred years. Using multi- and inter- disciplinary approaches, we will explore various media coverage of real youth activists by examining news articles, television broadcasts, books, oral traditional stories, film and television presentations, as well as digital spaces including blogs, tiktok, youtube and other new media sites. We will also address the representation of the youth activist figure in popular culture today, situating them within a cultural-historical context. 3 credits

**HU-325 Cultures of Young People Through Media Texts**

This course will draw upon literature from various disciplines including cultural studies, media studies, human geography, sociology and psychology to explore the many narratives of what constitutes childhood and teenagehood in different parts of the world, while problematizing the notion of the universal child's experience. By examining a

variety of media texts including movies, TV, novels, children's books, and music, we will describe and analyze how meaning and cultural scripts compare to young people's real experiences in the world. Some topics we will cover include family, friendship, girlhood, boyhood, children's rights, work, play, coming of age, relationships, socio-economic class, race, ability, and religion. By exploring diverse experiences of young people, and by analyzing how they are represented across a variety of genres throughout film history, the course will draw attention to the ideological messages that inform social and cultural understandings of youth and the young person today. 3 credits

### **HU-390 Independent Study**

In this course, the student will, under the supervision of the department chair/program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-12 credits

### **HU-399 Senior Humanities Seminar**

A course of intensive reading from a variety of sources, designed to provide a forum for reflection and conversation regarding what it means to live life well. This required course is part of the general education curriculum. 3 credits

## **Languages & Cultures (LC)**

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### **LC-111 Elementary Italian I**

Introduction to basic language skills: listening, reading, practice in speaking and writing simple Italian. Includes study of contemporary Italian culture and civilization. 3 credits

### **LC-111S Elementary Spanish I**

Introduction to the basic language skills: listening, speaking, reading, and writing. Classes are structured to provide extensive oral practice in Spanish. 3 credits

### **LC-111SL American Sign Language I**

American Sign Language is the mode of communication used by Deaf individuals in North America. This is a language comparable to any written or spoken language used throughout the world. ASL has its own syntax and strict rules and is very dynamic and complex in nature. While it is considered a difficult language to learn, it is a fun and exciting language to learn and use. 3 credits

**LC-112I      Elementary Italian II**

Introduction to basic language skills: listening, reading, practice in speaking and writing simple Italian. Includes study of contemporary Italian culture and civilization. P: LC 111I. 3 credits

**LC-112S      Elementary Spanish II**

Introduction to the basic language skills: listening, speaking, reading, and writing. Classes are structured to provide extensive oral practice in Spanish. P: LC 111S. 3 credits

**LC-112SL      American Sign Language II**

American Sign Language is the mode of communication used by Deaf individuals in North America. This is a language comparable to any written or spoken language used throughout the world. ASL has its own syntax and strict rules and is very dynamic and complex in nature. While it is considered a difficult language to learn, it is a fun and exciting language to learn and use. P: LC 111SL. 3 credits

**LC-161S      Spanish in the Media I**

In this course, students will approach the Spanish language through media such as ESPN Deportes, CNN, Telemundo, and Univision. Emphasis will be placed on attendance, active participation, viewing and listening comprehension, short quizzes, and a final ePortfolio project. The learning objectives for this course includes developing a precise vocabulary for spoken and written communication and cultural studies; and developing speaking, listening, and writing abilities at an elementary level. Offered by the Department of Languages and Cultures, this course fulfills one semester of the College's language requirement and/or a major/minor requirement in Spanish, or minor requirement in Spanish & Latin American Studies. General Education: LC. 3 credits

**LC-162S      Spanish in the Media II**

Emphasis will be placed on attendance, active participation, viewing and listening comprehension, short quizzes, and a final ePortfolio project. The learning objectives for this course includes developing a precise vocabulary for spoken and written communication and cultural studies; and developing speaking, listening, and writing abilities at an intermediate level. Offered by the Department of Languages and Cultures, this course fulfills one semester of the College's language requirement and/or a major/minor requirement in Spanish, or minor requirement in Spanish & Latin American Studies. P: LC 161S. General Education: LC. 3 credits

**LC-190I      Independent Study in Italian**

An individualized program of study at the elementary level. The student chooses, presents for approval and carries out an original project related to Italian language, literature, or culture. P: Permission of Department Chair. 3 credits



**LC-190S Independent Study in Spanish or Latin American Literature**

An individualized program of study at the elementary level. A variety of student-oriented projects is possible including directed readings or individual research. P: Spanish proficiency and permission of Department Chair. 3 credits

**LC-211S Intermediate Spanish I**

A continuation of the study of the essentials of grammar and pronunciation, with continued emphasis on oral performance. Includes increased practice in composition and reading. P: LC 111S, LC 112S. 3 credits

**LC-212S Intermediate Spanish II**

A continuation of the study of the essentials of grammar and pronunciation, with continued emphasis on oral performance. Includes increased practice in composition and reading. P: LC 211S. 3 credits

**LC-217S Human Rights and Religious Witness in Latin America: a Film Course**

The Americas - North, Central, and South - are the product of European colonial conquest of the Western Hemisphere five hundred years ago. This film course explores the consequences of this colonial origin and examines the cycle of oppression and resistance to oppression in Latin America, more specifically, in Mexico and Central America, from the conquest to the contemporary period. Eight films will dramatize the tragic, beautiful, and epic story of Latin America yesterday and today. Students will report on the films and their relationship to the context of globalizing forces of the Spanish conquest, colonialism, Christianity, trade, American hegemony in the western hemisphere, the Cold War, immigration, and human rights. For each of these globalizing forces, we will employ a twofold approach: (a) identify the actions of the colonial or governmental power and (b) describe the reactions of the Church and of the people. Associated with this approach, we will ask two sets of questions: (a) What justification did the colonial powers use to conquer, dominate, and enslave people? Likewise, in the postcolonial era, what justification did the independent governments use to suppress the people? (b) On the other side of the conflicts, what motivated the champions of human rights, who rose up in every age of this history to defend the indigenous peoples and the peasants? Their examples will lead us to a consideration of Liberation Theology. One benefit of this course is the ability to see a continuity of history: the actions of rulers and the reactions of the ruled follow recurring patterns through time. Students will be asked to describe this continuity. The past isn't dead; it isn't even past. (William Faulkner). A question for students to contemplate is this: How is the past living on in the present? General Education: C. 3 credits

**LC-230S Advanced Spanish Conversation and Composition**

Intensive review of Spanish language structure with emphasis on composition and conversation. The course prepares students for more advanced study of Spanish and Latin

American cultures through extensive readings and in-class analysis. P: LC 211S, LC 212S. 3 credits

### **LC-231S      Conversational Spanish**

A course that builds students' conversational skills in Spanish. While all four vital skills of language (speaking, listening, reading and writing) are targeted, the course emphasizes proficiency in oral communication skills. Students are required to practice Spanish through class discussions, presentations and reports. P: LC 211S, LC 212S and two years of successful high school Spanish. 3 credits

### **LC-244I      Italian Culture & Civilization**

This course offers a review of basic elements of Italian culture. Students develop an appreciation and awareness of contrasts and comparisons with their own heritage. General Education: LC. 3 credits

### **LC-244S      The Cultures and Civilizations of the Spanish Speaking World**

This course explores the various civilizations and cultures that contribute to the Spanish-speaking world. Students will gain knowledge of the Spanish/Latino/a/x individual through dialogue, readings, course assignments, and student-directed research. This course is designed to help the student gain a true global perspective and to realize the beauty in the diversity of Spain and Latin America, which is one of the underlying missions of Albertus Magnus College. Offered by the Department of Languages and Cultures, this course fulfills one semester of the College's language requirement and/or a minor in Global Studies or Spanish & Latin American Studies. This course fulfills one semester of the Spanish major or minor as well. The course will be taught in English with frequent references and proper names in Spanish. The course integrates the four basic skills of foreign language acquisition—reading, writing, speaking, and listening—in addition to cultural awareness of the Spanish-speaking world. General Education: LC. 3 credits

### **LC-247S      Introduction to Hispanic & Latinx Studies**

This course is an introduction to Hispanic and Latinx Studies in the United States. The course investigates the historical, socio-economic conditions and experiences of Latinx with particular attention to structural inequalities, identity construction and migration. General Education: C. 3 credits

### **LC-253S      Doing Business in the Spanish-Speaking World**

This course prepares business and Spanish minors/majors for successful interaction within the Hispanic business world by building upon their existing knowledge and providing the tools needed to know, understand, and learn the principal concepts, measures, and policies that govern business within the Spanish-speaking world. The course also prepares the student to be alert to the importance of cultural awareness in doing business in Spanish-speaking countries or with Hispanics in the United States and to appreciate Spanish Speaking Countries' developments and progress within the business

world. Offered by the Department of Languages and Cultures, this course fulfills one semester of the College's language requirement and/or a major/minor requirement in Spanish, or minor requirement in Spanish & Latin American Studies. The course will be taught in English with frequent references and relevant terms in Spanish. The course integrates the four basic skills of foreign language acquisition-reading, writing, speaking, and listening-in addition to cultural awareness of the Spanish-speaking world. General Education: LC. 3 credits

### **LC-260SW      Issues of Anxiety & Assimilation in Puerto Rican and Nuyorican Literature**

Students will read and critically analyze several important Puerto Rican novels, short stories, essays, films and music from the 20th century to see how they influence (or are influenced by) national identity or history. Julia de Burgos, Willie Perdomo, Pedro Pietri, Tato Laviera, Lin Manuel Miranda, Antonio Pedreira, Rosario Ferré, Piri Thomas, Ana Lydia Vega, Esmeralda Santiago, and Jack Agüeros figure among the influential writers that we will read this semester. Emphasis will be placed on digital literacy, written and oral communication. Offered in English or Spanish. General Education: B. 3 credits

### **LC-261S      20th & 21st Century Spanish and Latin American Film**

Students will view and critically analyze several important Latin American and Spanish films from the early 1980s - 2011. Emphasis will be placed on our on-line discussions and essay writing. The learning objectives for this course include developing a precise vocabulary for cultural studies; developing a deeper understanding of the diverse history, art, and cultures of Central America, Latin America, and Spain; and developing speaking, listening, and writing abilities at an advanced level. Because of its fast pace and intense writing demands, preparation in advance is essential. Offered in English or Spanish. General Education: B. 3 credits

### **LC-290I      Independent Study in Italian**

An individualized program of study at the advanced intermediate level. The student chooses, presents for approval and carries out an original project related to Italian language, literature, or culture. P: Permission of Department Chair. 3 credits

### **LC-290S      Independent Study in Spanish or Latin American Literature**

An individualized program of study at the advanced intermediate level. A variety of student-oriented projects is possible including directed readings or individual research. P: Spanish proficiency and permission of Department Chair. 3 credits

### **LC-341S      Major Writers of Latin American Literature**

A study of the major works of Latin American literature from modernismo, through the "Boom" and the contemporary period. Students learn of the rise of independent forms of cultural expression from the diverse genres of poetry, prose, and theater. Writers studied include Rubén Darío, José Martí, Jorge Luis Borges, Alfonsina Storni, Juan Rulfo,

Gabriel García Márquez, Julio Cortázar, Carlos Fuentes, and Antonio Skármeta. General Education: B. 3 credits

### **LC-342S Revolutionary Literature & Culture of Cuba**

Students will examine and consider the paradoxical relationship between revolutionary politics and the arts in 20th-century Cuba, while noting recent political, social, and economic changes that have occurred in 21st-century Cuba. Emphasis will be placed on attendance, improved digital literacy, in-class discussions, and a final ePortfolio project. The learning objectives for this course include developing a precise vocabulary for cultural studies; developing a deeper understanding of the history, culture, economics and politics of Cuba; and developing speaking, listening, and writing abilities at an advanced level. Offered in English or Spanish. General Education: C. 3 credits

### **LC-343SW The Short Stories of Borges, Kafka and Poe**

Students will read several short stories from Argentine writer, Jorge Luis Borges. Borges' short narratives will be studied in depth and compared/contrasted with the narrative works of Franz Kafka and Edgar Allan Poe. This is a W course with a strong written component. Students are expected to research and write several shorter papers along with one final research paper (MLA format and Bibliography). This course will be conducted in English and/or in Spanish and is highly recommended for students majoring or minoring in Spanish. Native speakers are encouraged to register as well. General Education: C. 3 credits

### **LC-354S Special Topics in Latin American Literature**

A study of significant areas of Hispanic culture through the exploration of a particular theme rather than genre or period. Topics ranging from year to year may include Women Writers of Latin America, Poetry and Politics, Social Drama, Creolization and Literature in the Caribbean. May be taken more than once for credit if topics differ. General Education: C. 3 credits.

### **LC-354SW Special Topics in Latin American Literature**

A study of significant areas of Hispanic culture through the exploration of a particular theme rather than genre or period. Topics ranging from year to year may include Women Writers of Latin America, Poetry and Politics, Social Drama, Creolization and Literature in the Caribbean. May be taken more than once for credit if topics differ. General Education: C. 3 credits.

