

# Tuition and Fees

---

## Other Fees

---

### Application Fee

A one-time, non-refundable application fee of \$35 is charged to all new students entering the traditional undergraduate and accelerated adult undergraduate programs. A one-time, non-refundable application fee of \$50 is charged to all new students entering a graduate program.

### Studio, Computer and Laboratory Fees

Advanced courses using Art Studios, Computer Laboratories and Science Laboratories are assessed a usage fee. These fees for special materials and equipment used in classes shall be fixed by mutual agreement of the Department Chair, the Vice President for Academic Affairs, and the Vice President for Finance and Administration and will be published at the time of registration for the course. The Bursar's Office will then add the fee to the semester bill of all students registered for the course. Lab and Art Studio fees are refundable only when the class is cancelled by the College.

### Comprehensive Fee

For the 2023-2024 academic year the comprehensive fee in the Traditional Undergraduate Program is \$350 per semester, \$700 annually.

### Audit Fee

The fee for a student auditor is half-tuition of the prevailing rate based on the division in which the course is offered.

### Transcript Fee

The student's official transcript is prepared by the Office of the Registrar. The transcript documents the student's courses, grades, credits, and dates of instruction for each course. We offer an online Transcript Ordering Process to provide alumni and current students with efficient, accurate and speedy service for ordering and receiving transcripts. In partnership with Parchment, Albertus Magnus College joins 8000+ educational institutions that provide online transcript ordering services.

- \$7.00 fee for each eTranscript PDF transcript, which gets sent to another institution within the same day.
- \$10.00 fee for each Official Transcript, includes 3 to 5-day processing and sent through regular mail.

In accordance with the Privacy Act of 1974, transcript requests must be submitted in writing and signed by the student or submitted electronically at [www.albertus.edu/student-resources/registrar/](http://www.albertus.edu/student-resources/registrar/). Transcript fees are due at the time of the transcript request.

To request an official transcript, visit [www.albertus.edu/student-resources/registrar/](http://www.albertus.edu/student-resources/registrar/).