

Programs

Master of Science in Healthcare Administration

(36 credits)

The Master of Science in Healthcare Administration, under the Tagliatela School of Business and Leadership, is a graduate professional degree designed for students who wish to acquire knowledge and skills in the five domains of health administration: communication and relationship management, professionalism, leadership, knowledge of the healthcare environment, and business knowledge and skills. The program prepares students for careers using their knowledge in various roles within the healthcare industry.

Upon completing the program of study in Healthcare Administration, students will:

- Demonstrate the five domains of healthcare administration.
- Demonstrate critical thinking and decision-making.
- Demonstrate health law and policy.
- Demonstrate personal and professional responsibility.
- Demonstrate healthcare financial management.
- Demonstrate health information technology.
- Demonstrate leadership skills and behavior.

Admission Requirements

- A completed application form and a non-refundable \$50 application fee.
- Bachelor's degree from a nationally or regionally accredited institution approved by the [U.S. Department of Education](#) (USDE) or the [Council for Higher Education Accreditation](#) (CHEA).
- Official transcripts from all degree-granting institutions attended that are nationally or regionally accredited and recognized by the USDE or CHEA.
- Minimum cumulative grade point average (GPA) of 3.0.*
- Proficiency in essential software and tools, including Microsoft Office Suite (Word, Excel, PowerPoint), data analysis tools (such as Excel or statistical software), and communication platforms (e.g., Zoom, Google Meet).
- For non-native English-speakers, a minimum TOEFL score of:
550 (paper-based)
80 (internet-based)
213 (computer-based)
- Proof of identity.
- Applicants using [VA benefits](#) may be required to submit additional documentation, such as a Certificate of Eligibility, upon matriculation to the school certifying official.
- An essay (of 500-600 words, double-spaced) on their professional career interests, reasons for entering the program and expectations of the program.
- Two letters of recommendation from former professors or professional associates.

**Applicants who do not meet the above GPA requirement may be admitted to the program on a provisional basis. You may be required to complete preparatory courses or to earn a 3.0 cumulative GPA before being fully admitted to the program.*

Transfer Credits

Albertus Magnus College will accept a maximum of 6 graduate hours from nationally or regionally accredited institutions approved by the U.S. Department of Education (USDE) or the Council for Higher Education Accreditation (CHEA) toward satisfying the program requirements. Such credits must have been completed prior to entrance into the program and must satisfy degree requirements. Transfer credits must have been completed with a minimum grade of 3.0 within the last five years. Transfer credits will be considered on an individual basis. Students must submit an official transcript showing proof of completion of the course(s) to be transferred. All requests to transfer credits must be completed prior to starting the program. Internal transfer students from other Albertus graduate programs must complete at least 50% of their requirements (15 credits) in the Albertus M.S. in Healthcare Administration program.

Tuition and Fees

For tuition and fees, visit <https://www.albertus.edu/admission-aid/business-office/accelerated-degree-program/graduate-tuition-fees.php>.

- Application Fee: \$50.00
- Tutorial Surcharge: \$500.00 (for student requested tutorial)
- Thesis Continuation Fee: \$250.00 per registration period (within seven years of matriculation) until completion of the thesis.

Fees and rates are subject to change.

Accreditation

Albertus Magnus College is accredited by the [New England Commission of Higher Education](#) (NECHE).

The Master of Science in Healthcare Administration is accredited by the [State of Connecticut Office of Higher Education](#).

Program Format

Classes are offered in five, eight-week modules during the calendar year. All classes are fully online. On-ground courses may be offered when demand suffices.

Academic Advisement

Admitted students are assigned a faculty advisor, typically the program director. Together the student and advisor will develop a program of study. Throughout the program the advisor will assist students with course planning, registration and regular academic review.

Course Load

Students may register for no more than 6 credits per mod.

Graduation Requirements

Students are responsible for reviewing the program requirements for their specific catalog year, fulfilling those requirements, and maintaining regular communication with the program director. To earn a graduate degree from Albertus Magnus College, students must successfully complete all program requirements and achieve a minimum cumulative GPA of 3.0. All requirements must be completed within seven years of matriculation, beginning with the module or semester in which the student starts their first course in the program. Graduate courses that exceed the time limit no longer count toward meeting program requirements, including transferred courses.

Graduation with Honors

Master’s degree candidates who have a cumulative GPA of at least 3.90 are awarded honors and will have the notation included on their transcript and diploma.

PROGRAM OF STUDY

REQUIRED CORE (36 credits)

MH 512	Ethical Issues in Healthcare
MH 514	Statistics for Healthcare Managers
MH 536	Strategic Management of Healthcare Organizations
MB 521	Managing Human Resources
MB 646	Healthcare: Law, Policy and Systems
MB 647	Financial Management of Healthcare Organizations
MB 648	Healthcare Informatics
MOL 506	Organizational Behavior
MOL 507	Critical Thinking and Decision Making
MOL 508	Servant Leadership
MP 504	Labor-Management Relations
MH 660	Healthcare Administration Capstone

4 + 1 Program: BS to MS in Healthcare Administration

The 4+1 Master of Science in Healthcare Administration program is designed for high-achieving **traditional undergraduate** students who wish to complete both a Bachelor of Science and a Master of Science in Healthcare Administration in an accelerated timeframe.

Students complete a total of 156 credits: 120 at the undergraduate level and 36 at the graduate level. During their senior year, students take two graduate-level courses that count toward both undergraduate and graduate degree requirements. These graduate

credits are offered at no additional cost during the undergraduate phase for students formally accepted into the 4+1 program.

Students must apply to the MS in Healthcare Administration program during the spring semester of their junior year. A minimum cumulative GPA of 3.5 is required for consideration. Upon acceptance, students are assigned a graduate faculty advisor in addition to their undergraduate faculty advisor to support their academic and professional development.

This program provides a cost-effective, streamlined pathway to advanced education in healthcare administration, preparing students for leadership roles across healthcare systems, hospitals, nonprofit organizations, and public health agencies.