### **LC-390I Independent Study in Italian**

An individualized program of study at the advanced level. The student chooses, presents for approval and carries out an original project related to Italian language, literature, or culture. P: Permission of Department Chair. 3 credits

**LC-390S Independent Study in Spanish or Latin American Literature**

An individualized program of study at the advanced level. A variety of student-oriented projects is possible including directed readings or individual research. P: Spanish proficiency and permission of Department Chair. 3 credits

**LC-391S Practicum**

Supervised practical experience. With the approval of the Department Chair, a limited number of students may be placed in a variety of positions where the student's principal activity centers on communication in Spanish. Suggested practica may include teaching practice at area schools or business internships with a focus on Spanish language usage. Student's minoring in Spanish and Spanish and Latin American Studies are strongly encouraged to do a practicum. P: 18 credit-hours in Spanish and permission of the Department Chair. 3-12 credits

**LC-395S Departmental Seminar**

An integrated study of a particular theme, topic, or genre. Possible topics include the Renaissance in Spain, Existentialism in the Contemporary Novel, Cervantes and the Rise of the Novel, among others. P: Spanish proficiency and permission of the Department Chair. 3 credits

**LC-395SW Departmental Seminar**

An integrated study of a particular theme, topic, or genre. Possible topics include the Renaissance in Spain, Existentialism in the Contemporary Novel, Cervantes and the Rise of the Novel, among others. P: Spanish proficiency and permission of the Department Chair. 3 credits

**Liberal Studies (LS)**

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**LS-210 Aquinas Program Project I**

This course focuses on identifying and refining a research topic that will culminate into a final research paper to be completed the following semester. This course aims to instill foundational knowledge on scholarship and research. Students will complete an annotated bibliography to gain a deep understanding of the subject matter and its relevance/application to today's society. Additionally, through participation in cultural events and activities students will be given the opportunity to reflect on the value of a liberal arts education. 4 credits

**LS-211 Aquinas Program Project II**

This course aims to instill foundational knowledge on scholarship and research. It is the second part of the Aquinas Scholars program. This semester will culminate in a final research paper and presentation to the college. Additionally, through participation in cultural events and activities students will be given the opportunity to reflect on the value of a liberal arts education. 4 credits

**LS-380 Internship**

Students undertake a significant experiential learning opportunity, typically with a company, non-profit, governmental, or community-based organization. The internship represents an educational strategy that links classroom learning and student interest with the acquisition of knowledge in an applied work setting. Through direct observation, reflection and evaluation, students gain an understanding of the internship site's work, mission, and audience, how these potentially relate to their academic study, as well as the organization's position in the broader industry or field. 3 credits

**LS-390 Independent Study**

In this course, the student will, under the supervision of the program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 3 credits

**Management (MG)**

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**MG-131 Principles of Management**

Students are introduced to the basic functions of planning, organizing, leading, and controlling the organization effectively and efficiently. Additional topics include social responsibility of the organization, decision-making, interpersonal skills, and organizational change. 3 credits

**MG-142 Introduction to Project Management**

This course will introduce students to the power of effective project management through two primary frameworks: waterfall and agile. Students will also learn vital project-management concepts that can be applied to a wide range of industries and occupations. This class has optional live sessions. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). 3 credits

**MG-228 International Business Management**

Students analyze foreign environment elements and the role of each element as firms select market entry options. Specific emphasis is given to ethical strategic planning of human resources, marketing, finance, and the relationship between the corporation and its host country in establishing the international business operations. P: MG 131. 3 credits

**MG-231 Principles of Marketing**

This course introduces students to common methods of planning and implementing decisions with respect to product, price, promotion, and channels of distribution, as

organizations strive to satisfy the needs and wants of the market while achieving the goals of the organization in a dynamic environment. 3 credits

### **MG-235 Healthcare Management**

Students are introduced to the various types of healthcare facilities and the vital role of utilizing people effectively to meet the organizational objectives. The course emphasizes the managerial functions of planning, organizing, leading, and controlling in the healthcare environment. P: MG 131. 3 credits

### **MG-240 Social Entrepreneurship**

This course focuses on social entrepreneurship, including for benefit business formation and the idea of a b-corp, grant-writing, and the values-based pitch. Students develop an idea for a nonprofit or mission-based enterprise, and learn to use social impact as a success metric. 3 credits

### **MG-241 Marketing Research and Strategy**

This course will utilize marketing research tools, processes, and results to assist managers, particularly marketing managers, in the decision-making process as it relates to developing a cohesive marketing strategy for a particular market and/or business. It will also examine the critical relationship between research and the function of market planning and overall business strategy. A strong Internet focus allows students to gather market research data efficiently and effectively. Topics include research design, sampling methods, collecting both primary data (via questionnaires, interviews, and focus groups) and secondary data, interpreting data, and presenting results. P: MG 231. 3 credits

### **MG-251 Special Topics**

Selected topic studied in-depth within a Management frame of reference. 3 credits

### **MG-251W Special Topics**

Selected topic studied in-depth within a Management frame of reference. 3 credits

### **MG-255 Sourcing and Operations**

This course provides an overview of sourcing and operations. It is divided into two parts. In the first part, students will learn the key components of sourcing: supplier selection, supplier segmentation, make vs buy decisions and supplier relationships. In the second part, students will learn both the Lean Inventory methodology and the Six Sigma methodology. This will allow them to improve supply chain operations. Students will have the opportunity to apply this knowledge to a product of their choosing. Lastly the course will be supplemented by guest lecturers who have significant experience in supply chain management. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). 3 credits

**MG-261 Project Planning**

This course provides students with a deep understanding of project planning. Projects are a series of tradeoffs between scope, cost, and time. Students will learn how to balance them in order to create a plan which is realistic and achievable. Students will also learn how to leverage resources, and how to manage risk, quality, and stakeholder expectations to ensure project success. This class has optional live sessions. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). P: MG 142. 3 credits

**MG-270 Moral Leadership: Defining the Character of Individuals in Organizations**

Students will explore two important and related topics: leadership and ethics in business. Questions that will be explored include: What is business leadership? Does it have an impact on organizational performance? Where are leaders in organizations and what are their roles? What roles do leaders play in shaping the culture of right and wrong within the organization? General Education: C. 3 credits

**MG-308 Ethical Issues in Healthcare**

From biomedical research to clinical practice to policy and planning, healthcare managers face ethical issues in every aspect of their work. In this course, students explore their own values and moral principles in relation to healthcare; consider various professional codes of ethics; and apply systematic approaches to ethical decision-making to cases related to healthcare access; client self-determination; privacy; cultural and religious diversity; and the economics of the healthcare system. General Education: C. 3 credits

**MG-311 Introduction to Public Health**

The public health system is charged with assessing and promoting the health of communities and diverse populations. This course introduces the core public health disciplines of epidemiology, biostatistics, environmental health, social and behavioral health, and health policy and management. Students explore historical and contemporary public health approaches to promoting healthy behaviors; responding to emerging diseases; identifying environmental risk factors; preparing for and managing disasters; and alleviating health disparities across populations. General Education: C. 3 credits

**MG-312 Global Health**

Global Health examines the socioeconomic, biological and environmental causes and the consequences of disease. In an increasingly interconnected world, students consider the impact of infectious diseases; poverty and hunger; violence and war; environmental disruption; natural disasters and humanitarian crises for local and global health and wellbeing. Students explore their possible roles in solving global health crises, such as promoting human rights; applying new technologies; and financing and managing international agencies, NGOs, philanthropy, and emerging public and private healthcare systems. General Education: C. 3 credits



**MG-315 Nonprofit Fundraising and Introduction to Foundation Grant Writing**

Through this course, students will gain insight into best practices in nonprofit fundraising, including an introduction into the world of foundation grant writing. Topics covered include: history of charitable giving, rationale for donor giving, legal and organizational aspects of a nonprofit corporation, Internal Revenue Code requirements related to charitable giving, creating a plan of development, creating as case statement, the donor cycle, and an introduction to private foundation grant research, writing, and submission. The course generally includes an experiential component in which students prepare and submit a grant application to a local foundation. 3 credits

**MG-315W Nonprofit Fundraising and Introduction to Foundation Grant Writing**

Through this course, students will gain insight into best practices in nonprofit fundraising, including an introduction into the world of foundation grant writing. Topics covered include: history of charitable giving, rationale for donor giving, legal and organizational aspects of a nonprofit corporation, Internal Revenue Code requirements related to charitable giving, creating a plan of development, creating as case statement, the donor cycle, and an introduction to private foundation grant research, writing, and submission. The course generally includes an experiential component in which students prepare and submit a grant application to a local foundation. 3 credits

**MG-320 Product Development**

In this course, students will experience a "hands-on" practical application of researching and developing a product from idea generation through the various stages to commercial introduction. Management and control of the product through the product cycle will be discussed as well as an examination of product successes and failures. P: MG 231. 3 credits

**MG-322 Promotional Marketing**

This course allows students to experience designing, managing, and evaluating an organization's promotion program: advertising, sale promotion, personal selling, and publicity. Students create complete promotion programs for a product and a service and analyze the integration of the promotional elements as well as examine the influence the 4P's have on their promotional decisions. P: MG 231. 3 credits

**MG-328 International Marketing**

This course teaches students to conduct a strategic analysis of world markets in terms of their respective cultural, economic, political, financial, legal, and competitive forces to determine various entry options available to multinational companies. Development of the particular marketing strategy and the 4 P's in the international arena will be explored. P: MG 231. 3 credits

**MG-329 Global Issues**

This course introduces students to the concept of culture and allows them to discover how aspects of culture have formed who they are and how cultural value orientations drive assumptions and behaviors in ourselves and in others. Globalization, one of the most debated topics in social sciences, will be discussed and analyzed. Current and critical global business issues will be analyzed from a variety of viewpoints. General Education: LC. 3 credits

**MG-335 Human Resource Law**

In this course students examine the American labor force, the laws and regulations that protect it, and the federal agencies involved in enhancing worker's rights. Union structure, operation, and relations will be discussed as well as employee relations in non-union organizations and in the public section. 3 credits

**MG-336 Healthcare Law**

An examination of the laws and regulations which protect and govern healthcare facilities and programs. Special attention is paid to the rights and protection afforded to users of healthcare facilities. General Education: C. 3 credits

**MG-337 Human Resource Recruiting and Selection**

This course introduces the student to the importance of planning and conducting a needs assessment for effective and efficient recruiting. Students will also examine how and where to recruit, as well as the legal aspects of gathering a pool of potential candidates. Students will also learn the techniques of screening candidates to acquire those who best fit the organization's needs. The course is a combination of theory and practical application. P: MG 362. 3 credits

**MG-339 International Human Resource Management**

Students will study the vital role of utilizing people effectively to meet the multinational corporation's foreign country objectives. Topics include planning personnel needs, recruiting and selecting employees, training and developing the workforce, performance evaluation, compensation in the foreign country, as well as the foreign legal and social context in which human resource management must operate. P: MG 362. 3 credits

**MG-340 Project Management**

This course covers principles, practices, and techniques for the management of temporary organizations (also known as project management). This course is broadly applicable to any student with an interest in how change is implemented in real world organizations through the use of project management. Core topics include initiation, planning, execution, monitoring, and closure of projects. This course uses the Microsoft Project software package extensively to provide hands-on planning experience. General Education: C. 3 credits

**MG-348 Data Analysis for Healthcare Managers**

In this course, students will be introduced to the analytic tools needed to understand and assess the data collected by healthcare organizations. Students will learn how various healthcare data sets are constructed and utilized by healthcare managers for efficient and effective decision-making. The students will apply these techniques and interpret case study data. P: BE 202. 3 credits

**MG-350 Forecasting and Logistics**

This course provides a broad overview of the planning and execution of customer demand. It is divided into two parts: forecasting and logistics. In the first segment, we cover the three major building blocks of logistics networks: transportation, warehousing, and inventory. After completing this section, you will be able to differentiate the advantages and disadvantages of different modes of transportation and understand what goes into designing and setting up a warehousing facility. In the second segment, we cover planning and forecasting. You will master different forecasting techniques essential for building a sales forecast and build the tools and techniques to analyze demand data and construct different forecasting techniques. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). 3 credits

**MG-362 Human Resource Management**

In this course, students study the vital role of utilizing people effectively to meet organizational objectives. Topics include planning personnel needs, recruiting and selecting employees, training and developing the workforce, performance evaluation, compensation, and the legal and social context in which human resource management must operate. P: MG 131. 3 credits

**MG-365 Issues of Small and Family Business**

This course introduces students to the issues that confront small and family businesses, and explores how to create a new small business. The study of small businesses allows students to study organizations in a more holistic manner. P: MG 131, MG 231, BE 161. 3 credits

**MG-367 Strategic Management**

Students will analyze the concepts and formulation of business strategy in the complete business environment. Roles and actions of top management in developing and implementing policy and strategy will be examined and analyzed in diverse industries, various types and sizes of organizations, and in a variety of situations. P: MG 131. 3 credits

**MG-370 Project Execution, Monitoring & Control, Implementation & Closure**

This course will prepare students for the unforeseen challenges and changing priorities that accompany any project. Students will be exposed to the various ways a manager can promote trust and conviction in processes and personnel. Students will also learn project

execution, monitoring / control, implementation / handover, DevOps, and project closure techniques. The course is intended to finalize a student's preparation for their Project Management Practicum and Internship. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). P: MG 142, MG 261. 3 credits

### **MG-380 Management Internship**

This is a field-based course in which students gain on-site employment experience in a local business establishment for 120 contact hours per 3 credits. The student is responsible for maintaining an integrative journal and completing other academic requirements. A student may repeat this course only once, and the second internship must be in a different place of employment. P: 12 credits in management. 3-12 credits

### **MG-382 Entrepreneurship Internship**

In this supervised internship, students work to develop their business idea into an actual business operation or business plan, using the college's co-working space or an outside co-working space as their base of operations. P: 12 credits in management. 3-12 credits

### **MG-383 Healthcare Management Internship**

This is a field-based course in which students gain on-site employment experience in a local healthcare or healthcare-related business for 120 contact hours per 3 credits. The student is responsible for maintaining an integrative journal and completing other academic requirements. A student may repeat this course only once, and the second internship must be in a different place of employment. P: 12 credits in management. 3-12 credits

### **MG-384 Supply Chain Management Practicum**

This course asks students to apply the skills they have learned in their business and supply chain management education to a series of challenges. In the first part, students solve challenges in logistics, operations, planning, and sourcing faced by a fictional company. In the second part, students will be tasked with addressing a real supply chain problem. Students will take on the role of supply chain consultants, redesigning the existing supply chain of a consumer products company with the goals of implementing lean inventory management, and using six sigma processes to improve efficiency and allow the company to bring new products to market more rapidly. At the end of the course, students will have real world experience that they can show employers as part of a larger portfolio. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). 3 credits

### **MG-385 Advanced Project Management Practicum**

This course is intended as a culmination of a student's work in the Project Management major. Students will work in groups to manage a simulated project from scope to completion - encountering - and overcoming - challenges and complications along the way. This course will also provide students with an overview of the product life-cycle,

governance, and other topics to help contextualize project work. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). P: MG 142, MG 261, MG 370. 3 credits

### **MG-390 Independent Study**

In this course, the student will, under the supervision of the department chair/program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-12 credits

### **MG-391 Business Capstone**

The objective of this capstone course is to provide the student with the opportunity to integrate knowledge gained from all other business courses through the analysis of case studies and simulations. Students learn to formulate strategic decisions that guide the future direction of the organization. P: Senior standing and completion of BE 161, BE 205, MG 131, MG 231, and 5 courses in the student's concentration. 3 credits

### **MG-391W Business Capstone**

The objective of this capstone course is to provide the student with the opportunity to integrate knowledge gained from all other business courses through the analysis of case studies and simulations. Students learn to formulate strategic decisions that guide the future direction of the organization. P: Senior standing and completion of BE 161, BE 205, MG 131, MG 231, and 5 courses in the student's concentration. 3 credits

### **MG-392 Healthcare Management Capstone**

This capstone course is designed to integrate knowledge and skills from previous coursework and field experiences. Focus will be on key issues impacting the management of today's healthcare organizations and students will develop an individual research project that explores how those issues impact the delivery of care. The extent and format of the project will be agreed upon with the instructor. Students will present their findings to the class at the end of the course. P: MG 348. 3 credits

## **Mathematics (MA)**

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### **MA-100 Introduction to College Math**

This course will teach students the skills necessary for further study in most disciplines and includes the algebra necessary for the next level of mathematics courses. Students will be encouraged to reason mathematically, so that they can enhance their abilities to learn mathematics. 3 credits

**MA-111 Mathematical Ideas**

Various mathematical concepts (e.g., graphs, probability) will be discussed for their own sake and as applied to concrete problems. Connections between various parts of mathematics will be stressed when feasible. P: MA 100 or its equivalent. General Education: A. 3 credits

**MA-116 College Mathematics**

A course in college mathematics including mathematical applications of solving equations and inequalities, linear programming, probability and combinatorics, as well as exponents. P: MA 100 or its equivalent. General Education: A. 3 credits

**MA-120 Pre-Calculus**

For students who require review and extension of mathematical background before undertaking the more advanced calculus courses. Topics include numbers, functions, graphing, exponential functions, logarithmic functions, and trigonometry. P: MA 100 or its equivalent. General Education: A. 3 credits

**MA-121 Calculus I**

Presentation of the fundamental concepts of functions, limits, and differential calculus with an introduction to integral calculus. Techniques and applications of differentiation and calculating areas as limits are explored. Serves as a first course for mathematics and science majors. P: MA 120 or its equivalent. General Education: A. 4 credits

**MA-122 Calculus II**

Further extensive study of the fundamental concepts of differential and integral calculus. Topics include logarithmic, exponential and trigonometric functions, integration techniques, applications of the definite integral, and infinite series. P: MA 121 or its equivalent. General Education: A. 4 credits

**MA-215 Differential Equations**

An intermediate follow-on course to the calculus sequence building on much of that subject matter and hence highlighting the use and importance of calculus. The course is designed to develop a tool kit of solution techniques which can be used to solve ordinary differential equations including first order equations and higher order linear equations. Topics include first order equations, higher order linear equations, Laplace transforms, systems of equations, power series solutions, numerical methods, and practical applications to science. P: MA 122. 3 credits

**MA-230W History of Mathematics**

A study of dominant trends in the historical development of mathematics. Study of the growth of various branches of mathematics will be supplemented by historical

background material, biographies of mathematicians, and translations of original sources. P: MA 111, MA 116, MA 120 or MA 121. 3 credits

### **MA-232          Advanced Calculus**

Continuation of MA 121 and MA 122 leading to an introduction to differential and integral calculus for functions of several variables. Topics include infinite series, vectors, vector functions, surfaces in three-dimensional space, partial differentiation, multiple integration, and vector calculus, implicit function theorem, and Green's and Stokes' Theorems. P: MA 121, MA 122. 4 credits

### **MA-233          Linear Algebra**

The study of mathematical systems with emphasis on vector spaces, linear transformations, and matrices including geometric interpretations and applications. Topics include systems of linear equations, vector spaces, linear mappings, determinants, and eigenvalue problems. P: MA 121. 3 credits

### **MA-242          Linear Optimization**

An introduction to the application of linear mathematical models used for optimization and to support decision-making processes. Emphasis will be on formulating mathematical models of various problems encountered by decision-makers, developing and solving spreadsheet models, and interpreting their solutions. Topics include linear programming, sensitivity analysis, integer programming, network modeling, multiple objective programming, regression analysis, and time series forecasting. Computer analysis is utilized. P: MA 233. 3 credits

### **MA-275          Special Topics**

Selected topic studied in-depth within a Mathematics frame of reference. 1-3 credits

### **MA-315          Geometry**

The study of Euclidean and non-Euclidean geometry. The history of geometry, structure of geometry, relationships between various parts of geometry, relationships between theorems, styles, and techniques of proofs will be studied. P: MA 233. 3 credits

### **MA-345          Probability**

The basic concepts of probability will be covered to form the foundation for statistical methods and applications. Topics include data collection and presentation, numerical descriptive measures, probability rules, discrete and continuous random variables, probability distributions, the central limit theorem, sampling distributions, and confidence interval estimation. P: MA 120 or MA 121. 3 credits

**MA-351 Statistical Methods**

A mathematical development of statistical procedures that builds upon the topics covered in probability and introduces concepts of estimation, confidence intervals, hypotheses testing, contingency tables, goodness of fit, analysis of variance, correlation, regression, nonparametric methods and their applications. Emphasis is on practical applications of the statistical methods using statistical software. P: MA 345. 3 credits

**MA-380 Internship**

Supervised field experience with permission of the Mathematics Program Director. 3 credits

**MA-390 Independent Study**

In this course, the student will, under the supervision of the department chair/program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-12 credits

**MA-391 Senior Seminar**

Topics may vary. Typically, a topic will be chosen that pulls together previous courses, e.g., Differential equations (calculus & linear algebra). P: MA 122, MA 233. 3 credits

**Music (MU)**

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**MU-111 Introduction to Music**

Discussion and demonstration of music as a means of emotional expression and communication throughout various historical eras. The course deals first with musical basics such as instruments of the orchestra, elementary theory, musical structure, and syntax. These skills will then be applied to a deepened understanding of the evolution of musical styles from the Renaissance to the present with class and outside-of-class listening to recordings of representative masterworks. General Education: A. 3 credits

**MU-122 Chorus I**

Albertus Magnus' primary vocal ensemble; Chorus performs for campus liturgies, ceremonies, and concerts, in musical styles from classical to pop. 1 credit

**MU-123 Chorus II**

Albertus Magnus' primary vocal ensemble; Chorus performs for campus liturgies, ceremonies, and concerts, in musical styles from classical to pop. 1 credit



**MU-124 Chorus III**

Albertus Magnus' primary vocal ensemble; Chorus performs for campus liturgies, ceremonies, and concerts, in musical styles from classical to pop. 1 credit

**MU-125 Chorus IV**

Albertus Magnus' primary vocal ensemble; Chorus performs for campus liturgies, ceremonies, and concerts, in musical styles from classical to pop. 1 credit

**MU-126 Chorus V**

Albertus Magnus' primary vocal ensemble; Chorus performs for campus liturgies, ceremonies, and concerts, in musical styles from classical to pop. 1 credit

**MU-127 Chorus VI**

Albertus Magnus' primary vocal ensemble; Chorus performs for campus liturgies, ceremonies, and concerts, in musical styles from classical to pop. 1 credit

**MU-128 Chorus VII**

Albertus Magnus' primary vocal ensemble; Chorus performs for campus liturgies, ceremonies, and concerts, in musical styles from classical to pop. 1 credit

**MU-190 Independent Study**

In this course, the student will, under the supervision of the department chair/program director, explore special interests in music study outside the scope of existing courses. 1-12 credits

**MU-212 Jazz: The American Heritage**

Historical and aural examination of America's indigenous music. This course will trace the genesis of the early New Orleans style of Jazz, listen to work songs and blues, and follow the musical changes to the present. General Education: A. 3 credits

**MU-255 Special Topics**

Selected topic studied in-depth within a musical frame of reference. 3 credits

**MU-290 Independent Study**

In this course, the student will, under the supervision of the department chair/program director, explore special interests in music study outside the scope of existing courses. 1-12 credits

**MU-390 Independent Study**

In this course, the student will, under the supervision of the department chair/program director, explore special interests in music study outside the scope of existing courses. 1-12 credits

**Philosophy (PH)**

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**PH-111 Critical Reasoning**

Today perhaps more than ever, we need to be able to assess the claims and arguments we encounter on our media landscape. What makes an argument strong, or weak? How can rhetoric make an argument more compelling, or be used to hide flaws in an argument? In this course, students acquire the tools to assess the claims and arguments of others and build strong arguments for their own views. We skirt the complexities of formal, symbolic logic and dive into the "art" of critical reasoning. General Education: B. 3 credits.

**PH-211 Ancient Greek Thought**

A survey of ancient Greek thought, especially as represented by Socrates, Plato, and Aristotle. We begin from the pre-Socratics: Thales, Anaximander, Anaximenes, Pythagorus, Heraclitus, and Parmenides. We then turn to Socrates, as portrayed in Plato's Apology and other dialogue, and look at how Plato, a student of Socrates, developed his teacher's way of thinking. On this basis we turn to the work of Aristotle, a student of Plato, including readings from his Nicomachean Ethics and Politics. General Education: B. 3 credits

**PH-220 Introduction to Western Philosophy**

What does it mean to look at the world philosophically? In this course, we will examine the nature of philosophical inquiry and the major philosophical questions that have animated much of Western philosophy, such as: What does it mean to be a human being? What is love? Is it better to question or to follow tradition? In the West, it was the ancient Greeks who first struggled to engage such questions. The course will focus on their struggle, examining the works of the Pre-Socratics, Socrates, Plato, Aristotle, and others. General Education: B. 3 credits

**PH-224 Modern Philosophy**

This course explores the impact that the development of the modern world, including the scientific revolution, the building of nation states, and the exploration of the natural world, has had on shaping our understanding of ourselves and our capacity to know and appreciate the world(s) in which we live. By drawing on the work of prominent modern philosophers, students will endeavor to understand and critically evaluate the modern understanding of the self and its place in the world. General Education: B. 3 credits

**PH-225 Contemporary Philosophy**

If the modern period was one of optimism in which people came to believe that through the use of reason and the advances of science it would be possible to build a better world, the postmodern age is one in which such dreams are viewed with skepticism. On the other hand, we find in postmodernity an invitation to think differently and to thereby discover new ways of being in the world and with one another. This course provides an opportunity to explore these new paths of thinking by drawing upon the works of such 19th and 20th century thinkers as Nietzsche, Marx, Kuhn, Heidegger, Foucault, Butler, and Irigaray, thinkers who encourage us to reappraise human beings' relation to themselves, nature, society, and the divine. General Education: B. 3 credits

**PH-235 Black Radical Thought**

How has philosophy shaped struggles for black liberation? This course surveys several currents of intellectual and political activity aimed at forms of the black struggle for liberation that lie outside of the political mainstream. Students are first introduced to the philosophies of G.W.F. Hegel and Karl Marx. Then, they trace the way this tradition's themes have served as both an important influence and a point of contestation in the writings of 20th- and 21st-century black writers, activists, and movements. Examples include W.E.B. DuBois, Aime Cesaire, C. L. R. James, Martin Luther King, Jr., Frantz Fanon, Angela Y. Davis, black and Third World feminisms, black nationalism, the black power movement, pan-Africanism, the Women of Color movement, black labor movements, black socialism, Black Lives Matter, and the prison abolition movement. General Education: B. 3 credits

**PH-237 Capitalism and Society**

How does capitalism promote the principles of freedom and equal dignity that define a democratic society? How does it organize relations between labor, capital, and governments? In this course, students learn about the origins of the capitalist system in Europe and its global diffusion through the system of European colonialism. Through primary texts, they become familiar with historical debates among political philosophers from the 17th-century to today about the advantages and disadvantages of capitalism (John Locke, Adam Smith, Thomas Malthus, Karl Marx, Friedrich Hayek, John Maynard Keynes, Milton Friedman, Joseph Stiglitz, David Harvey, and others). Then, they trace the influence of these debates on approaches to contemporary social, political, and economic issues such as inequality, poverty, global economic development, race, the women's movement, housing, economic migration, indigenous sovereignty struggles, neoliberalism, neoimperialism, climate change, and labor trends. General Education: B. 3 credits

**PH-251 Special Topics**

Selected topic studied in-depth within a philosophical frame of reference. 3 credits

**PH-261 Social & Political Philosophy**

What is the best form of government? What makes a government legitimate? What should the relationship be between the individual and the state, and between states and other states? In this course, we will trace the development of social and political theory in an attempt to critically consider the possible responses that one can offer to such questions. General Education: B. 3 credits

**PH-265W Philosophy of Art**

What is art? What is its purpose? Is there a standard of beauty, or simply individual tastes? What is the role of the art critic? What is art's relationship with society? Is there a conflict between art and commercial culture? This course will familiarize students with four philosophical theories or approaches to art: art as pleasure, art as beauty, art as emotion, and art as a way of understanding the world. Students read classic and contemporary texts in philosophical aesthetics that include such authors as Aristotle, David Hume, John Stuart Mill, Immanuel Kant, G. W. F. Hegel, Friedrich Nietzsche, Martin Heidegger, Walter Benjamin, Theodor Adorno, Susan Sontag, Rosalind Krauss, Arthur Danto, Frederic Jameson, and others. Emphasis is placed on issues relating to modern and contemporary art and students will visit an art gallery. Modeling art-world genres of written expression such as artifact descriptions, art exhibition reviews, art criticism, and art essays, this course improves written communication skills and satisfies the W-course General Education requirement. General Education: B. 3 credits

**PH-303 Urban Planning Studio**

This course explores the historical and contemporary dimensions of how cities form and develop and how human interventions shape these complex processes. Students draw from a diverse range of sources and disciplines to examine the past, present, and future of cities by looking at four distinct yet interrelated themes: environment, equity, economy, and culture. These themes are used to explore cities you might be familiar with, such as New York City, as well as our context here in New Haven. As a Studio course, students participate in a major problem-based learning project, centered in New Haven, that involves research, strategization, collaboration, and partnerships with local officials and agencies. The studio project varies from term to term and addresses a local current issue, such as housing equity and accessibility, greenspace preservation and urban ecological practices, multi-modal transit expansion, and neighborhood integration and social inclusion strategies. General Education: C. 3 credits

**PH-315 Environmental Ethics**

How do we best understand humanity's relationship to the environment, and what actions and policies should follow from that understanding? This course will focus on the responses of various ethical traditions and will consider ways that traditional anthropology and cosmology and even theology are being transformed in response to perceived environmental degradation. General Education: C. 3 credits

**PH-321 Modern Art and Architecture**

This course introduces students to the Modernist movement in art and architecture and the currents that came after it. Capitalizing on our proximity to fine examples of Modern art and architecture in New Haven, students are given opportunities to learn beyond the classroom. Visual art movements covered include impressionism, expressionism, Dada, surrealism, abstract expressionism, pop art, conceptual art, minimalism, Earthwork, site-specific art, and video art. In architecture, students become acquainted with Le Corbusier, Frank Lloyd Wright, the Bauhaus, the International Style, Postmodern innovators from Phillip Johnson and Frank Gehry, and recent artists who cross boundaries between art and architecture, such as Olalekan Jeyifous and Patricia Johanson. Aesthetic tropes are examined and evaluated, including realism, disorder, fragmentation, the sublime, irony, pastiche, surface, depth, ruins, and everydayness. As an interdisciplinary course bridging Art History and Philosophy students are also introduced to theorists of art, culture, and architecture who have not only observed these movements but in some cases shaped them. They range from Charles Baudelaire and Freidrich Nietzsche to Theodor Adorno, Walter Benjamin, Roland Barthes, Susan Sontag, Frederic Jameson, Jean Baudrillard, Jean Francois Lyotard, Robert Venturi, Charles Jencks, and others. General Education: C. 3 credits

**PH-321W Modern Art and Architecture**

This course introduces students to the Modernist movement in art and architecture and the currents that came after it. Capitalizing on our proximity to fine examples of Modern art and architecture in New Haven, students are given opportunities to learn beyond the classroom. Visual art movements covered include impressionism, expressionism, Dada, surrealism, abstract expressionism, pop art, conceptual art, minimalism, Earthwork, site-specific art, and video art. In architecture, students become acquainted with Le Corbusier, Frank Lloyd Wright, the Bauhaus, the International Style, Postmodern innovators from Phillip Johnson and Frank Gehry, and recent artists who cross boundaries between art and architecture, such as Olalekan Jeyifous and Patricia Johanson. Aesthetic tropes are examined and evaluated, including realism, disorder, fragmentation, the sublime, irony, pastiche, surface, depth, ruins, and everydayness. As an interdisciplinary course bridging Art History and Philosophy students are also introduced to theorists of art, culture, and architecture who have not only observed these movements but in some cases shaped them. They range from Charles Baudelaire and Freidrich Nietzsche to Theodor Adorno, Walter Benjamin, Roland Barthes, Susan Sontag, Frederic Jameson, Jean Baudrillard, Jean Francois Lyotard, Robert Venturi, Charles Jencks, and others. General Education: C. 3 credits

**PH-351 Special Topics**

Selected topic studied in-depth within a philosophical frame of reference. 3 credits

**PH-351W Special Topics**

Selected topic studied in-depth within a philosophical frame of reference. 3 credits

**PH-352 Approaches to Global Justice**

In this course, students become familiar with theories of global justice inspired by John Stuart Mill, Immanuel Kant, John Rawls, and others. In addition to classic texts, they read contemporary scholarship in political philosophy, ethics, and economics that engages such issues as global poverty, immigration, inequality, climate change, war, refugees, religious conflict, and nation-state conflict. Students learn to evaluate and apply different approaches to these issues. General Education: C. 3 credits

**PH-390 Independent Study**

In this course, the student will, under the supervision of the department chair/program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-12 credits

**PH-393 Final Project I**

A project-based capstone project consisting of one semester/module of research (PH/RS 393) and one semester/module consisting of writing (PH/RS 394). Both stages of the project must be conducted under the supervision of a faculty member in the department. 3 credits

**PH-394 Final Project II**

A project-based capstone project consisting of one semester/module of research (PH/RS 393) and one semester/module consisting of writing (PH/RS 394). Both stages of the project must be conducted under the supervision of a faculty member in the department. 3 credits

**Physical Education (PE)**

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**PE-101 Special Topics**

Selected topic studied in-depth within a Physical Education frame of reference. 1-3 credits

**PE-96DD Weight Training**

This course is designed to give proper instruction to those students interested in the development of strength and general conditioning. Various equipment will be used in the development of a personalized weight-training program for each student. The course also teaches lifetime recreational team activities. .5 credit

**PE-96V Swim to Be Fit I**

A course designed to improve body fitness through structural swimming activities. .5 credit

**PE-96VV Swim to Be Fit II**

A course utilizing structural swimming activities to increase body fitness and improve movement in the water. Aquatic exercises aimed to lessen body fat and improve physical well being. .5 credit

## Physical Science (SC)

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**SC-105 Science Topics**

This is a non-majors course designed to study and discuss areas of current scientific interest. Topics will vary and may include the environment, health & disease issues, human genetics, biotechnology, and the chemistry or physics of everyday phenomena. Students will gain an understanding of the scientific method along with techniques in data analysis and presentation. General Education: A. 3 credits

**SC-108 Frontiers of Science**

This is a non-majors course that introduces general principles of biology through the examination of issues and concerns of current importance to the general public. Topics studied include, but are not limited to, biotechnology, genetic engineering, human health and disease. Through the exploration of highly debatable subjects, students gain an understanding of how the scientific method is applied to resolving questions and unanswered problems. General Education: A. 3 credits.

**SC-109 Ecology in the Field**

This is a non-majors course that introduces students to field techniques that investigate the relationship between organisms and their environment. We start with nearby forest habitat and ask what factors contribute to a healthy ecosystem, including water quality, soil type, tree diversity, and invertebrate and amphibian abundance. Once field data has been collected, we return to the lab and analyze and interpret our results. Students working in teams are expected to write a paper and create a presentation explaining our methodology and discussing the implications of our results on biodiversity and forest quality. General Education: A. 3 credits

**SC-110 Human Health and Disease**

This course is designed to allow students to gain familiarity with concepts in a select group of topics related to human health and disease. Successful students will develop critical scientific reasoning skills necessary to form educated opinions about contemporary science/health topics. Topics studied include cells, tissues and organs, cancer, genetic disorders, aging and more. Through the exploration of controversial

topics, students gain an understanding of how the scientific method is applied to resolve current questions and problems. General Education: A. 3 credits

### **SC-114 Nutrition for Health and Fitness: The Science of Wellness**

This course provides a comprehensive introduction into the vital role nutrition plays in enhancing one's health and fitness. Throughout the course students will be exposed to current research and literature along with practical activities. Topics studied will include, but are not limited to, the basic principles of nutrition, our energy systems and energy yielding nutrients, vitamins, minerals and body weight loss/gain through proper nutrition and exercise. This course will also provide insight on nutrition for fitness as well as throughout the life cycle. General Education: A. 3 credits

### **SC-118 Ecology of Long Island Sound**

This is a non-majors course that introduces students to the Biology and Ecology of Long Island Sound (LIS). Topics may include the different habitats found throughout LIS, the organisms found in those habitats, current environmental issues and fundamental marine research approaches. The course may involve field trips to various LIS locations. General Education: A. 3 credits

### **SC-131 General Physics I**

The study of selected topics, e.g., motion, force, work, energy and thermodynamics, using algebra and trigonometry. Laboratory exercises will illustrate these principles. This course is a requirement for students preparing for teaching certification in Biology or Chemistry. To be taken in conjunction with SC 131L. P: High school physics, algebra or departmental permission. 3 credits

### **SC-131L General Physics I Laboratory**

This course illustrates selected topics including motion, force, work, energy and thermodynamics, using algebra and trigonometry through hands-on work. To be taken in conjunction with SC 131. 3 hours. 1 credit

### **SC-132 General Physics II**

The study of the fundamental principles of sound, electricity, magnetism, optics and atomic physics. Laboratory exercises will illustrate these principles. To be taken in conjunction with SC 132L. P: SC 131. 3 credits

### **SC-132L General Physics II Laboratory**

This course illustrates selected topics including sound, electricity, magnetism, optics and atomic physics through hands-on work. To be taken in conjunction with SC 132. 3 hours. 1 credit



**SC-302          Practicum/Internship**

Supervised practical experience in an external setting related to students' interest. P: Permission of Department Chair. 1-6 credits.

**SC-327          Independent Research**

Experimental research under the supervision of a member of the Biology or Chemistry faculty. P: Permission of Instructor. 1-4 credits

**SC-340          Advanced Topics**

Selected topic studied in-depth within a Biology or Chemistry frame of reference. 3 credits

**SC-351          Senior Science Seminar I**

This is a capstone course designed to help Biology and Chemistry seniors integrate the knowledge they have obtained throughout their undergraduate studies and prepare for advancement either to employment or graduate school. Students will find and read primary scientific literature and effectively analyze and communicate research findings, as well as refine a resume and develop effective interview skills. P: Senior status. 1 credit

## Political Science (PO)

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**PO-111          World Politics**

World Politics investigates the origins and structure of contemporary governmental institutions and the different forms that political activity takes in the early 21st century. In this introductory-level course, we will examine how the modern state came to be, how different governments are organized, and what contemporary problems are transforming traditional notions of politics and the role of governments. We will explore defining issues in world politics including, among others, democratization, political economy, governmental design, courts and constitutions, participation, and violence in politics. Case studies of countries will be used to illustrate differing political systems and their relationship to each country's history and culture. General Education: B. 3 credits

**PO-112          American Politics and Government**

American Politics and Government examines the institutions, values, and issues that define the American political community. In particular, it will focus on the ideals that continue to animate American political culture—equality, liberty, and democracy—and how these principles are and are not realized in practice. The course also covers the structure of American government, including Congress, the Presidency, the courts, and bureaucracy. General Education: B. 3 credits

**PO-115 Introduction to Urban Studies**

Urban Studies examines urban social issues, urban planning strategies, and urban cultural movements. This course introduces to practical, historical, and theoretical approaches to the field of Urban Studies as an interdisciplinary program of study that addresses the way cities shape and are shaped by race and class, inequality, built environments and infrastructures, housing, community services, entrepreneurship, economic development, local governance, and urban art and culture. Applying knowledge of classic and contemporary texts in Urban Studies, students participate in experiential learning activities, including a class project that engages a current problem or project underway in the City of New Haven. Toward completion of the project, students visit sites in the city and meet with government officials, local non-profit directors, and community organizers. General Education: B. 3 credits

**PO-230 State and Local Government**

This course looks at the practical workings of government at the local and state level in the United States. Particular attention will be paid to the ways in which Federalism and separation of powers has shaped politics in these areas, as well as the ways in which democracy, social movements, and political parties shape the process and outcomes of state and local government. General Education: B. 3 credits

**PO-231 Constitutional Law**

An introduction to the constitutional doctrines and political role of the U.S. Supreme Court, focusing on its evolving constitutional priorities and its response to basic governmental and political problems. The course examines the nature of the Constitution and various theoretical approaches to interpreting it. Special emphasis is given to close textual analysis of various Supreme Court decisions. General Education: C. 3 credits

**PO-231W Constitutional Law**

An introduction to the constitutional doctrines and political role of the U.S. Supreme Court, focusing on its evolving constitutional priorities and its response to basic governmental and political problems. The course examines the nature of the Constitution and various theoretical approaches to interpreting it. Special emphasis is given to close textual analysis of various Supreme Court decisions. General Education: C. 3 credits

**PO-251 Topics in Political Science**

Selected topic studied in-depth within a Political Science frame of reference. 3 credits

**PO-252 Topics in Political Science**

Selected topic studied in-depth within a Political Science frame of reference. 3 credits

**PO-253 Topics in Political Science**

Selected topic studied in-depth within a Political Science frame of reference. 3 credits

**PO-253W Special Topics**

A course in any area of Political Science that will focus on a single topic or theme. 3 credits

**PO-257 International Relations**

An introduction to the political interaction of nations and non-national actors on the global stage. The course focuses on strategies nations employ in pursuit of national security, economic development, and global influence. Attention is given both to theories of international relations such as realism, idealism, and neo-realism as well as specific case studies. General Education: C. 3 credits

**PO-273W Classical Political Theory**

An introduction to political philosophy through the writings of major political thinkers of the classical period. The primary focus is a critical analysis of Plato and Aristotle. The course is concerned with the enduring issues of political life: the nature of freedom, the proper relationship of the individual to the state, the nature of justice, the nature and function of law, the rightful use of power, and the relative value of different forms of government. General Education: C. 3 credits

**PO-274 Modern Political Theory**

An examination of Western political thought through the writings of important modern political theorists: Machiavelli, Hobbes, Locke, Rousseau, Mill, and Marx. A central focus of the course is the nature of liberalism, and the meaning of concepts such as rights, justice, freedom, equality, and democracy. General Education: C. 3 credits

**PO-303 Urban Gardens Studio**

In this course, students will learn how forces such as public policy, market imperatives, and global logistics affect food production and distribution. What specific challenges to food production, circulation, and consumption, emerge from urbanization and what kind of initiatives and organizations have arisen to address these issues, and ensure adequate food for all. Service learning projects will give students first-hand exposure to the specific ways the New Haven community has worked to address these issues. Paying specific attention to urban agriculture, students will see how many urban farms make use of complex multifunctional urban spaces, forcing us to rethink the urban environment in novel ways. Lastly, the course will examine the connections between cultivated urban spaces and cultural expression and meaning, with specific attention paid to the connection between urban gardening and various diaspora communities that are found in urban environments. General Education: C. 3 credits

**PO-322W Politics Through Film**

This course focuses on film as a medium for the presentation of political events and ideas and as a means of shaping political opinion. General Education: C. 3 credits

**PO-325W Democracy and Its Critics**

This course examines the theoretical and practical development of democracy from ancient Athens to the present by reading key thinkers and critics of democracy. Concepts to be addressed include majority rule, representation, participation, democratic citizenship, among others. Authors may include Rousseau, Marx, Dewey, Schmitt, Schumpeter, Dahl, Held, among others. General Education: C. 3 credits

**PO-329 Global Social Movements**

This course examines various social movements from around the world in order to better understand the underlying dynamics of these powerful driving forces in the contemporary world. The course will investigate central questions such as: Why do social movements emerge? What sustains social movements? Why do some movements succeed where others fail? General Education: C. 3 credits

**PO-329W Global Social Movements**

This course examines various social movements from around the world in order to better understand the underlying dynamics of these powerful driving forces in the contemporary world. The course will investigate central questions such as: Why do social movements emerge? What sustains social movements? Why do some movements succeed where others fail? General Education: C. 3 credits.

**PO-341 World Revolution in the Twentieth Century**

A study of the major revolutions of the twentieth century with special attention to the theoretical approaches to the nature of revolution. Primary attention will be given to the Mexican Revolution of 1910, the Russian Revolution of 1917, the Chinese Revolutions of 1911 and 1949, and the Great Proletarian Cultural Revolution. General Education: C. 3 credits

**PO-380 Internship**

Fieldwork experience initiated with permission of the Department Chair. 3-12 credits

**PO-390 Independent Study**

In this course, the student will, under the supervision of the department chair/program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-12 credits

**PO-391 Political Science Seminar**

This course provides the political science major an opportunity for creative research. The goal is to expose students to the various ways of acquiring knowledge of politics and to philosophical problems involved in social inquiry, as well as to train them in the use of the scientific method. This course is required of political science majors and is to be taken either in the junior or senior year. It is open to any junior or senior social science major. 3 credits

**Psychology (PY)**

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**PY-111 Introduction to Psychology**

Introduction to the major areas, theories, concepts, and methods of contemporary psychology. Topics may include ways of perceiving, learning, and thinking about the world; emotions; motivation; the relationship between brain events and inner experience; child development and adult personality; self-concept; attitudes toward others and behavior in social situations; stress, coping, and the diagnosis and treatment of mental disorders. Special attention will be paid to the application of scientific methods to the study of human cognition and behavior. General Education: B. 3 credits

**PY-131 Development of Art in Childhood**

Children naturally begin producing works of art by the preschool years, and their mental growth is mirrored in their art. This course examines the typical developmental sequence of children's art, the meaning of art to the child, and the ways in which art can inform us about children's cognition. Attention also will be paid to the facilitation of artistic development by educators and the use of art in child psychotherapy. P: PY 111. 1.5 credits

**PY-132 Development of Play in Childhood**

Play, a universal behavior among young mammals, not only represents their abundant energy but also serves as an important form of enactive learning. Children's play helps them to master and make sense of the physical and social worlds in which they live. Human play takes many forms, some of which emerge in a developmental sequence. This course reviews the major forms of play at different stages of childhood as well as their significance for understanding the child. Attention also will be paid to the facilitation of desirable play behavior and the use of play in child psychotherapy. P: PY 111. 1.5 credits

**PY-133 Reasoning and Numeracy in Childhood**

Examines the development of reasoning in childhood, from its beginnings in infancy through the maturation of abstract thinking in adolescence. The classic stage model proposed by Jean Piaget and his followers will be evaluated in terms of more recent research that has led to revisions in our understanding of children's cognitive abilities. Special attention will be paid to the development of quantitative reasoning, beginning

with basic numeracy and progressing to more complex operations. Methods of facilitating reasoning and mathematical competence also will be considered. P: PY 111. 1.5 credits

### **PY-134 Attachment and Relationships in Childhood**

Humans, like other mammals, form attachment bonds with important caregivers early in life. As social beings, humans also may generalize lessons learned from our interactions with caregivers to other relationships, such as friendships with peers. This course examines the considerable body of theory and research concerning attachment in childhood as well as the development of children's friendships and other important relationships. Attention also will be paid to the clinical manifestations of attachment disorders. P: PY 111. 1.5 credits

### **PY-135 Special Topics**

Selected topic studied in-depth within a psychological frame of reference. 1.5 credits

### **PY-205 Ethnic and Gender Issues in Mental Health**

This course will explore the perception and interaction of cultural relevance and gender sensitivity as a necessity in case management and clinical work. Students will explore the mental health needs and norms of several ethnic groups in the United States including European, Native-American, African American, Latino/Latina, Asian American, Jewish and Arab American clients. Students will also gain an understanding of the role ethnicity and gender has in mental health and substance abuse treatment. In addition, they will examine the impact of oppression on women and other minority groups. Students will design a cultural collage and research their own ethnic, cultural and gender norms to gain a better understanding of themselves in relation to others. General Education: C. 3 credits

### **PY-210 Behavior Modification**

Application of learning principles to human behavior and its modification in clinical settings, business environments, the classroom, and everyday life. Examines methods of determining the triggers for problem behaviors and the role of rewards. A number of approaches to changing old behaviors and establishing new behaviors will be discussed, such as token economies, self-monitoring, contracts, cognitive-behavioral techniques, shaping, differential reinforcement, and extinction. P: PY 111. 3 credits

### **PY-211 Abnormal Psychology**

Psychological functioning is said to be abnormal when it is atypical and causes distress to the individual or to other members of that person's community. Viewed through a medical lens, these behaviors are regarded as signs of psychopathology (mental illness). This course provides a thorough grounding in the psychiatric diagnostic classification system, covering most of the major categories of mental disorder: anxiety, depression, schizophrenia, and more. Theories explaining the various forms of mental disorder, research findings on their social, psychological, and biological correlates, and treatment options are also considered. P: PY 111. 3 credits

**PY-213            Counseling Techniques**

A didactic-experiential course addressing contemporary procedures for counseling clients with emphasis on acquiring interviewing skills and understanding the counselor-client dyad as an effective working relationship. P: PY 111, PY 211. 3 credits

**PY-214            Death and Dying**

The study of the theories relating to the process of dying and bereavement. Topics include: factors that influence the needs of patients and survivors; theories of attachment; stages of grief; suicides; and living wills. P: PY 111. 3 credits

**PY-218            Statistics for Behavioral Sciences**

Addresses basic concepts and methods of statistical data analysis as applied in psychology and other social/behavioral sciences, including organizing, analyzing, and interpreting data. This course will provide students with a foundation in descriptive and inferential statistics, touching on frequency distributions, probability sampling, and hypothesis testing. Analyses conducted by hand and using SPSS. P: General Education: Math A. 3 credits

**PY-222            Learning**

Whenever experience changes our behavior in a lasting way, learning has taken place. Learning includes acquisition of knowledge, mastery of concepts, cultivation of skills, and development of habits. This course surveys what is known about key forms of learning, emphasizing classical conditioning, operant conditioning, observational learning, verbal learning, and information processing models of memory. Major theories that attempt to explain these processes and how these theories are applied to real world concepts, such as education, will be covered. P: PY 111. 3 credits

**PY-229            Psychology of the Exceptional Child**

Not all children develop along 'typical' lines. For some, cognitive and/or social-emotional development differs sharply from what is considered normative. This course concerns the psychology of such children, especially insofar as their differences may produce problems in living (e.g., academic failure or social stigmatization). Assessment and diagnostic procedures (e.g., psychological tests) as well as intervention strategies (e.g., behavior modification) will be covered. Specific language and academic skills disorders, autistic-spectrum disorders, mental retardation, selected medical conditions, disruptive behavior disorders, 'internalizing' disorders (e.g., separation anxiety), and the consequences of neglect and abuse will be considered. Some attention also will be paid to the issues raised by giftedness and special talents. In addition to describing the various disorders clinically and phenomenologically, we will try to understand their origins, nature, and developmental implications, and how they can be recognized and effectively addressed in specialized settings (e.g., clinics), in regular classrooms, and in the home. This course includes a fifteen-hour field experience. This course does not fulfill the required special education courses for teacher candidates seeking initial teacher

certification in Connecticut. Teacher candidates should consult with the Certification Officer for information about the required special education courses. P: PY 111 and PY 211 or PY 330. 3 credits

### **PY-232 Organizational Psychology**

Concerns the application of psychological principles in organizational settings. Some topics which will be explored include: decision making, group and team dynamics, leadership, motivation, and stress in the workplace. Students will learn what makes for an effective workforce and how to best encourage it. P: PY 111 or MG 131. 3 credits

### **PY-234 Brain and Behavior**

The study of the anatomy and physiology of the brain and peripheral nervous system and their relation to behavior. Topics will include the neural basis of sensation, motivation, and learning, and the effects of traumatic brain injury and neurological disorders. P: PY 111 or BI 111. 3 credits

### **PY-235 Drug and Alcohol Abuse**

An introductory survey covering a variety of issues in the addiction arena, including the psychology of addiction, biological issues, the impact of addiction on families, identification of addictions, and methods of intervention. P: PY 111. 3 credits

### **PY-236 Motivation**

An exploration of human and animal motivation and factors influencing the direction and magnitude of behavioral responses. The course considers the roles played by instincts, drives, arousal modulation, and incentives, while emphasizing behavioral and social learning approaches to reinforcement. Both lower-level biological motives (e.g., hunger) and higher-level acquired motives (e.g., achievement) will be covered. The distinction between intrinsic and extrinsic motives and the applied topic of work motivation will receive special attention. P: PY 111. 3 credits

### **PY-237 Cognitive Psychology**

This course is the study of how humans think, how we represent and process information in the mind/brain. Topics that may be covered include sensation and perception, attention, the representation of knowledge, memory, the nature and development of expertise, mental imagery, problem solving, creativity, language and reading, and individual differences. The course will have an applied focus where theories of how we represent and process information will be used to help solve real world problems in diverse areas such as education, medicine, sports, and law. Another focus will be to have students develop their understanding of the types of questions that cognitive psychologists ask and how they answer those questions; this will be developed through reading primary literature, in class demonstrations, and individual and/or group experiments and/or presentations. P: PY 111. 3 credits



**PY-239 Close Relationships**

This course examines intimacy and how relationships (romantic, familial, platonic) develop. The theories and research findings reviewed are based on the empirical study of behavior and cognition as they relate to our interpersonal relationships. Topics such as what is love, attraction, communication in relationships, satisfaction, jealousy, and relationship dissolution, will be addressed. Upon completion of this course you should have a better understanding of how relationships work, and how to succeed in them. General Education: C. 3 credits

**PY-242 Educational Psychology**

This course is a study of the assumptions about learning and development that underlie various educational practices by acquainting students with different theories in both of these areas. It provides students with opportunities to develop their problem solving skills in the context of education and psychology. Some of the topics the course covers are development and individual differences, learning theories, problem solving, instructional objectives and methods, motivation, behavior management, and assessment. P: PY 111. 3 credits

**PY-248 Cultural Psychology**

This course examines the importance of cultural factors in explaining and understanding human behavior, providing students with a cross-cultural framework to evaluate the relevance of traditionally held beliefs and theories to different cultural groups. Students will explore the role of culture in development, cognition, gender, emotion, language and communication, personality, abnormal psychology, development of self and identity, and interpersonal and intergroup relations. To develop a better understanding of self in relation to the world, students will research their own cultural background and norms in comparison to mainstream society in the United States. Finally, students will develop a deeper, more complex understanding of the nature of culture, its relationship to the psychological processes, and the differences and similarities between cultures in our increasingly globalized world. General Education: C. 3 credits

**PY-250 Community Psychology**

A multidisciplinary approach emphasizing the prevention and treatment of psychological problems in a community setting. P: PY 111. 3 credits

**PY-251 Special Topics**

Selected topic studied in-depth within a psychological frame of reference. 1-3 credits

**PY-251W Special Topics**

Selected topic studied in-depth within a psychological frame of reference. 1-3 credits

**PY-280          Practicum**

A field-based experiential practicum involving approximately 8-10 hours per week on site. Sites may include schools, clinics, community agencies, corporations, or laboratories depending on the student's interest and area of concentration. P: Second semester Junior status, senior status or permission of Department Chair. 3 credits

**PY-290          Independent Study**

In this course, the student will, under the supervision of the department chair/program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-3 credits

**PY-311          History and Systems of Psychology**

A study of the philosophical and scientific antecedents of contemporary psychology, the major theorists and research methods in the early years of psychological science, and their influence on current developments and controversies in the field. P: PY 111. 3 credits

**PY-312          Psychotherapy**

Psychotherapy involves the treatment of mental illness and/or the facilitation of people's coping with life problems using psychological (as opposed to biomedical) methods. Evidence indicates that a variety of psychotherapeutic approaches can be effective, depending in part on the nature of the presenting problems. This course surveys the principal schools of thought in psychotherapy, including psychodynamic, humanistic, behavioral, and cognitive therapies. P: PY 111, PY 211. 3 credits

**PY-321          Personality**

Personality involves the study of the consistent patterning underlying the day-to-day variability in human thoughts, feelings, and behaviors. Influential personality theories will be critically evaluated and applied, testing their abilities to cast light on individual differences in self-concept and relational style. P: PY 111. General Education: C. 3 credits

**PY-321W          Personality**

Personality involves the study of the consistent patterning underlying the day-to-day variability in human thoughts, feelings, and behaviors. Influential personality theories will be critically evaluated and applied, testing their abilities to cast light on individual differences in self-concept and relational style. P: PY 111. General Education: C. 3 credits

**PY-323 Social Psychology**

The study of individual and group behavior, this course addresses classical and contemporary issues and research on a number of topics, including person perception, social cognition, attitudes and attitude change, conformity, obedience, prejudice, gender, and interpersonal relationships and attraction. P: PY 111. General Education: C. 3 credits

**PY-325 Experimental Methods and Research Design**

An introduction to experimental methods and research design in psychological research. Includes hands-on experience with design, implementation of data collection, data coding and analysis, and the interpretation and communication of results. Students will learn and use APA style format in a research paper describing their research findings. P: PY 111, PY 218 and Junior or Senior status. 3 credits

**PY-325W Experimental Methods and Research Design**

An introduction to experimental methods and research design in psychological research. Includes hands-on experience with design, implementation of data collection, data coding and analysis, and the interpretation and communication of results. Students will learn and use APA style format in a research paper describing their research findings. P: PY 111, PY 218 and Junior or Senior status. 3 credits

**PY-330 Child Development**

An examination of the major theories, issues, and research related to the developing child from conception to puberty, with emphasis on emotional, cognitive, and social development. Current issues, such as the effects of drugs on the fetus, child abuse, and day care centers will be discussed. This course is not required for those who seek initial teacher certification at the middle or secondary level. P: PY 111. 3 credits

**PY-340 Psychological Assessment**

Psychological assessment involves the systematic appraisal of cognitive abilities, personality traits, social attitudes, interests, values, and other characteristics. Methods include interviews, self-report measures, projective techniques, and performance appraisals. This course covers the basic principles of test construction and validation used by psychologists and educational measurement specialists. It also covers the administration, scoring, and interpretation of selected psychological tests along with a critical evaluation of their qualities. P: PY 218 and open only to psychology majors with Senior status. 3 credits

**PY-341 Adolescent Psychology**

This course examines the development of the individual during the period of transition from childhood to adulthood, including physical changes, personality development, and the influence of family, school, and culture on adolescents. P: PY 111. 3 credits

**PY-350 Adulthood and Aging**

An overview of adulthood, maturity, and old age from both physical and psychological perspectives. Personal adjustment and psychological changes over the chronology of adult experience will be emphasized. Topics will include family, career, personality continuity and change, sexuality, and the processes of aging, death, and bereavement. P: PY 111. 3 credits

**PY-371 Introduction to Art Therapy**

The role of art therapy in the psychotherapeutic process as a diagnostic, developmental, and remedial tool, including the theoretical bases of this modality. P: PY 111 and either PY 211 or PY 321. 3 credits

**PY-372 Theory and Practice of Art Therapy**

Continued study of various psychological theories, concepts, and methods of psychotherapeutic art. Focus on actual case materials and workshop experiences. P: PY 111, PY 211, PY 371 and either PY 312 or PY 321. 3 credits

**PY-380 Internship**

A field-based experiential internship in the Child Development and Counseling, and Mental Health concentrations requiring a commitment of 16 -24 hours per week to the placement site. P: PY 280 and departmental permission. May, with special permission of the Department Chair, be taken over the course of two semesters. Upon registering for PY 380, students should immediately meet with the Office of Career & Professional Development and Experiential Learning (Rosary Hall). This should be done by the middle of the semester prior to actually beginning the placement. 6-9 credits

**PY-391 Senior Seminar**

In-depth study of selected topics in psychology. P: Open only to psychology majors with senior status. 3 credits

**Public Administration (MP)**

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**MP-355 Special Topics**

Selected topic studied in-depth within a public administration frame of reference. 3 credits

**Public Health (PHS)**

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**PHS-310 Epidemiology**

Epidemiology is the branch of medicine which deals with the incidence, distribution, and control of a disease. In this course, you will learn and apply key concepts of epidemiology to multiple domains of public health. By the end of this course, you'll be able to use epidemiology to better understand, characterize, and promote health at

a population level. This online class has optional live sessions. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). P: SO 218. 3 credits

### **PHS-387      Public Health Studies I: Current Topics and Politics**

This course is intended to provide students with a means of evaluating the health impact of political decisions and a broad knowledge base about the practice of Public Health today. Students will explore a range of current topics in public health - including COVID-19, HIV/AIDS, and the obesity epidemic. Students will also look at the impact of US politics on global public health, especially in developing nations. Furthermore, this course will explore key topics such as the WHO's Millennium Development Goals, the disastrous circumstances that can arise when Public Health Policies fail, and the conflict between data and political will that drives so much of Public Health policy decision making. This course culminates in a project in which students must plan a Health Impact Assessment of a current or proposed federal or state policy. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). P: MG 311, SO 218. 3 credits

### **PHS-388      Public Health Studies II: Demographics, Geo-Spatial Mapping, and Qualitative Research**

This course provides students with a variety of tools for understanding the impact that disease or other Public Health concerns may have on a population. Students will learn how to design effective surveys, analyze geographic data, and use qualitative information with the ultimate goal of gaining a better understanding of how events may affect the health of a particular population. This course will also require students to participate in a marathon in order to help them build understanding of how geographic data is used in the practice of Public Health. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). P: MG 311, SO 218, PHS 387. 3 credits

## **Religion (RS)**

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### **RS-217      Human Rights and Religious Witness in Latin America: a Film Course**

The Americas - North, Central, and South - are the product of European colonial conquest of the Western Hemisphere five hundred years ago. This film course explores the consequences of this colonial origin and examines the cycle of oppression and resistance to oppression in Latin America, more specifically, in Mexico and Central America, from the conquest to the contemporary period. Eight films will dramatize the tragic, beautiful, and epic story of Latin America yesterday and today. Students will report on the films and their relationship to the context of globalizing forces of the Spanish conquest, colonialism, Christianity, trade, American hegemony in the western hemisphere, the Cold War, immigration, and human rights. For each of these globalizing forces, we will employ a twofold approach: (a) identify the actions of the colonial or

governmental power and (b) describe the reactions of the Church and of the people. Associated with this approach, we will ask two sets of questions: (a) What justification did the colonial powers use to conquer, dominate, and enslave people? Likewise, in the postcolonial era, what justification did the independent governments use to suppress the people? (b) On the other side of the conflicts, what motivated the champions of human rights, who rose up in every age of this history to defend the indigenous peoples and the peasants? Their examples will lead us to a consideration of Liberation Theology. One benefit of this course is the ability to see a continuity of history: the actions of rulers and the reactions of the ruled follow recurring patterns through time. Students will be asked to describe this continuity. The past isn't dead; it isn't even past. (William Faulkner). A question for students to contemplate is this: How is the past living on in the present? General Education: C. 3 credits

### **RS-221 World Religions**

This course surveys the teachings and practice of five world religions: Hinduism, Buddhism, Judaism, Christianity, and Islam. Consideration is given to the question of what makes a tradition a "world religion" and to the history of that idea, as well as to the question of what makes a tradition a "religion" at all. In this way, students are invited to explore both the religious dimension of human existence as well as how that dimension has been expressed and studied. General Education: B. 3 credits

### **RS-222 Religion and Science**

Are religion and science complementary, antithetical, or simply unrelated? How one addresses this question carries implications for how one views the world, society, and the self, and for how one conceives and carries out natural, social-political, moral, and theological inquiry. In this course, we survey the relationship between religion and science in a number of traditions, including consideration of debates about the theory of evolution and other matters of contemporary concern. General Education: B. 3 credits

### **RS-223 Religion and Popular Culture**

This course examines the many ways that religion and popular culture intersect today. It begins by examining the origins of the concept of popular culture, its historical developments in the eras of mass media and digital culture, and the rise of Cultural Studies as an intellectual approach to the study of working-class culture, race and racism, gender and sexuality, and the politics of representation. Students then learn about foundational texts and issues in Religious Studies before applying their learning across these two disciplines to such things as sports, hip hop, yoga, graphic novels, film and television, music videos, video games, and social media. General Education: B. 3 credits

### **RS-226 Catholic Intellectual Tradition**

This course invites students to engage and debate the Catholic intellectual tradition from Augustine to the present. Focus is placed on the relationships between faith and reason and between the Church and the world. The course consists of two units. Unit 1 surveys

the work of authors from early Christianity to the start of the modern period, including Augustine of Hippo, Thomas Aquinas, Dante Alighieri, Meister Eckhart, Teresa of Avila, and John of the Cross. Unit 2 is concerned with recent materials, exploring the tension between the Church and "the modern world" from the French Revolution up to the Second Vatican Council in the 1960s and the new spirit of "dialogue" in subsequent years. A wide range of authors is studied, including Jacques Maritain, Dorothy Day, Elizabeth Johnson, Pope Francis, and others. General Education: B. 3 credits

### **RS-240 Religion and Race**

This course explores the role of religion in the civil rights movement from its origins, through its height in the 1950s and 1960s, up through the continued struggle for civil rights in the US today. It consists of three units. Unit 1 focuses on the work of Martin Luther King, Jr. and two fellow travelers, Howard Thurman and Abraham Heschel. Key events in the history of the movement are discussed. Unit 2 turns to the life and work of Malcolm X, including his relationship with the Nation of Islam and powerful public addresses. Unit 3 looks at the work of several figures who came to prominence after "Martin and Malcolm," including James Cone, James Baldwin, Ta-Nehisi Coates, and others. General Education: B. 3 credits

### **RS-242 The Spiritual Life**

What is the spiritual life? How do practitioners of various spiritual and religious traditions live out and develop their spiritual life? The course addresses these questions through two units of study, the latter including a focus on practice and experiential learning. Unit 1 surveys the history of spirituality, including in both Western and Eastern traditions and the work of significant authors, including Ralph Waldo Emerson, Vivekananda, William James, Thomas Merton, and others. Unit 2 considers more recent texts and movements concerned with the spiritual life and students experience spiritual practices first-hand, including mindfulness practice, meditation, and yoga. Where possible local practitioners are invited to share their expertise. General Education: B. 3 credits

### **RS-244 Religions of Asia**

This course explores the major religious and ethical traditions of Asia. It consists of five units. After being introduced to some basic theory and method in the study of religion, students survey of Hinduism, including a reading of the Bhagavad Gita, and consider the major traditions of China: Confucianism and Taoism, including readings of Confucius' Analects and the Tao Te Ching. Finally, they focus on Buddhism, surveying some of the tradition's major teachings and features, focused especially on the practice of meditation and the Zen and Tibetan traditions. The course concludes with a reading of the Dhammapada. The course includes elements of experiential learning where possible and focuses especially on the ethical significance of the teachings and practices of these traditions. General Education: B. 3 credits

**RS-252      The Gospels**

Reading and discussion, informed by contemporary criticism, of one of the four gospels of the canonical Christian scriptures. General Education: B. 3 credits

**RS-253      Selected Topics**

Selected topic studied in-depth within a religious frame of reference. 3 credits

**RS-254      Selected Topics**

Selected topic studied in-depth within a religious frame of reference. 3 credits

**RS-275      History of Christianity**

This course surveys the history of Christianity from its origins to the present day. Unit 1 focuses on the early Church up through the Council of Chalcedon in 451, including a reading of the Gospel of Mark. Unit 2 looks at the Middle Ages and the Renaissance, considering the development of the Church in various areas of Europe and the Middle East, the influence of scholasticism, the split between Eastern and Western churches, and the emergence of Christian humanism. Unit 3 turns to the Protestant Reformation and Catholic Counter-Reformation, up to the wars of religion in the seventeenth century. Unit 4 starts from the Enlightenment period, considering the significance for Christian history of the revolutions of that period and the decades following as well as the missionary movements that flourished at the end of the nineteenth century. Unit 5 presents the period from 1914 to the present, considering the impact on Christianity of the World Wars and counterculture movements of the 1960s and concluding by considering the shift of energy in the Church from the West to other parts of the world. Students engage with primary source readings throughout the course. General Education: B.

**RS-283      Religion and Society**

This course introduces students to the methods and approaches used by scholars and students of Religious Studies as an academic discipline. Students learn how to think critically about religion by examining it historically, anthropologically, and sociologically. Beginning with 19th-century anthropologists such as E. B. Tyler and J. G. Frazer, the course uses primary and secondary readings to chart the development of the discipline through works by Karl Marx, Sigmund Freud, Emile Durkheim, Max Weber, William James, Mircea Eliade, Claude Levi-Strauss, Clifford Geertz, and others. Students are introduced to texts by important contemporary authors and to key debates in the field today regarding relationships between religion and such things as global conflict, the rise of fundamentalism, contemporary US culture and politics, and issues of race, class, gender, and sexuality. General Education: B. 3 credits

**RS-321      Pentecostalism**

One of the fastest-growing New American Religious Movements of the 20th century, Pentecostalism now accounts for much of the recent shift in which a majority of the world's Christians live in the Global South. This course introduces students to



Pentecostalism's historical, cultural, and theological roots, including English Methodism and African diasporic spiritualities. It explores complex relations and tensions between Pentecostalism, Evangelicalism, and Christian Fundamentalism, examining beliefs and practices such as speaking in tongues, divine healing, revivalism, and Spirit baptism. Societal issues of race, class, gender, and globalization are investigated as students learn to think critically about religion and society through the lens of Religious Studies, History, and Sociology. General Education: C. 3 credits

### **RS-323 Islam and the West**

Is the West, especially America, under siege from Islam? Is conflict between America and Islam inevitable? Or is there common ground? What has Islam contributed to the world and to the West? This course provides an overview of the relationship between Islam and the West, including the basics of the religion and civilization of Islam, the relationship of Islam to the West, and considerations concerning Muslims in Western countries, including America. The course takes an interdisciplinary approach, combining elements of history, religion, and culture. General Education: C. 3 credits

### **RS-351 Special Topics**

Selected topic studied in-depth within a religious frame of reference. 3 credits

### **RS-351W Special Topics**

Selected topic studied in-depth within a religious frame of reference. 3 credits

### **RS-352 Special Topics**

Selected topic studied in-depth within a religious frame of reference. 3 credits

### **RS-352W Special Topics**

Selected topic studied in-depth within a religious frame of reference. 3 credits

### **RS-353 Special Topics**

Selected topic studied in-depth within a religious frame of reference. 3 credits

### **RS-373 The Question of God in Modern World**

A historical study of the impact of the "Modern Revolution" on Christian belief in the West, and an examination of the pluralistic landscape of belief in contemporary Postmodern culture. P: Sophomore standing or permission of the instructor. General Education: B. 3 credits

### **RS-390 Independent Study**

In this course, the student will, under the supervision of the department chair/program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student

not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-12 credits

### **RS-393 Final Project I**

A project-based capstone project consisting of one semester/module of research (PH/RS 393) and one semester/module consisting of writing (PH/RS 394). Both stages of the project must be conducted under the supervision of a faculty member in the department. 3 credits

### **RS-394 Final Project II**

A project-based capstone project consisting of one semester/module of research (PH/RS 393) and one semester/module consisting of writing (PH/RS 394). Both stages of the project must be conducted under the supervision of a faculty member in the department. 3 credits

## **Sociology (SO)**

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### **SO-111 Introduction to Sociology**

This course invites you to see the world through the sociological imagination. We will examine culture, social structure, race, class and gender inequality, social institutions and socialization from a sociological perspective. General Education: B. 3 credits

### **SO-121 Contemporary Social Problems**

This course focuses on how social institutions and social organization generate problems for people and for society. Particular attention will be paid to political and economic inequalities, health and illness, education, the environment, and the criminal justice system. General Education: C. 3 credits

### **SO-121W Contemporary Social Problems**

This course focuses on how social institutions and social organization generate problems for people and for society. Particular attention will be paid to political and economic inequalities, health and illness, education, the environment, and the criminal justice system. General Education: C. 3 credits

### **SO-212 Social Work: History and Practice**

This course reviews the history of Social Work in the United States, and examines the practice settings of social work as a profession: case work, group work, community organization and advocacy, and policy and planning. Includes the study of the values and assumptions of social work with an eye towards problem-solving applications with specific populations, as well as social welfare policy critique. 3 credits

**SO-213 Social Work: Populations and Policies**

An examination of the populations and policies that are the current focus of Social Work in the United States. We will further explore the special needs of specific populations such as families, youth, the elderly, and the poor, with a focus on how social inequalities create challenges for people that Social Workers must mitigate through social welfare policy and practice. Establishing a knowledge base as well as effective communication techniques will be stressed. 3 credits

**SO-217 Human Rights and Religious Witness in Latin America: a Film Course**

The Americas - North, Central, and South - are the product of European colonial conquest of the Western Hemisphere five hundred years ago. This film course explores the consequences of this colonial origin and examines the cycle of oppression and resistance to oppression in Latin America, more specifically, in Mexico and Central America, from the conquest to the contemporary period. Eight films will dramatize the tragic, beautiful, and epic story of Latin America yesterday and today. Students will report on the films and their relationship to the context of globalizing forces of the Spanish conquest, colonialism, Christianity, trade, American hegemony in the western hemisphere, the Cold War, immigration, and human rights. For each of these globalizing forces, we will employ a twofold approach: (a) identify the actions of the colonial or governmental power and (b) describe the reactions of the Church and of the people. Associated with this approach, we will ask two sets of questions: (a) What justification did the colonial powers use to conquer, dominate, and enslave people? Likewise, in the postcolonial era, what justification did the independent governments use to suppress the people? (b) On the other side of the conflicts, what motivated the champions of human rights, who rose up in every age of this history to defend the indigenous peoples and the peasants? Their examples will lead us to a consideration of Liberation Theology. One benefit of this course is the ability to see a continuity of history: the actions of rulers and the reactions of the ruled follow recurring patterns through time. Students will be asked to describe this continuity. The past isn't dead; it isn't even past. (William Faulkner). A question for students to contemplate is this: How is the past living on in the present? General Education: C. 3 credits

**SO-218 Statistics for Behavioral Sciences**

Addresses basic concepts and methods of statistical data analysis as applied in psychology and other social/behavioral sciences, including organizing, analyzing, and interpreting data. This course will provide students with a foundation in descriptive and inferential statistics, touching on frequency distributions, probability sampling, and hypothesis testing. Analyses conducted by hand and using SPSS. P: General Education: Math A. 3 credits

**SO-219          Research Methods**

This course is a "hands on" approach to research in which the student will learn to design and carry out field observations, experiments, content analyses, or surveys. 3 credits

**SO-220          Sociology of Communications**

This course focuses on mass media representations of gender, race, class, and culture. Students will critically engage all forms of mass media from the traditional to new technologies to examine the effect media has on their lives, ways in which opinions are formed and how culture is shaped. 3 credits

**SO-220W        Sociology of Communications**

This course focuses on mass media representations of gender, race, class, and culture. Students will critically engage all forms of mass media from the traditional to new technologies to examine the effect media has on their lives, ways in which opinions are formed and how culture is shaped. 3 credits

**SO-224          Sociology of Education**

This course will provide a systematic analysis of the institution of Education in society, with special attention devoted to access to education and class structure, taking into account race, religion, gender, and disability. 3 credits

**SO-225          Sociology of Sport**

This course will provide a systematic analysis of sport in North America, with special attention devoted to the interrelationships between sport, social institutions, social processes, and the critical analysis of sport in contemporary society. 3 credits

**SO-230          Technology, Society & the Individual**

A consideration of 20th century technological change with particular interest in its impact on individuals, families, work and social organizations. General Education: C. 3 credits

**SO-231          Deviance and Criminology**

An examination of the social construction of the categories of "crime" and "deviance" with a focus on data and theories used in Sociology and Criminal Justice Studies. P: CJ 111 or SO 111. 3 credits

**SO-232          Juvenile Delinquency**

Investigation of delinquency as a social category, including theories of construction and causation, patterns of delinquency, and the working of the juvenile justice system. P: CJ 111 or SO 111. 3 credits

**SO-233 Corrections**

Examination of philosophy, theory, and practice of criminal punishment and of the processes which characterize arrest, prosecution, trial, and sentencing. Formal and informal operation of law enforcement agencies are studied, with special attention to patterns of differential treatment accorded different social and economic groups. P: CJ 111 or SO 111. 3 credits

**SO-235 Drug and Alcohol Abuse**

An introductory survey covering a variety of issues in the addiction arena, including the social construction of addiction, social psychological and biological issues, the impact of addiction on families, identification of addictions, and methods of intervention. P: SO 111. 3 credits

**SO-241 Urban Sociology**

This course examines the effects of the urban environment on social institutions and populations and explores the modern crises of urban living with an eye towards understanding how to make cities livable, sustainable, and equitable. P: SO 111. General Education: C. 3 credits

**SO-242 Race, Ethnicity and Racism**

This course examines the positions of race and ethnic groups in the status hierarchy of the United States, and teaches a critical perspective on the economic, political, and social oppression of subordinate groups in unequal social systems. General Education: C. 3 credits

**SO-242W Race, Ethnicity and Racism**

This course examines the positions of race and ethnic groups in the status hierarchy of the United States, and teaches a critical perspective on the economic, political, and social oppression of subordinate groups in unequal social systems. General Education: C. 3 credits

**SO-242W\_22 Minorities and Multicultural Diversity**

This course examines the positions of race and ethnic groups in the status hierarchy of the United States, and teaches a critical perspective on the economic, political, and social oppression of subordinate groups in unequal social systems. General Education: C. 3 credits

**SO-245 Introduction to Women's and Gender Studies**

This course is an introduction to the interdisciplinary field of Women's and Gender Studies. It explores the social and cultural meanings of gender in society and familiarizes students with key issues, questions and debates in the field. General Education: C. 3 credits.

**SO-246 Introduction to African American Studies**

This course is an introduction to the study of people of African descent in the United States. We will explore why people of African descent have occupied an oppressed position in the US and globally, and how they have resisted this oppression through culture and the creation of social change. We will examine key historical periods in African American history, with a concern for how race, gender, and class shape the lives of people of African descent, and how Black struggles for citizenship shape the ongoing development of democracy in the US and globally. General Education: C. 3 credits

**SO-247 Introduction to Hispanic & Latinx Studies**

This course is an introduction to Hispanic and Latinx Studies in the United States. The course investigates the historical, socio-economic conditions and experiences of Latinx with particular attention to structural inequalities, identity construction and migration. General Education: C. 3 credits

**SO-255 Special Topics**

Selected topic studied in-depth within a sociological frame of reference. 3 credits

**SO-310 Sociology of Law and Social Control**

This course explores the social processes of law and social control in the social context of the United States. Discusses major theories of law and considers the role of law as both a cause and effect of social change. P: CJ 111 or SO 111. 3 credits

**SO-371 Classical Sociological Theory**

We will examine the theories of Marx, Weber, Durkheim, DuBois, Addams and other important founders of the sociological discipline and perspective. P: Junior or Senior status. 3 credits

**SO-372 Contemporary Sociological Theory**

This course familiarizes students with contemporary developments in social thought that influence sociological research in the current period. Draws connections to classical theory and offers an overview of the main outlines of recent sociological theorizing. P: Junior or Senior status. 3 credits

**SO-373 Sociological Theory**

An exploration of social theory as a set of organizing logics for asking and answering questions about social interaction and institutions. The course will explore the underlying conceptual framework of sociology past and present in order to understand that what sociologists know is shaped by how they know it. Focus on theories of social structure and inequality, micro and macro theories, and the socio-historical context of theory production. P: Junior or Senior status. 3 credits

**SO-374            Qualitative Methods**

This course will examine strategies for gathering and analyzing qualitative data using approaches such as participant observation, content analysis, focus groups, and interviews. The focus of the course will be on understanding what types of questions are best answered through qualitative research methods, and will highlight how social theory is tested and applied through social research. P: SO 373. 3 credits

**SO-380            Internship**

Fieldwork experience. P: SO 111 plus a minimum of 15 hours in Sociology and Senior status. 3-9 credits

**SO-390            Independent Study**

In this course, the student will, under the supervision of the department chair/program director, research and produce an integrative culminating project that draws together various aspects of the student's course of study. This project will require the student not only to engage new academic research and material, but the student must also draw deliberately upon learning done in previous classes in the major to support and develop the project. By the end of the semester, the project should be a clear expression of, and culminating investigation into the set of questions or themes that formed the basis of the major course of study. 1-12 credits

**SO-391            Senior Seminar**

Consideration of a social problem with an eye to utilizing the "sociological imagination" and skills gained through the prior major courses, both required and elected. This course should be a culminating experience for those who have chosen this major, resulting in a heightened awareness of the sociological perspective. P: Senior status and Sociology or Social Science major. 3 credits

**Sports Management (SM)**

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**SM-140            Introduction to Sport Management**

This course explores the global nature, historical aspects, trends as well as the role of the sports industry in society. Topics include, but are not limited to, organizational structure, management, public relations, marketing, financial/economic, intercollegiate athletics, legal and ethical principles of sport administration and management. 3 credits

**SM-143            Introduction to Esports Management**

This course will introduce students to the history of competitive gaming and will explore its ecosystem. Since esports is one of the fastest growing industries, attracting 450 million viewers and generating over \$1 billion in revenue in 2020, students will get firsthand experience in analyzing it. Students will also navigate esports leagues, teams, players, publishers, tournament operators, media and affiliate organizations. This online

class has optional live sessions. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). 3 credits

### **SM-202 Sports Marketing & Promotion**

The business of sport is experiencing rapid growth all over the world, especially in America. Sports marketing and sports media are intrinsically linked in American culture. Sports Marketing and Promotion will explore a variety of topics including: Why are sports more popular today than ever before? Why have sports on a professional and collegiate level become "big business"? How does one construct a marketing plan for a professional or collegiate team? How can solid promotion of athletes, organizations, and events leverage the success of sports around the world? This course will focus on advertising and promotion as well as other marketing functions involved in the multi-billion-dollar sports industry. In addition to readings, case studies, and regular assignments, students will prepare a marketing plan for a professional or collegiate athletic team or program. 3 credits

### **SM-203 Sports Information & Media**

Modern sports and mass media are intrinsically linked. Whether it is a major or minor league team, a collegiate athletic program, or even high school athletics, sports media and the ability to communicate with fans and sponsors can be an integral part of the success of teams and programs. Increasingly, media outlets are presenting amateur, professional, and collegiate sports contests live, or reporting on the results of the contests on a regular basis. Sports Information and Media prepares students to work in different aspects of the sports communications industry, giving students an introduction to sports information and media relations as well as sports broadcasting. In this course, there will be an emphasis on developing skills essential for sports communication professionals, including writing and interviewing, handling media interactions across platforms, social media and other technology, and the introduction of new media into the sports industry. 3 credits

### **SM-207 Convention, Event and Trade Show Planning**

This course explains the importance of one of the major ways in which games are marketed to consumers and that is the convention. Shows like the Tokyo Game Show, PAX and E3 attract audiences ranging from 60,000 - 300,000 and serve as one of the best opportunities for game studios to generate excitement and favorable word-of-mouth for upcoming projects. Successfully executing a company presence at one of these shows requires a working understanding of budgeting, goal-setting, demo creation, logistics, staffing, merchandising, and ROI evaluation, all topics covered in this course. This online class has optional live sessions. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). 3 credits



**SM-232      Distribution of Games: The Role of the Publisher**

This course explains the role of a publisher in game distribution and details the various channels by which a game can be distributed. The role of a publisher in the games industry is to ensure that a game can get in front of its audience successfully. To do that, a publisher must consider a variety of distribution strategies and channels and this course helps guide students through that. This online class has optional live sessions. This course is offered through the Lower Cost Models for Independent College Consortium (LCMC). 3 credits

**SM-301      Ethics in Sport Management**

This course examines major ethical theories and their relation to the development of personal and professional ethics in sport and recreational management. The course is designed to develop a theoretical framework that will lead to a moral course of action and personal philosophy needed to meet the challenges and issues of modern athletics. The application of ethical decision making and problem solving in sport and recreation will be explored. An integrative study of current industry and ethical issues facing sport leaders. P: MG 131 or SM 140. 3 credits

**SM-302      Legal Aspects of Sport Management**

This course explores the legal principles of the sport industry and provides a basic knowledge of the legal statutes that relate to various dimensions of sport business. It includes legal principles that affect the prudent performance of all those involved in sporting events and will look at federal legal legislation as it affects program development. Major focus is on a review of judicial opinions in the areas of tort liability (risk management), agency and contract law, labor and employment law and antitrust issues. Topics to be addressed include right to participate, liability for injuries, legal status of sports organizations, risk management, assertion of legal rights, and crisis management. Other areas of sport industry law to be covered are contracts, negligence, gender equity, sport labor relations, and selected current issues. P: MG 131 or SM 140. 3 credits

**SM-303      Sport Venue and Event Management**

This course examines the principles and fundamentals of managing and financing sport, recreational, and entertainment venues. Course content focuses on knowledge and skills necessary to develop, design and manage sports, recreation and health/fitness facilities. Students will gain an understanding of planning, implementation, and evaluation of sport events in addition to the design, maintenance, and full utilization of athletic facilities. Principles for effective management of sport events and facilities in both human and physical resources are stressed. P: MG 131 or SM 140. 3 credits

**SM-304      Sport Finance**

This course examines the financial management and analysis of the sports industry as it pertains to different aspects of sports, including player compensation, labor relations,

facility development, broadcast rights, and competitive structure employed in managerial decision making in amateur and professional sports. Focus is on understanding the developing and management of budgets and financial strategies, including debt service, ticket and concession sales, corporate sponsorship and licensed sport merchandise. Examines financial challenges related to current and future sources of revenue for the sport enterprise. P: BE 161, MG 131, SM 140. 3 credits.

### **SM-381 Sport Management Internship**

This is a field based course in which students gain on-site employment experience in the Sport Management field for 120 contact hours per 3 credits. The student is responsible for maintaining an integrative journal and completing other academic requirements. A student may repeat this course only once, and the second internship must be in a different place of employment. P: 12 credits in the Business Administration, Management and Sport Management Department plus junior or senior standing. 3-12 credits

# Directories

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**The Administration**

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Carolyn Behan Kraus, M.A.

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Alan DeFavero, D.B.A.

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Siobhan Evarts, Ph.D.

*Director of Master of Science in Criminal Justice*

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Mark Barreuther, Ph.D.

*Chair, Department of English and Humanities*  
Paul Robichaud, Ph.D.

*Chair, Department of History and Political Science*  
Nicola Singh, Ph.D.

*Chair, Department of Languages and Cultures*  
Christine Atkins, Ph.D.

*Chair, Department of Philosophy and Religion*  
Matthew Waggoner, Ph.D.

*Chair, Department of Psychology*  
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*Director of the Undergraduate Accounting and Finance Programs*

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*Assistant Vice President for Advancement*

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Sr. Anne Kilbride, O.P.

*Director of the Meister Eckhart Center for Catholic and Dominican Life*

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*Director of Public Safety*

John Ritchie, M.J.A.

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Haley McConville, M.S.

**For a complete listing of all Faculty and Administration [click here](#).**

# The Faculty

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(\*denotes full-time faculty)

- \* **Jonathan Adongo, Ph.D.**, Associate Professor; Tagliatela School of Business and Leadership (University of Botswana - BA | University of Botswana - MA | Middle Tennessee State University - PHD)
- \* **William Aniskovich, J.D.**, Associate Professor; Dean, Tagliatela School of Business and Leadership, Co-Director of the MBA Program; Tagliatela School of Business and Leadership (The Catholic University of America - BA | University of Virginia - MA | University of Virginia - JD)
- \* **Rebecca Arnold, Ph.D., ATR-BC**, Associate Professor; Clinical Coordinator; Master of Arts in Art Therapy and Counseling; Department of Psychology (Lebanon Valley College - BA | Marywood University - MA | Lesley University - PHD)
- \* **Christine Atkins, Ph.D.**, Professor; Chair, Department of Languages and Cultures; Department of Languages and Cultures (University of Chicago - BA | University of Chicago - MA | Yale University - MA | Yale University - PHD)
- \* **Mark Barreuther, Ph.D.**, Professor; Chair, Department of Biology, Chemistry and Mathematics; Department of Biology, Chemistry and Mathematics (Southern Connecticut State University - BS | Southern Connecticut State University - MS | Wesleyan University - PHD)
- \* **Tina Benigno, Ph.D.**, Assistant Professor; Faculty Advisor; Department of English and Humanities (University of Toronto - BA | York University - MA | York University - PHD)
- \* **Patricia Birungi, Ph.D.**, Assistant Professor; Director of the Master of Public Administration Program; Tagliatela School of Business and Leadership (Makerere University - BS | Eastern Virginia Medical School - MPH | Old Dominion University - PHD)
- \* **Robert A. Bourgeois, Ph.D.**, Professor; Director of the Global Studies Program; Department of Sociology (Yale University - BA | University of Chicago - MA | University of Chicago - PHD)
- \* **Rebecca Brogan, Ph.D.**, Professor; Department of Biology, Chemistry and Mathematics (Ripon College - AB | University of Wisconsin-Millwaukee – PHD)
- \* **Corey Brushett, M.B.A.**, Assistant Professor; Faculty Advisor; Tagliatela School of Business and Leadership (Gettysburg College - BA | Albertus Magnus College - MBA)
- \* **Lauren Carpenter, Ed.M. in TESOL/Applied Linguistics**, Director of Education Programs; Department of Education and Teacher Preparation (University of Connecticut - BA | City College of New York - MS | Columbia University - EDM | Columbia University, Teachers College - Candidate, EDD)

- \* **Mark Case, Ph.D.**, Professor; Department of Biology, Chemistry and Mathematics (United States Coast Guard Academy - BS | Rensselaer Polytechnic Institute - MS | University of Rhode Island - PHD)
- \* **Susan Cole, Ph.D.**, Professor; Department of English and Humanities (Duke University - BA | Harvard University - MA | Harvard University - PHD)
- \* **Kristen DeCarli, D.B.A.**, Associate Professor; Co-Director of the Honors Program; Director of the Sport Management Program; Tagliatela School of Business and Leadership (Endicott College - BA | Albertus Magnus College - MBA | California Southern University - DBA)
- \* **Natalie DeVaul-Robichaud, M.F.A.**, Professor; Director of the Germain Center for Academic Success and the Writing Program; Department of English and Humanities (University of Michigan - BA | Sarah Lawrence College - MFA)
- \* **Jennifer Dealy, Ph.D., LMFT**, Assistant Professor; Faculty Advisor; Director of the Aquinas Scholars Program; Department of Psychology (Assumption College - BA | University of Connecticut - MA | University of Connecticut - PHD)
- \* **Alan DelFavero, D.B.A.**, Assistant Professor; Director of the Master of Science in Accounting Program; Director of the Undergraduate Accounting and Finance Programs; Tagliatela School of Business and Leadership (Sacred Heart University - BS | Sacred Heart University - MBA | Sacred Heart University - DBA)
- \* **Ross Edwards, Ph.D.**, Associate Professor; Dean of Academic Affairs for the Traditional Undergraduate Program; Department of History and Political Science (University of Massachusetts, Amherst - BA | University of Massachusetts, Amherst - MA | University of Minnesota - PHD)
- \* **Nabil Elias M.D.**, Associate Professor; Co-Director of the MBA Program; Tagliatela School of Business and Leadership (Cairo University - Professional Post-Graduate in Executive Management | Southern Connecticut State University - MBA | Ain Shams University, Faculty of Medicine - MD)
- \* **Siobhan Evarts, Ph.D.**, Associate Professor; Director of the Master of Science in Clinical Counseling Program; Department of Psychology (College of the Holy Cross - BA | Hofstra University - MA | Hofstra University - PHD)
- \* **Howard Fero, Ph.D.**, Professor; Director of the Master of Science in Management and Organizational Leadership Program; Tagliatela School of Business and Leadership (Hofstra University - BA | Baruch College CUNY - MS | Claremont Graduate University - PHD)
- \* **Deborah Frattini, M.F.A.**, Associate Professor; Department of English and Humanities (Albertus Magnus College - BA | Southern Connecticut State University - MS | Albertus Magnus College - MFA)
- \* **Lisa Furman, Ph.D., ATR-BC**, Professor; Director of the Master of Arts in Art Therapy and Counseling Program; Department of Psychology (Rhode Island School of Design - BFA | New York University - MA | Lesley University - PHD)

- \* **Jeffrey Gangwisch, M.F.A.**, Assistant Professor; Department of Arts and Communication (University New Orleans - BA | Falmouth University - MA | University of Maryland - MFA)
- \* **David Garaventa, Ed.D.**, Associate Professor; Director of the Master of Science in Instructional Design and Learning Technology; Director of the Computer Information Systems and Cybersecurity Programs; Tagliatela School of Business and Leadership (St. Michael's College - BA | Albertus Magnus College - MS | Champlain College - MBA | Southern New Hampshire University - EDD)
- \* **Michael Geary, J.D.**, Professor; Department of Sociology (Mercy College - BS | Long Island University - MS | Pace University - JD)
- \* **Tammy Hanna, Ed.D.**, Assistant Professor; Associate Director of the Master of Science in Human Services Program; Department of Psychology (Albertus Magnus College - BA | Albertus Magnus College - MS | American International College - EDD)
- \* **Isaac Hon, Ph.D.**, Professor; Department of Biology, Chemistry and Mathematics (University of Malaya - BS | University of Malaya - MS | University of Connecticut - PHD)
- \* **Peter Hseih**, Associate Professor, Tagliatela School of Business and Leadership (United States Military Academy West Point – B.S. | Capitol Technology University - Candidate, PHD)  
**Carol R. Huckaby, M.A.**, Director of the Master of Science in Human Services Program, Part-time Faculty in Human Services; Department of Psychology (Gateway Community College Drug Addictions Recovery Counselor Program - AS | Albertus Magnus College - BA | Southern Connecticut State University - MA | University of New Haven - MA)
- \* **Brenda Joslyn, M.B.A.**, Assistant Professor; Faculty Advisor; Tagliatela School of Business and Leadership (Albertus Magnus College - BS | Albertus Magnus College - MBA)
- \* **Stephen Joy, Ph.D.**, Professor; Chair, Department of Psychology; Department of Psychology (Bowdoin College - BA | Southern Connecticut State University - MS | University of Connecticut - PHD)
- \* **Karen Kendrick, Ph.D.**, Professor; Department of Sociology (State University New York at Stony Brook - BA | University of California Irvine - MA | University of California Irvine - PHD)
- \* **Barbara Krause, M.S.**, Assistant Professor; Department of Biology, Chemistry and Mathematics (Connecticut College - BA | Southern Connecticut State University - MS)
- \* **John Lawrie, Ed.D. J.D.**, Associate Professor; Director of the Master of Science in Criminal Justice Program and Undergraduate Criminal Justice Programs; Interim Chair; Department of Sociology; Department of Sociology (Westfield State University - BA | Westfield State University - MS | American International College - EDD)
- \* **Neda Moinolmolki, Ph.D.**, Assistant Professor; Department of Psychology (Stony Brook University - BA | Queens College CUNY - MA | Delaware State University - PHD)

- \* **Clara Munson, Ph.D.**, Professor; Tagliatela School of Business and Leadership (University of Louisville - BA | University of New Haven - MBA | The Union Institute and University - PHD)
- \* **Jerome Nevins, M.F.A.**, Professor; Chair, Department of Arts and Communication; Department of Arts and Communication (Albright College - BA | Rochester Institute of Technology - MFA)
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- \* **Leslie Pena-Sullivan, DSW, LCSW**, Assistant Professor; Department of Sociology (John Jay University - BA | New York University - MSW | New York University - DSW)
- \* **Bonnie Pepper, Psy.D.**, Associate Professor; Coordinator of Psychology - Accelerated Degree Program in the Division of Professional and Graduate Studies; Coordinator of Psychology in the Master of Arts in Art Therapy and Counseling Program; Department of Psychology (Rutgers-Douglass College - BA | Yeshiva University - MS | Yeshiva University - PSYD)  
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- \* **Jenny Spyles, M.A.**, Reading and Writing Specialist; Germain Center for Academic Success; Department of English and Humanities (Trinity College - BA | New York University - MA)

- \* **Loel Tronsky, Ph.D.**, Professor; Department of Psychology (Dartmouth College - BA | University of Massachusetts at Amherst - MS | University of Massachusetts at Amherst - PHD)
- \* **Tarishi Verma, Ph.D.**, Assistant Professor; Department of Arts and Communication (University of Delhi - BA | Tata Institute of Social Sciences - MA | Bowling Green State University - PHD)
- \* **Joseph Veth, Ph.D.**, Professor; Department of Education and Teacher Preparation; Department of English and Humanities (Fordham University - BS | Maryknoll School of Theology - MA | University of Connecticut - PHD)
- \* **Matthew Waggoner, Ph.D.**, Professor; Chair, Department of Philosophy and Religion; Department of Philosophy and Religion (Evangel University - BA | Missouri State University - MA | University of California Santa Cruz - PHD)
- \* **Sarah Wallman, M.F.A.**, Professor; Co-Director of the Master of Fine Arts in Writing Program; Department of English and Humanities (University of Virginia - BA | University of Pittsburgh - MFA)
- \* **Rosemary Whelan, Ph.D.**, Associate Professor; Department of Biology, Chemistry and Mathematics (University College Dublin - BS | University College Dublin - PHD)

# Driving Directions/Maps

## Directions to New Haven Campus:

Albertus Magnus College, located at 700 Prospect Street in New Haven, Connecticut, is easily reached by major highways from anywhere in the Northeast, and is convenient to Greater New Haven and the shoreline via I-91, I-95 and the Wilbur Cross Parkway.

## Directions to East Hartford Campus:

The East Hartford Campus, located at 255 Pitkin Street in East Hartford, Connecticut, is easily reached by major highways from anywhere in the Northeast and is convenient to Hartford and the shoreline via I-91 and I-84.

- 1 Rosary Hall**  
The College's main building and home to the Library, Information Technology, Career & Professional Development, and the Academic Success Center.
- 2 McAuliffe Hall**  
One of four mansion-style housing options for upper-level students.
- 3 Dominican Hall**  
Traditional style residence hall for first-year students. Location of Campus Security.
- 4 Tab's On Deck**  
An outdoor patio, complete with firepit and adirondack chairs, where students can relax with friends, watch a softball game, or host activities.
- 5 Cosgrove Marcus Messer Athletic Center**  
60,000 square feet of athletic and recreational facilities.
- 6 Hubert Campus Center**  
Renovated in 2020, a large multi-purpose building which houses the Falcon Store, Dominican Ministries, Student Services, Dining Hall, Tab's Pub, an exercise room, a game room, and Behan Community Room.
- 7 St. Catherine of Siena Chapel**  
Located in Walsh Hall and connected to the Tagliatela Academic Center via courtyard.
- 8 Tagliatela Academic Center**  
Academic building which includes science classrooms/labs, teaching amphitheater, and video editing studio.
- 9 Aquinas Hall**  
Main academic building. Also home to several administrative offices, seminar rooms, faculty offices. Adjacent to Bree Common & Starbucks Cafe.
- 10, 11 Sienna Hall and Sansbury Hall**  
Mansion-style housing options for upper-level students.
- 12 Mohun Hall**  
Houses the Admissions, Advancement, and President's Offices.
- 13 Nilan Hall**  
Mansion-style housing options for upper-level students.
- 14 490 Prospect Street**  
Apartment-style living for upper-level students.



**Commonly Requested Phone Numbers**

**Admissions** (800) 578-9160 or (203) 773-8501 • **Athletics** (203) 773-8596 • **Business Office** (203) 773-8504 or (203) 773-8532  
**Career Services** (203) 773-6989 • **Falcon Spirit Store** (203) 672-5325 • **Financial Aid** (203) 773-8508 • **Health Services** (203) 773-8149  
**ITS Help Desk** (203) 773-0205 • **Library** (203) 773-8511 • **Mailroom/Switchboard** (203) 773-8550 • **Registrar** (203) 773-8514  
**Residential Life** (203) 773-8577 • **Security** (203) 773-8509 • **Student Services** (203) 672-6691



95<sup>th</sup> ANNIVERSARY  
1928-2023

## ALBERTUS MAGNUS COLLEGE

700 PROSPECT STREET • NEW HAVEN, CT 06511

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*Cover photo R. DiGioia, statue of Mary at Rosary Hall*